

**ECONOMIC DEVELOPMENT AUTHORITY
AGENDA
June 16th, 2020
6:00 P.M.
AT TOWN HALL**

- I. Call to Order 6:00 p.m.**
- II. Review of Agenda**
- III. Adoption of Minutes**
 - A. March 17th, 2020
- IV. Financial Report**
- V. Prospective Business**
- VI. Economic Development Update**
- VII. Old Business**
- VIII. New Business**
- IX. Next Meeting Date: Tuesday, September 15th, 2020**
- X. Motion to Adjourn**

**WEST POINT
ECONOMIC DEVELOPMENT AUTHORITY
MINUTES
June 16th, 2020**

I. Call to Order

Jack Lawson called the meeting to order at 6:00 p.m. in Town Council Chambers located at 329 6th Street, West Point, Virginia.

Members Present Debbie Brockwell
 Roger Harmon
 Paul Kelley
 Jack Lawson, Chairman

Members Absent William B. Lee
 Robert Lawrence
 Bub Shreaves

Also Present: John Edwards, Town Manager
 Karen Barrow, Town Clerk

II. Review of Agenda

There were no changes made to the agenda.

III. Adoption of Minutes

A. March 17th 2020

Mr. Harmon made a motion to adopt the minutes with amendments, seconded by Mr. Kelley. Upon a unanimous vote the motion was approved.

IV. Financial Report

Mr. Edwards advised that the only activity over the last few months is interest earned from CD's, there are no expenses.

Mr. Harmon made a motion to adopt the Finance Report, seconded by Mr. Kelley. Upon a unanimous vote, the motion was approved.

V. Prospective Business

Mr. Edwards advised that there is a prospective business that is interested in locating in the Industrial Park. The Company is concerned about competitors

knowing about the project and the Town will have to sign a non-disclosure agreement as we move forward with this project, we will have to be careful what information is disclosed. This prospective business would qualify for the investment required to release the EDA from the VDOT agreement at the Industrial Park.

Mrs. Brockwell asked how the company found the industrial park.

Greg Kelly advised that it is a national company that does business with an affiliate of his.

Mr. Edwards asked the EDA how they want the Town to proceed with discussions and land pricing. Access to the developable property has infrastructure and is not raw land, the price compared to industrial parks in adjoining counties should be compatible.

Mr. Lawson suggested a price of \$20,000 per acre and the price can be negotiable as we move forward with the project.

Mr. Edwards advised that there are a lot of moving parts to pull the acreage together for this project. It might require a special called meeting to move forward with the project.

The consensus of the EDA was for the Town to move forward with the project with a negotiable starting price of \$20,000 per acre.

VI. Economic Development Update

A. Food Truck Events

Mr. Lawson asked the status of Food Trucks.

Mr. Edwards advised that the spring Food Trucks event was cancelled due to COVID-19. Town Staff are reviewing the possibility of the Fall events.

Mr. Kelley stated that the City of Richmond have cancelled two events for August and that the Chamber of Commerce are meeting this evening to discuss the Crab Carnival event in October.

Mr. Edwards advised that the Town is reviewing alternative dates for the Chesty Puller 10K and the 150th Anniversary celebrations. Mr. Edwards also stated that the uncertain for the number in attendance at events is affecting the pre-planning of events.

B. Storage Unites

Mr. Lawson asked the status of the storage unit project.

Mr. Edwards stated that the Town has received comments from VDOT and that the applicant has not submitted a revised plan to the Town. Once the Town receives the revised plan it will go to the Planning Commission for review.

C. HOPE Initiative

Mr. Edwards advised that the Town has distributed over 800 voucher books, for approximately \$40,000 in stimulus to town businesses. We still have books that need to be picked up, town staff has scheduled additional distribution dates for pick up.

D. Pavilion

The construction of the pavilion has begun, weather permitting the complete will be in September.

E. Ice Cream Parlor

Mr. Edwards advised that an Ice Cream Parlor will be coming to downtown this summer. The owner is working through the permit process with Town Staff.

F. District CARES Act Stimulus

Mr. Edwards advised that the Town is working with the Middle Peninsula Planning District Commission on a regional stimulus to provide assistance to businesses as they re-open after COVID-19.

VII. Old Business

There was nothing to report under Old Business

VIII. New Business

There was nothing to report under New Business.

IX. Next Meeting Date: September 15th 2020

X. Motion to Adjourn

There being no further business the meeting was adjourned at 6:45 p.m.



Jack Lawson, Chairman
West Point Economic
Development Authority

Members Terms

Debbie Brockwell	843-2485	9/30/21
Roger Harmon, Vice Chairman	(804)551-1759	9/30/20
Paul Kelley,	314-2120	9/30/22
Robert Lawrence, Secretary	839-5268	9/30/21
Jack Lawson, Chairman	514-5150	9/30/20
William B. Lee, Treasurer	381-9868	9/30/22
Bub Shreaves	843-3080	9/30/20