

TOWN COUNCIL
1st Subcommittee Meeting
June 14th, 2022

The Honorable James H. Hudson, III called the meeting to order at 4:00 p.m. at 802 Main Street, West Point, Virginia 23181.

Members Present: Mayor, Jim Hudson; Vice Mayor, Deborah Ball; Robert Lawrence, James Pruett, John Ragsdale and Chris Vincent.

Also Present: John Edwards, Town Manager; Karen Barrow, Town Clerk; Walt Feurer, Director of Public Works, Jon Morr, Building Official; Susan Harlow, Town Treasurer; Holly McGowan, Director of Community Development, Corey Daniel and Mattie Shelton, Summer Interns.

Ms. McGowan introduced Corey Daniel and Mattie Shelton as the summer interns that are Juniors at West Point High School in the fall. There is one additional intern that is on vacation this week that will begin work next Monday.

I. Agenda Changes

No changes were made to the agenda.

II. Adoption of Minutes

May 19th 2022

Mr. Vincent made a motion to adopt the minutes seconded by Mrs. Ball. Upon roll call, Mrs. Ball, Mr. Lawrence, Mr. Pruett, Mr. Ragsdale and Mr. Vincent all voted "Aye". The motion was approved.

III. Community Development Committee

A. Public Land Request

Mr. Edwards advised that Land Request is from Marshall Hoyle who lives at 517 8th Street and that Mr. Hoyle was planning on attending this meeting. Mr. Edwards asked for the Land Request to be placed towards the end of the agenda to give Mr. Hoyle time to arrive for the meeting.

IV. Finance Committee

A. Personal Property Tax

Mr. Edwards presented the Personal Property Tax revised information that has changed since the FY 2022-23 budget was adopted. The number of vehicles and value has increased from last year by approximately 44.23%. The current rate for Personal Property is \$3.29 per \$100.00 of assessed value. Mr. Edwards stated he recommends Town Council reduce the rate for this fiscal year to \$2.64 per \$100.00.

Mr. Hudson stated that Town Council was concerned about lowering the rate then raising it back up the following year. If we adopt the change by ordinance, we can make the change for one fiscal year just as we did for the \$20.00 license fee. The amount would automatically return back to the \$3.29 the next year.

Mrs. Ball advised that the reason we didn't act on the tax last month was because we didn't know what it was going to be, we did not expect it to exceed this much.

Mr. Edwards advised that the ordinance would require a public hearing. We would be able to keep on track with mailing out the annual bills by July 8th 2022,

the due date would not change, it would remain on August 5th. The public hearing would be on July 7th, and we would also be able to adopt the PPTRA Resolution.

Mrs. Ball made a motion to authorize the Town Manager to advertise a public hearing on ordinance 06-2022, second by Mr. Lawrence. Upon roll call, Mrs. Ball, Mr. Lawrence, Mr. Pruett, Mr. Ragsdale and Mr. Vincent all voted "Aye".

B. Code Supplement Resolution

Mrs. Ball made a motion to adopt the Resolution to publish the Town Code Supplement Six not to exceed \$9,425.60. Second by Mr. Lawrence, upon roll call, Mrs. Ball, Mr. Lawrence, Mr. Pruett, Mr. Ragsdale and Mr. Vincent all voted "Aye".

C. BZA/Wetlands Appointment

Mr. Edwards advised that the town received a Community Service application from Ann Jennings for the Planning Commission, but Ms. Jennings is indicating that she is willing to serve on the Board of Zoning Appeals and Wetlands Boards, there is a vacancy on both boards. Mr. Edwards suggested that Town Council appoint Ms. Jennings to the Wetlands Board and recommend the Judge from Circuit Court appoint Ms. Jennings to the Board of Zoning Appeals.

Mr. Lawrence made a motion to appoint Ms. Jennings to the Wetlands Board and for the Judge of Circuit Court to appoint Ms. Jennings to the Board of Zoning Appeals for an unexpired term expiring September 30th 2026. Seconded by Mrs. Ball, upon roll call, Mrs. Ball, Mr. Lawrence, Mr. Pruett, Mr. Ragsdale and Mr. Vincent all voted "Aye".

D. Planning Commission Appointment

Mr. Hudson advised that he resigns his commission as the town's representative to the West Point Planning Commission and that Jamie Pruett is willing to serve at the new representative.

Mrs. Ball made a motion to accept the resignation of James Hudson and appoint James Pruett to the Planning Commission as the Town Council representative. Seconded by John Ragsdale, upon roll call, Mrs. Ball, Mr. Lawrence, Mr. Pruett, Mr. Ragsdale and Mr. Vincent all voted "Aye".

V. Public Works Committee

A. Elevator

Mr. Edwards advised that the elevator is out of order, the elevator contractor will be doing the work to evaluate the damage and what needs to be done to fix it. The company has advised that the process will take six months under normal circumstances, but under the current supply chain issues there's no telling how long it will take. As soon as we received any additional information Mr. Edwards will bring the report back to council. Until the elevator is repaired, meetings will be in the training room.

B. Crosswalks at 14th Street

Mr. Edwards presented Town Council with an email from Ron Peaks from VDOT regarding the replacement of the crosswalks on 14th Street. VDOT has postponed the brick paver repairs until later this summer.

C. Window Replacement at 818 Main Street

Mr. Edwards advised that the option agreement for the property next door allows the town to do repairs up to \$10,000 of the purchase price. There are 21 windows in the building, the cost to replace the windows is \$17,745.

Mr. Vincent made a motion to replace 21 windows at 818 Main Street at a cost of \$17,745. Seconded by Mr. Pruett, upon roll call Mrs. Ball, Mr. Lawrence, Mr. Pruett, Mr. Ragsdale and Mr. Vincent all voted "Aye".

IV. General Information

A. Crab Carnival

Mr. Edwards advised that he recently had a meeting scheduled with Tommy Adkins, president of the Chamber of Commerce and Chairman of the Crab Carnival Committee. Mr. Adkins advised that he is stepping down as President of Chamber and Chairman of the Crab Carnival Committee. He thinks that Bret Bohannon will become Chamber President, but he didn't know who was going to be the Chairman of the Crab Carnival Committee. Mr. Adkins stated that out of respect for my time, he still wanted to meet. Mr. Edwards asked if the proposed Gala would take away from Crab Carnival. Mr. Adkins advised no, that the Gala Committee is a different group of people from the Crab Carnival Committee.

Mr. Edwards also told Mr. Adkins that drinking at events is becoming a concern and asked if the Chamber could encourage drinking responsibly and designated driving when possible. Mr. Adkins stated that the chamber is on board with drinking responsibly. Mr. Adkins is also stated that he is confident that the Crab Carnival Committee will have a master plan together for adoption by the town.

B. Library

Mr. Edwards advised that he is now on the Pamunkey Board of Directors and that he would be able to get an insight on how the operation is run. They are reducing operational hours by about 70% at the West Point and King William branch. The total operational hours at each branch will be 16 hours per week, (four hours a day for four days a week).

C. Town Manager Out of Town

Mr. Edwards advised that he will be out of town this coming Sunday through Wednesday of next week. Then out again for from June 30th through July 6th. I will let you know who the Acting Town Manager during this time will be.

D. Property at 14th and Main Street

Mr. Pruett asked if there were any updates on the house on the corner of 14th Street and Main Street.

Mr. Edwards stated that slowly some of the boxes are being removed from the house, just a few boxes at a time. Mr. Edwards also stated that there is an increase interest from some town residents to have the property cleaned up. There is a resident that has advised they will call 12 on your side if the property is not cleaned up. The town attorney is also addressing issues with another property located on Mattaponi Avenue and Mr. Carter has been cleaning up his property.

E. Public Land Request

Mr. Hudson stated the Mr. Hoyle is not available to discuss his land request at 517 8th Street. Mr. Hudson asked the Town Manager to review the request.

Mr. Edwards showed a picture of the end of 8th Street and stated the Mr. Hoyle wanted to purchase the property to construct a car port. The property is overgrown with grass and weeds. Mr. Edwards advised that the town does not sell streets and if the town did sell the property, Mr. Hoyle would only be entitled to purchase half of the street, the half would go to the adjoining property owner south of 8th Street.

Mr. Hudson stated that the town has received several requests to purchase streets and alley's east of Lee Street near the Mattaponi River, typically the town has not

sold these streets or alleys. If we start selling streets now, it will not go well with other residents that had a request denied in the past.

The consensus of Town Council is for the Town not to sell a part of 8th Street to Mr. and Mrs. Hoyle.

Mr. Hudson asked for the Town to let Mr. Hoyle know that we adjusted the agenda and waited 45 minutes for Mr. Moyle to arrive for the meeting to address Town Council regarding the request.

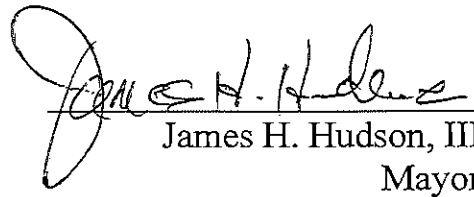
V. Town Council Agenda

Mr. Edwards advised there will not be a committee meeting on Thursday and the June Town Council meeting has been cancelled. The next meeting will be the special meeting on July 7th at 6:30 PM.


VI. Next Meeting: July 12th 2022

VII. Adjournment

There being no further business, the meeting was adjourned at 4:50 PM.


James H. Hudson, III
Mayor

ATTEST:


Karen M. Barrow
Town Clerk