

TOWN COUNCIL
Subcommittee Meeting
August 9th, 2022

The Honorable James H. Hudson, III called the meeting to order at 4:00 p.m. at 802 Main Street, West Point, Virginia 23181.

Members Present: Mayor, Jim Hudson; Vice Mayor, Deborah Ball; Tina Gulley, Jack Lawson, James Pruett, John Ragsdale and Chris Vincent.

Members Absent: Robert Lawrence.

Also Present: John Edwards, Town Manager; Karen Barrow, Town Clerk; Chief Tim Sawyer, WPPD; Chief Spencer Chatham, Fire Chief; Susan Harlow, Town Treasurer; Holly McGowan, Director of Community Development and Donna Pauley, Human Resource Officer.

I. Agenda Changes

There were no changes made to the agenda.

II. Adoption of Minutes

July 12th 2022

July 21st 2022

Mr. Vincent made a motion to adopt the minutes seconded by Mr. Pruett. Upon roll call, Mrs. Ball, Mrs. Gulley, Mr. Lawson, Mr. Pruett, Mr. Ragsdale and Mr. Vincent all voted "Aye". The motion was approved.

III. Community Development Committee

A. Historical Society Proposal for Beach Park Signs

Mr. Edwards presented a drawing reflecting the suggested locations at Beach Park for the Historical Society signs. Mr. Edwards also stated that Laura and Bub Shreaves' son, Hunter Shreaves made the Chesty Puller sign for his Eagle Scout project. Mr. & Mrs. Shreaves would like the sign to remain in its current location.

A discussion pursued regarding various different locations of signs at Beach Park.

Mr. Ragsdale stated that from his porch he sees people stop at the Chesty Puller sign all the time. Mr. Ragsdale suggested the sign remain in its current location.

Mr. Edwards stated that the sign needs to be cleaned, a little repair work and it would be a suitable sign. Mr. Edwards suggested the town keep the sign.

Mr. Edwards advised that the Historical Society signs will be 18 inches by 24 inches, and that the terminal Hotel and Beach Park Hotel signs can be mounted on one pole.

The consensus of Town Council is to keep the current Chesty Puller sign and for the Historical Society to review an alternative footprint for the signs.

B. SUP2022-1, Larking Garbee & Erin Beebe

Ms. McGowan advised that the Planning Commission conducted a public hearing last week on a request for a Special Use Permit from Larking Garbee and Erin Beebe. The Planning Commission is recommending Town Council approve the application contingent upon the following twelve (12) conditions:

1. There shall be no off-premises directional signs advertising this homestay.
2. No live music or amplified noise allowed outside.
3. Outdoor gatherings shall be limited to twenty (20) people.
4. Overnight guests shall be limited to two (2) per bedroom.
5. Shall comply with the Virginia Statewide Building Code.
6. There shall be no signs, displays or alterations to the exterior of the building that would distinguish it as being devoted to any nonresidential use.
7. No mechanical equipment or machinery shall be used or maintained on the premises, other than that which is customarily used for domestic or household purposes and might normally be found on residential premise.
8. All trash shall be placed in trash receptacles.
9. The property owner shall ensure that the premises are free of any type of pests such as insects and rodents.
10. The property owner shall provide the Town with proof of residency at 417 10th Street and a phone number where the property owner can be reached at all times.
11. In the event of a complaint regarding the homestay from a neighbor, the property owner shall use best efforts to address the complaint. The property shall be operated in such a manner as to be considerate of neighbors and harmonious with the neighborhood.
12. SUP shall be specific to the current owners and shall not convey with the property.

Mr. Lawson asked how the conditions are going to be enforced.

Mr. Hudson stated that Ms. Garbee is currently advertising on Airbnb rental of this location. The advertisement is for 15 people, but the conditions allow for two (2) people per bedroom, there are five (5) bedrooms listed in the advertisement.

Mr. Pruettt asked if a site visit is possible, it would help to have an understanding of the property if we can see the inside before we discuss the application.

Mr. Edwards stated that we can ask the property owner for a tour during the Town Council Work Session. After the tour, Town Council can authorize advertisement for a public hearing.

Mr. Edwards advised that the Town Attorney should discuss the enforcement of the conditions with Town Council. It is not just for this application, it would be for all applications with conditions.

The consensus of Town Council is for Town Staff to schedule a tour of 417 10th Street during the Town Council Work Session.

C. Library Relocation Update

Mr. Edwards advised that he has had a couple of meetings with the library staff and architect to work towards the goal to have a preliminary lay out of the location with a conceptual cost of the project. Mr. Edwards state that there is a meeting scheduled for later this week to review the lay out plan. Once the cost estimate is ready, he will bring it back to Town Council.

D. Building Official Position

Mr. Edwards stated that the original deadline for applications was last Friday, the town had one application. We have extended the deadline to see if we can get some additional applications.

IV. Finance Committee

Mr. Ragsdale left the meeting.

A. School Resource Officer Grant

Mr. Edwards advised that the grant application needs to be applied for by the Town. We have submitted the application and it has been awarded. This would be a new position in the Police Department, and Town Council needs to authorize the creation of the position.

Mrs. Ball made a motion to authorize the creation of a new School Resource Officer position within the Police Department subject to the grant award, seconded by Mr. Pruett. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Lawson, Mr. Pruett and Mr. Vincent all voted "Aye". The motion was approved.

B. Go VA Grant Opportunity for the Town Property at the Airport

Mr. Edwards advised that the Town had applied for a grant through the Department of Conservation and Resources Community Flood grant. During the award process, DCR changed the formula and gave the town \$22,000 instead of approximately \$40,000, this left the town with a \$22,000 match. Mr. Edwards stated that he is applying for a Go VA grant who suggested we apply for approximately \$170,000 grant. The towns portion would be about \$35,000 to get approximately \$170,000 worth of work. This would cover the cost to do all work to study the flooding structural capacity of the bridge that accesses the Airport. This is a separate grant from the marsh grant.

The consensus of Town Council is for the Town Manager to proceed with the Go VA grant.

V. Public Works Committee

A. VDOT Street Paving Plans

Mr. Edwards stated that VDOT will be paving some streets north of 14th Street on Kirby Street then up on Dupont Street and C Street west of Main Street.

B. VDOT Crosswalk

Mr. Edwards advised that VDOT has stamped and colored half of the crosswalks on 14th Street. I am not sure when they plan of completing the remainder of the crosswalks.

IV. General Information

A. VML Conference

Mr. Edward stated that the VML Conference starts on Sunday October 2nd through Tuesday, October 4th in Richmond. If you would like to go, please contact the Clerk so reservations can be made.

B. Chamber of Commerce Gala

Mr. Edwards advised the Chamber of Commerce Gala will be on September 10th at the Historic Chelsea Plantation. Please let the Clerk Know if you would like tickets.

C. TC Moore's Funeral Services

Mr. Edwards stated that the funeral services for TC Moore will be on Thursday at 3 PM at Vincent's Funeral Home with a viewing from 1 PM till 3 PM. The Interment will be at the Christian Church in Dundas near Blackstone at 11 AM on Friday.

D. Town of Tappahannock

Mr. Edwards stated that the Tappahannock Town Manager and Mayor has asked if the donation from the Town could be used to reimburse the Fire Departments that responded with their fuel cost and for the remainder of the donation to go towards the relief fund.

Mr. Hudson stated that C & F Bank and King William County also gave donations to the relief fund.

The consensus of Town Council is for a portion of the donation to be used to reimburse responding fire departments with fuel cost and for the remainder to go the relief fund.

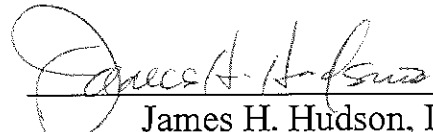
V. Town Council Agenda

Mr. Edwards stated that there was nothing for the agenda.


VI. Next Meeting: August 18th 2022

VII. Adjournment

There being no further business, the meeting was adjourned at 4:57 P.M.


James H. Hudson, III
Mayor

ATTEST:


Karen M. Barrow
Town Clerk