

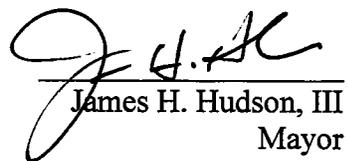
**WEST POINT TOWN COUNCIL  
WORK SESSION  
MINUTES  
September 24, 2007**

**I. Economic Development Coordinator Activities**

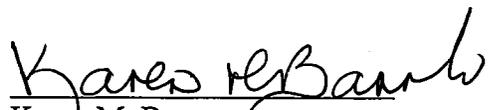
Neal Barber, The Economic Development Coordinator presented Town Council with a list of discussion items for the joint Town Council / EDA work session in October.

Town Council and Neal Barber reviewed the Industrial Park Build-out that included the current activities with the grants and waterline projects. Mr. Barber advised the bids for the waterline extension and improvements for the Industrial Park Access Road should be available for Council to award at the October meeting.

The consensus of Town Council is to conduct a joint work session with the EDA on Wednesday, October 24<sup>th</sup> at 6 p.m.

  
James H. Hudson, III  
Mayor

ATTEST:

  
Karen M. Barrow  
Town Clerk

**TOWN OF WEST POINT  
TOWN COUNCIL  
MINUTES  
September 24, 2007**

**I. CALL TO ORDER**

The West Point Town Council held its regular monthly meeting on Monday, September 24, 2007. The Honorable James H. Hudson III called the meeting to order at 7:30 p.m. Wayne Healy gave the Invocation followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Vice Mayor, Deborah Ball; Charlie Gordon; Tina Gulley; Wayne Healy; Jack Lawson; Gail Nichols and Bub Shreaves.

Also Present: Trenton L. Funkhouser, Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; Bill Hodges, Chief of Police; Neal Barber, Economic Development Coordinator; and other interested persons.

**II. CITIZENS ADDRESS TO COUNCIL**

**A. VDOT Bridge Update**

Mr. Jamie Browder, Project Manager for the Eltham Bridge presented Town Council with the last update on the bridge replacement projects and advised the work for the next thirty days will be as follows: 1) The construction of the Service Road should be complete by the middle of October. 2) Periodic stoppages during October for the Eltham Bridge will occur while training bridge operators. 3) The overlay between crosswalks on 14<sup>th</sup> Street will occur at night. 4) Complete the demolition of the old bridge. 5) The bridge replacement projects should be complete by November 1<sup>st</sup> 2007.

Mr. Gordon advised the pattern of the traffic light at 14<sup>th</sup> and Main Street has been changed so that south bound traffic turning left has to yield on a green light. When the traffic light first turns green, the traffic does not yield, the tractor trailers are plowing on through the green light almost hitting the oncoming traffic. It is very dangerous and has almost caused several serious accidents. The light should be red and not a green yield light.

Mr. Browder advised he report the green/yield light to the traffic light division in Richmond.

Mr. Hudson asked if the striping will go across the brick pavers.

Mr. Browder advised no.

Mrs. Gulley stated she thought it was dangerous not to have the striping on the brick pavers.

**B. Public Hearing – Request to Vacate an Alley**

Mr. Hudson read the public hearing advertisement and opened the floor for citizens to comment on the request to abandon one north/south alley between 1<sup>st</sup> Street and 2<sup>nd</sup> Street.

Mr. Hudson stated there is an error in the advertisement and advised the public hearing would have to be re-advertised for the October meeting. Mr. Hudson apologized to Mike Matthews for the inconvenience and advised that Town Council will be able to take action at the October meeting.

**C. Citizens Address to Council**

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business.

1. Daryl Bray, 1300 Romancoke Avenue, West Point, Virginia thanked Council for all their help with the neighborhood issues and stated that Old Dominion Grain will demolish one of the houses across the street. Mr. Bray advised he has concerns with pest control and rodents and asked if the house can be fumigated prior to demolition to prevent the roaches from spreading to the neighborhood homes. The second house will be demolished within a month.

Mr. Lawson asked if the Town can enforce pest control prior to demolition.

Mr. Funkhouser advised there is no code enforcement for pest control demolition.

Mr. Hudson advised he is willing to call Old Dominion Grain if they would fumigate the house prior to demolition.

Mr. Hudson asked if there was any one else that would like to address Town Council. There being none, Mr. Hudson closed the Citizens Address.

### **III. COUNCIL RESPONSE**

### **IV. AGENDA CHANGES**

No changes were made to the agenda.

### **V. ADOPTION OF CONSENT AGENDA**

Mr. Lawson made a motion to adopt the following consent agenda, seconded by Mrs. Ball. Upon roll call Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted "Aye".

- 1) Minutes of August 24, 2007 Town Council Meeting and Work Session
- 2) Cash Reports
  - a) General Fund  
Cash on hand as of August 31, 2007 - \$6,011,050.98
  - b) Water Fund  
Cash on hand as of August 31, 2007 - \$321,865.81
  - c) CIP  
Cash on hand as of August 31, 2007 - \$212,406.42
- 3) Monthly Budget Report
- 4) School Fund Cash Report
  - a) Cash on hand as of August 31, 2007 - \$308,743.18
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Treasurer Monthly Report
- 9) Community Development Monthly Permit Report

### **V. COMMITTEE REPORTS**

A. Public Safety – Mrs. Gulley reported for the Committee.

1. Domestic Violence and Sexual Assault Awareness Month Resolution – *See Attached Resolution*

Mrs. Gulley made a motion to adopt the resolution declaring October as Domestic Violence and Sexual Assault Awareness Month and for October 18<sup>th</sup> 2007 as Take Back the Night. Seconded by Mr. Shreaves, upon roll call, Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted "Aye".

2. Halloween Resolution – *See Attached Resolution*

Mrs. Gulley made a motion to adopt the Halloween Resolution. Seconded by Mr. Lawson, upon roll call, Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted "Aye".

B. Finance Committee – Mrs. Ball reported for the Committee

1. Debt Financing Resolution – *See Attached Resolution*

Mrs. Ball made a motion to adopt the Debt Financing Resolution. Seconded by Mr. Gordon, upon roll call, Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted "Aye".

2. Budget Amendment for Bond Revenue – Authorization to Advertise for a Public Hearing

Mrs. Ball made a motion for Town Council to authorize the Town Manager to prepare the appropriate public hearing notices and associated resolutions for Council's consideration at a public hearing on October 29, 2007 or November 26, 2007 to amend the FY 07-08 Budget to reflect anticipated revenue from debt of \$3,000,000 and interest income and proposed expenditures consistent with the purposes for incurring said debt. Seconded by Mr. Shreaves, upon roll call, Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted "Aye".

C. Education Committee – Mrs. Nichols reported for the Committee

Mrs. Nichols advised there was nothing to report.

D. Economic and Community Development – Mr. Lawson reported for the Committee

Mr. Lawson advised there was nothing to report.

E. Public Works – Mr. Gordon reported for the Committee

Mr. Gordon advised there was nothing to report.

**VII. TOWN MANAGER'S ITEMS**

A. BZA Vacancy

Mr. Funkhouser advised that Linda Weaver has submitted an application to fill the unexpired term of Bub Shreaves on the Board of Zoning Appeals.

Mr. Gordon made a motion Town Council appoint Linda Weaver to complete the remaining term of the vacant office of the Wetlands Board and the Mayor or Town Attorney forward the name of Ms. Weaver to the Circuit Court with a recommendation of her appointment to complete the remaining term of the vacant office of the Board of Zoning Appeals with such term ending on September 30, 2009. Seconded by Mrs. Nichols, upon roll call, Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted "Aye".

B. Appointment of Board of Building Code of Appeals

Mr. Funkhouser advised that Town Staff recommends Town Council appoint the following citizens to the Board of Building Code Appeals commencing from today's date until the expiration date as follows:

Daniel Hockenberger expiring September 30, 2009  
Stuart Daniel expiring September 30, 2009  
James Vadas expiring September 30, 2010  
Linda Weaver expiring September 30, 2011  
Mike Matthews expiring September 30, 2011

Mr. Lawson made a motion to appoint the citizens listed above for the terms as stated. Seconded by Mr. Shreaves, upon roll call, Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted "Aye".

### VIII. OLD BUSINESS

There was nothing to report.

### IX. NEW BUSINESS

#### A. Planning Commission Report - Mr. Hudson

Mr. Hudson advised the Planning Commission did not have a quorum for the October meeting, therefore the meeting was cancelled. The next Planning Commission meeting will be November 7<sup>th</sup>, 2007 at 5 p.m.

#### B. Referral to Planning Commission/Assisted Living Facilities

Mrs. Nichols made a motion for Town Council to refer to Planning Commission the subject of adding a definition for Assisted Living Facilities and adding such use to the R-1 District as a use permitted by a Special Use Permit and for Planning Commission to submit a recommendation to Council within ninety (90) days of the Commission's meeting of October 3, 2007. Seconded by Mrs. Gulley, upon roll call, Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted "Aye".

#### C. Closed Session

Mr. Shreaves made a motion to enter into a closed meeting pursuant to Virginia Code § 2.2-3711(A)(1) for the discussion or consideration of the performance and contract of the Police Chief. Seconded by Mrs. Gulley, upon roll call Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted "Aye".

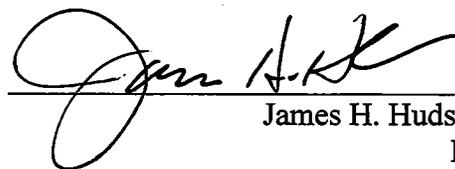
### RECONVENE

Mrs. Nichols made a motion to reconvene into a public meeting, seconded by Mr. Lawson and upon roll call Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted "Aye".

Mr. Lawson moved to certify that in the closed session just concluded, nothing was discussed except the matters specifically identified in the motion to convene into closed session and lawfully permitted to be so discussed under the provisions of the Virginia of Freedom of Information Act cited in that motion. Seconded by Mrs. Ball and upon roll Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted "Aye".

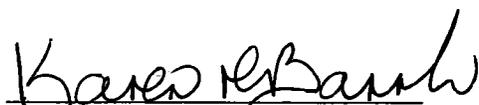
### X. ADJOURNMENT

There being no further business Mr. Hudson adjourned the meeting.



James H. Hudson, III  
Mayor

ATTEST:



Karel M. Barrow  
Town Clerk

**TOWN OF WEST POINT  
A RESOLUTION TO DECLARE OCTOBER AS  
DOMESTIC VIOLENCE AND SEXUAL  
ASSAULT AWARENESS MONTH**

WHEREAS; domestic violence is a pattern of physically, sexually, and/or emotionally abusive behaviors used by one individual to maintain power and control over a partner in the context of an intimate or family relationship, and

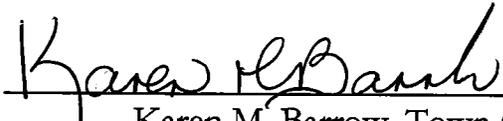
WHEREAS; sexual assault is a crime of violence, power, and control that occurs when a person is forced, threatened, coerced, or manipulated into sexual contact or acts against his or her will, and

WHEREAS; both domestic and sexual violence are violations that have harmful effects not only on the victim, but the victim's family and community,

WHEREAS; the official night Town residents will be able to Take Back the Night will be on Thursday, October 18<sup>th</sup> 2007 from 6 :30 p.m. till 9 p.m.

NOW, THEREFORE BE RESOLVED, that the West Point Town Council recognizes the need to make the citizens of the Town of West Point aware of the dangers of domestic and sexual violence and do so by declaring October "Domestic Violence and Sexual Assault Awareness Month."

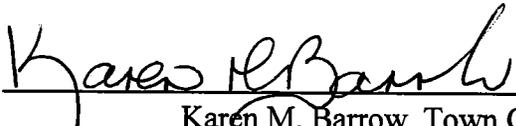
Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held September 24, 2007 at which meeting a quorum was present and voted throughout.

  
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Karen M. Barrow, Town Clerk

**TOWN OF WEST POINT  
HALLOWEEN RESOLUTION**

BE IT RESOLVED, that all trick-or-treaters on Halloween night, Wednesday, October 31, 2007 in the Town of West Point may canvass no later than 8:00 p.m. and masks may not be worn by any persons canvassing who is older than 13 years of age.

Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held September 24, 2007 at which meeting a quorum was present and voted throughout.

  
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Karen M. Barrow, Town Clerk