

**TOWN OF WEST POINT
TOWN COUNCIL
MINUTES
November 26, 2007**

I. CALL TO ORDER

The West Point Town Council held its regular monthly meeting on Monday, November 26, 2007. The Honorable James H. Hudson III called the meeting to order at 7:30 p.m. Reverend William Palmer gave the Invocation followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Vice Mayor, Deborah Ball; Charlie Gordon; Tina Gulley; Wayne Healy; Jack Lawson; Gail Nichols and Bub Shreaves.

Also Present: Trenton L. Funkhouser, Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; Bill Hodges, Chief of Police; Neal Barber, Economic Development Coordinator; and other interested persons.

II. CITIZENS ADDRESS TO COUNCIL

A. Letter of Commendation to Seth Perry [*See Attached Letter*]

Mr. Hudson read the letter of Commendation for Seth Perry in recognition for his outstanding service to the community and on receiving the Eagle Scout Award.

B. A Resolution to Honor Dr. K. Jane Massey-Redd [*See Attached Resolution*]

Mr. Hudson read the Resolution to Honor Dr. K. Jane Massey-Redd with over 36 years of dedicated service to the education and well being of the children of the Commonwealth of Virginia.

C. Public Hearing – Special Use Permit Request for Sam English Fence

Mr. Hudson read the advertisement for the public hearing and presented a letter from Dave Gouldin objecting to the Special Use Permit. Mr. Hudson asked Mrs. Barrow if she had received any other comments in writing and has any one asked for a copy of the application.

Mrs. Barrow advised no.

Mr. Hudson asked for the letter from Dave Gouldin to be entered into the minutes book then opened the floor for citizens to comment on the request by Sam English for a Special Use Permit at 216 Lee Street.

Dr. Sam English, 709 Main Street, West Point, Virginia advised the six foot privacy fence will be of white vinyl located on the left and right sides of the single family dwelling to block the view of brush and debris from the marsh.

Mr. Hudson asked if any one else would like to comment on the request. There being none, the public hearing was closed.

D. Public Hearing for Budget Amendment for Debt Financing

Mr. Hudson read the public hearing advertisement and asked Mrs. Barrow if any one has obtained a copy of the proposed budget amendments or submitted any comments in writing.

Mrs. Barrow advised no.

Mr. Hudson opened the floor for the public to comment on the advertised public hearing. There being none, the public hearing was closed.

E. Public Hearing for CDBG Grant Amendment – Fiber Optic Cable

Mr. Hudson read the public hearing advertisement and asked Mr. Barber if any one has obtained a copy of the Grant Amendment.

Mr. Barber advised no.

Mr. Hudson stated the advertisement means that \$125,000 of the grant funds will be used to install a Fiber Optic Conduit for the Industrial Park.

Mr. Barber advised the bids for the waterline extension were less than expected, the installation of Fiber Optic Conduit uses a portion of the grant funds so the Town does not lose any unused funds, there is no cost to the Town. It will be an additional attraction for businesses to locate to the Industrial Park.

Mr. Hudson opened the floor for citizens to comment on the advertised public hearing. There being none, the public hearing was closed.

F. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business. There being none, Mr. Hudson closed the Citizens Address.

G. Sam English Request for a Special Use Permit

Mr. Healy made a motion to move action on the Sam English Special Use Permit from New Business to Citizen Address as item G and to approve the request with the condition as recommended by the Planning Commission. Seconded by Mrs. Nichols, upon roll call, Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves voted “Aye”.

III. COUNCIL RESPONSE

None were noted.

IV. AGENDA CHANGES

Mrs. Gulley made a motion to place the “Speed Limit Resolution” under Public Safety as item 1 and remove the PAPCO request for an “Obstruction Permit” from the agenda. Seconded by Mrs. Ball, upon roll call, Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves voted “Aye”.

V. ADOPTION OF CONSENT AGENDA

Mr. Lawson made a motion to adopt the following consent agenda, seconded by Mrs. Nichols. Upon roll call Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted “Aye”.

- 1) Minutes of October 29, 2007 Town Council Meeting and Work Session
- 2) Cash Reports
 - a) General Fund
Cash on hand as of October 31, 2007 - \$4,973,042.66
 - b) Water Fund
Cash on hand as of October 31, 2007 - \$377,834.74
 - c) CIP
Cash on hand as of October 31, 2007 - \$527,903.65
- 3) Monthly Budget Report
- 4) School Fund Cash Report
 - a) Cash on hand as of October 31, 2007 - \$400,957.92

- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Treasurer Monthly Report
- 9) Community Development Monthly Permit Report

V. COMMITTEE REPORTS

A. Public Safety – Mrs. Gulley reported for the Committee.

1. Speed Limit Resolution *[See Attached Resolution]*

Mrs. Gulley read the Speed Limit Resolution then made a motion to adopt the Resolution. Seconded by Mr. Gordon, upon roll call Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted “Aye”.

B. Finance Committee – Mrs. Ball reported for the Committee

1. FY 07-08 Budget Amendments (#0708-04) Resolution *[See Attached Resolution]*

Mrs. Ball read the Resolution for the FY 07-08 Budget Amendments then made a motion to adopt the Resolution. Seconded by Mr. Shreaves, upon roll call Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted “Aye”.

C. Education Committee – Mrs. Nichols reported for the Committee

Mrs. Nichols advised there was nothing to report.

D. Public Works – Mr. Gordon reported for the Committee

1. CDBG Budget Amendment for Fiber Optic Conduit *[See Attached Resolution]*

Mr. Gordon read the Resolution then made a motion to adopt the CDBG Budget Amendment to install the Fiber Optic Conduit. Seconded by Mr. Shreaves, upon roll call Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Healy, Mr. Lawson, Mrs. Nichols and Mr. Shreaves all voted “Aye”.

E. Economic and Community Development – Mr. Lawson reported for the Committee

Mr. Lawson advised there was nothing to report.

VII. TOWN MANAGER’S ITEMS

There was nothing to report

VIII. OLD BUSINESS

There was nothing to report

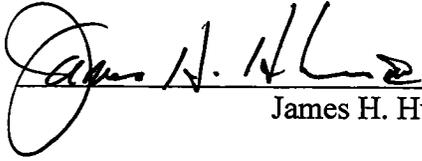
IX. NEW BUSINESS

A. Planning Commission Report - Mr. Hudson

Mr. Hudson advised on November 7th, 2007 the Planning Commission submitted a recommendation to Town Council for the Special Use Permit request by Sam English and deferred the remainder of the agenda items until December 5, 2007.

X. ADJOURNMENT

There being no further business Mrs. Gulley made a motion to adjourn the meeting, seconded by Mr. Shreaves. Upon a unanimous vote, Mr. Hudson adjourned the meeting.


James H. Hudson, III
Mayor

ATTEST:


Karen M. Barrow
Town Clerk

November 26th 2007

Mr. Seth Joseph Perry
2490 Chelsea Road
West Point, VA 23181

RE: Letter of Commendation/Eagle Scout Award

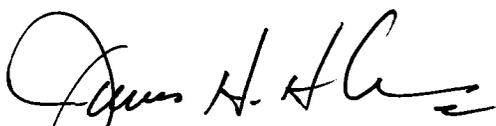
Dear Seth:

The West Point Town Council and the Town as a whole commends you for your outstanding service to this community. We are advised that you have completed the rigorous requirements and passed the examination allowing you to receive the highest award of the Boy Scouts of America, the Eagle Scout Award. While we find this accomplishment extremely impressive, it comes as no surprise to us. It is yet another indication of the exemplary character and dedication the community has come to expect of you.

Therefore, on behalf of the Town of West Point and West Point Town Council it gives me great pleasure to present you with this Letter of Commendation and Appreciation in recognition of your outstanding services to the West Point Community through Boy Scout Troop 562 and for fulfilling the requirements to become worthy of the rank of Eagle Scout.

We wish you the very best for the future.

Sincerely,



James H. Hudson, III
Mayor

Xc. Honorable Members of Town Council

**TOWN OF WEST POINT
RESOLUTION TO HONOR
Kathryn Jane Massey-Redd Ed.d**

WHEREAS, Kathryn Jane Massey-Redd began her life long dedication to public education in 1971 through 1973 as a Teacher for York Academy and 1973 through 1976 as a Teacher for the King William Public School system; and

WHEREAS, Kathryn Jane Massey-Redd first began her continuous commitment to the students of the West Point Public School system as a teacher from 1976 through 1980, Assistant Principal from 1980 through 1983, Assistant Principal K-12 from 1983 through 1985, Director of Personnel from 1985 through 1987, Assistant Superintendent of Administration and Instruction from 1987 through 1989 and School Superintendent of the West Point Public Schools from 1989 until present; and

WHEREAS, the West Point Public Schools tradition of excellence in education and character development continued under the leadership of Kathryn Jane Massey-Redd, consistently being recognized among the finest school systems in the Commonwealth; and

WHEREAS, Kathryn Jane Massey-Redd, after *Thirty-six* years of endless devotion to the education and well being of the children of the Commonwealth of Virginia, will retire from the West Point Public School system effective December 31, 2007.

NOW THEREFORE BE IT RESOLVED the Town Council for the Town of West Point on behalf of all its citizens expresses sincere appreciation to Dr. Kathryn Jane Massey-Redd for her dedication and exceptional leadership.

Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held November 26th, 2007 at which meeting a quorum was present and voted throughout.

James H. Hudson III, Mayor

Deborah Thorne-Ball, Vice Mayor

Charles D. Gordon, Council Member

Tina S. Gulley, Council Member

W. Wayne Healy, Council Member

Joshua T. Lawson, Council Member

Gail C. Nichols, Council Member

O. B. Shreaves, Jr. Council Member

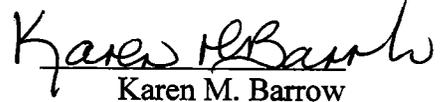


TOWN OF WEST POINT RESOLUTION

RESOLVED: The Town Council of the Town of West Point supports a speed limit of 45 MPH on the Eltham Bridge, (Route 30) and the Lord Delaware Bridge, (Route 33), and a speed limit of 35 MPH for the 14th Street corridor between both bridges.

BE IT FURTHER RESOLVED: The Town Council of the Town of West Point requests VDOT study the bridges and determine if an increase in both the size and number of reduced speed ahead signs is necessary to more effectively communicate the speed transition as one enters Town.

Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held November 26th, 2007 at which meeting a quorum was present and voted throughout.


Karen M. Barrow
Town Clerk

VOTE:

Mrs. Ball	"Aye"
Mr. Gordon	"Aye"
Mrs. Gulley	"Aye"
Mr. Healy	"Aye"
Mr. Lawson	"Aye"
Mrs. Nichols	"Aye"
Mr. Shreaves	"Aye"



**TOWN OF WEST POINT
RESOLUTION
Budget Amendment (# 0708-04) – FY 07-08**

WHEREAS the Town Council of the Town of West Point advertised for a public hearing regarding proposed amendments to the Town's FY 07-08 budget on November 14, 2007 in the Tidewater Review; and

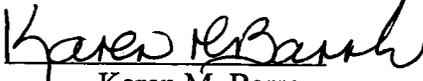
WHEREAS the Town Council of the Town of West Point conducted a public hearing on November 26, 2007 regarding proposed amendments of \$3,080,000 to the Town's budget; and

WHEREAS the proposed amendments to the FY 07-08 Town Budget provide funds for investment income associated with bond financing, a bond reserve account, property acquisition, extension of a 12" water line to the Industrial Park, extension of a sewer line to the Industrial Park, construction of roads within the Industrial Park, installation of a fiber optic conduit and, engineering and inspections costs associated with the referenced improvements to and within the Industrial Park; and

WHEREAS, the proposed amendments add \$80,000 to Town General Fund Revenue, \$80,000 to Non-Departmental (Expense) and \$3,000,000 to the Capital Improvements Program in Bond proceeds, Community Development Block Grant (CDBG) revenue and developer contribution and associated project expenditures.

NOW THEREFORE BE IT RESOLVED THAT the West Point Town Council amends the FY 07-08 Town budget to add \$80,000 to General Fund Revenue (Interest – SNAP-Bond), \$80,000 to Non-Departmental Expense (Debt Service – 2007 Bond), and \$3,000,000 to the Capital Improvements Program; a total of \$3,080,000 and such funds are hereby appropriated. The Total Town Budget is now \$16,339,126.

Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held November 26th, 2007 at which meeting a quorum was present and voted throughout.


Karen M. Barrow
Town Clerk

VOTE:

Mrs. Ball	"Aye"
Mr. Gordon	"Aye"
Mrs. Gulley	"Aye"
Mr. Healy	"Aye"
Mr. Lawson	"Aye"
Mrs. Nichols	"Aye"
Mr. Shreaves	"Aye"

RESOLUTION

AUTHORIZING THE REQUEST FOR CONTRACT AND BUDGET AMENDMENT FOR COMMUNITY ECONOMIC DEVELOPMENT FUNDS THROUGH THE VIRGINIA SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, the Town of West Point was awarded Community Economic Development (CED) Funds in 2006 under the Small Cities Community Development Block Grant (CDBG) program as administered by the Virginia Department of Housing Community Development (VDHCD) to support economic development activities to create employment opportunities for low- and moderate-income (LMI) persons; and

WHEREAS, the Town's consulting engineer designed a water improvement project; advertised and received bids; and Town Council awarded the construction contract; and

WHEREAS, following contract award unencumbered funds remain in the Town's CDBG letter of credit; and

WHEREAS, the Town is interested in implementing its broadband initiative and plans to start the program by constructing the fiber conduit in conjunction with the water line improvements;

WHEREAS, construction of the fiber conduit will allow the Town to further promote economic development in the West Point Industrial Park serving the two (2) existing industries, marketing the shell building and the eleven (11) vacant parcels, all of which will create new job opportunities; and

WHEREAS, the Town is requesting VDHCD to amend said CDBG agreement committing that the amendment will not significantly alter the scope or objectives of the original project and will not decrease the intended benefit to LMI persons for whom the project was funded; and

WHEREAS, the Town of West Point will submit a budget revision to VDHCD requesting approximately \$125,000 in CDBG funding be allocated to the broadband construction activity; and

WHEREAS, the Town agrees not to obligate any CDBG funds for the affected activity until the amendment request is approved by VDHCD; and

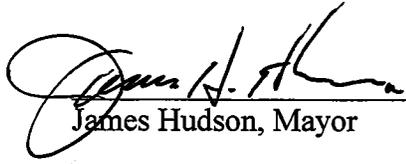
WHEREAS, the Town of West Point has properly advertised and conducted a public hearing on November 26, 2007 which addressed the CDBG contract amendment thereby meeting citizen participation requirements; and

WHEREAS, the Town is underway with an environmental review of the proposed new activity.

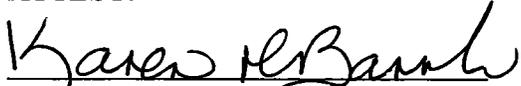
NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of West Point, Virginia that:

1. The Town hereby authorizes the Town Manager, the Town's chief administrative official to execute and file all appropriate documents necessary for securing an amendment to the Town's 2006 Community Economic Development Grant to provide for the inclusion of a fiber optic conduit along the route of the 12" waterline and to provide such additional information as may be required by the Virginia Department of Housing and Community Development.

TOWN OF WEST POINT


James Hudson, Mayor

ATTEST:


Karen Barrow, Town Clerk

VOTE:

Mrs. Ball	"Aye"
Mr. Gordon	"Aye"
Mrs. Gulley	"Aye"
Mr. Healy	"Aye"
Mr. Lawson	"Aye"
Mrs. Nichols	"Aye"
Mr. Shreaves	"Aye"