

**TOWN OF WEST POINT
TOWN COUNCIL
MINUTES
September 17th, 2012**

I. CALL TO ORDER

The West Point Town Council held its regular monthly meeting on Monday, September 17th 2012. The Honorable James H. Hudson III called the meeting to order at 6:30 p.m. The Invocation was given by Father Edgar Cleofe followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Vice Mayor, Deborah Ball; Charlie Gordon; Tina Gulley; Paul Kelley; Jack Lawson; Bub Shreaves and Chris Vincent.

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; Interim Chief of Police Tom Clark, WPPD; Sargent Lisa Woodson, WPPD; Holly McGowan, Community Development Coordinator; Walt Feurer, Director of Public Works, TC Moore, Town Treasurer and other interested persons.

II. CITIZENS ADDRESS TO COUNCIL

A. Public Hearing – Budget Amendment

Mr. Hudson read the advertisement for the Public Hearing and asked the Town Clerk if any request were received to view the budget amendment.

The Town Clerk advised yes, that a copy of the resolution and advertisement was given to Ronald Kirkland.

Mr. Hudson asked the Town Clerk if any one asked for assistance to attend the meeting.

The Town Clerk advised no requests were received.

Mr. Hudson opened the floor for citizens to comment on the budget amendment.

1. Ronald Kirkland, 286 Ogden Street, West Point, Virginia stated that after reviewing the budget resolution he is concerned about the increase in the budget by \$643,653 when just a few months ago budget cuts of over \$600,000 were made, Town employees lost their jobs and taxes were increased. Mr. Kirkland suggested the Town give funds back to the tax payers instead of increasing the budget. Mr. Kirkland asked when did the Town learn of the availability of the new revenue funds? Mr. Kirkland also stated that if the Town had of known about the additional revenue funds earlier, it might not have been necessary to increase the taxes.

Mr. Hudson advised that the Town just learned of the availability of the funds and that they will be grant funds.

Mr. Hudson asked if anyone else would like to comment on the Budget Amendment. There being none, the public hearing was closed.

B. Adoption of Budget Amendment Resolution [See Attached]

Mr. Gordon made a motion to adopt the attached Budget Amendment Resolution, seconded by Mr. Shreaves. Upon roll call, Deborah Ball, Charlie Gordon, Tina Gulley, Paul Kelley, Jack Lawson, Bub Shreaves and Chris Vincent all voted “Aye”.

C. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business.

1 Ronald Kirkland, 286 Ogden Street, West Point, Virginia, asked who he could talk to that would explain how the Town came into over \$600,000 in additional revenue.

Mr. Edwards advised that he would call Mr. Kirkland to discuss the revenue for the budget amendment.

Mr. Hudson asked if anyone else would like to comment on the Citizens Address to Council. There being none, Mr. Hudson closed the Citizens Address.

III. COUNCIL RESPONSE

None was noted.

IV. AGENDA CHANGES

Mrs. Ball made a motion for the Economic Development Coordinator position to be placed on the agenda under the Finance Committee as item 1. Seconded by Mrs. Gulley, upon roll call, Deborah Ball, Charlie Gordon, Tina Gulley, Paul Kelley, Jack Lawson, Bub Shreaves and Chris Vincent all voted "Aye"

V. ADOPTION OF CONSENT AGENDA

Mr. Gordon made a motion to adopt the following consent agenda, seconded by Mr. Kelley. Upon roll call Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted "Aye".

- 1) Minutes of August 27th, 2012 Town Council Meeting and Work Session
- 2) Cash Reports
 - a) General Fund
Cash on hand as of July 31, 2012 - \$6,631,514.48
 - b) Water Fund
Cash on hand as of July 31, 2012 - \$660,529.19
 - c) CIP
Cash on hand as of July 31, 2012 - \$(130,097.17)
 - d) Solid Waste
Cash on hand as of July 31, 2012 - \$31,742.13
- 3) Monthly Budget Report
- 4) School Fund Cash Report
 - a) Cash on hand as of July 30, 2012 - \$119,126.66
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report

V. COMMITTEE REPORTS

A. Economic and Community Development – Mr. Lawson reported for the Committee

- 1 Authorization to Advertisement a Public Hearing for Henderson Residential, LLC

Mr. Lawson made a motion to authorize the Town Manager to advertise a public hearing for an amended preliminary 3 lot subdivision plat submitted by Henderson Residential, LLC. Seconded by Mr. Shreaves. Upon roll call Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted "Aye".

2 Authorization to Advertise Ordinance 04-12 for Public Hearing – Administrative Variances

Mr. Lawson made a motion to authorize the Town Manager to advertise for a public hearing for Ordinance 04-12, Administrative Variances, Chapter 70, Article VI, Board of Zoning Appeals, to add Section 70-92, which authorizes the zoning administrator to grant modifications from any provisions contained in the zoning ordinance. Seconded by Mr. Gordon. Upon roll call Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted “Aye”.

B. Education Committee – Mr. Shreaves reported for the Committee

Mr. Shreaves advised there was nothing to report.

C. Finance Committee – Mrs. Ball reported for the Committee

1 Part-time Economic Development Coordinator

Mrs. Ball made a motion to authorize the Town Manager to higher Greg Kelly as a part-time Economic Development Coordinator for six months for \$2,000.00 per month. Seconded by Mr. Vincent, upon roll call Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted “Aye”.

D. Public Safety – Mrs. Gulley reported for the Committee.

1 Halloween Resolution [*See Attached Resolution*]

Mrs. Gulley made a motion to adopt the attached Halloween Resolution, seconded by Mr. Shreaves. Upon roll call Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted “Aye”.

E. Public Works – Mr. Gordon reported for the Committee

Mr. Gordon advised there was nothing to report.

VII. TOWN MANAGER’S ITEMS

The Town Manager advised there was nothing to report.

VIII. OLD BUSINESS

There was nothing to report under Old Business.

IX. NEW BUSINESS

A. Planning Commission Report - Mr. Hudson

Mr. Hudson advised that Planning Commission met on September 5th 2012 regarding the following items: 1) Conducted a public hearing and recommends approval of the Henderson Residential 3 plot subdivision 2) Conducted a public hearing and recommends approval of Ordinance 04-12.

B. Closed Session

Deborah Ball made a motion to enter into closed session pursuant to Virginia Code §2.2-3711(A)(1) for discussion related to the performance evaluation of the Town Manager. Seconded by Bub Shreaves, upon roll call Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted “Aye”.

RECONVENE

Mr. Lawson made a motion to reconvene into public session, seconded by Mrs. Ball. Upon a unanimous vote, the motion was approved.

CERTIFICATION

Mr. Gordon made a motion that West Point Town Council certifies in the closed session just concluded that nothing was discussed except the matter specifically identified in the motion to convene in closed session and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion. Seconded by Mrs. Gulley, upon roll call Mrs. Ball, Mr. Gordon, Mrs. Gulley, Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted "Aye".

X. ADJOURNMENT

There being no further business Mr. Hudson adjourned the meeting at 7:15 p.m.

James H. Hudson, III
Mayor

ATTEST:

Karen M. Barrow
Town Clerk



TOWN OF WEST POINT HALLOWEEN RESOLUTION

RESOLVED, that all trick-or-treaters on Halloween night, Wednesday, October 31, 2012 in the Town of West Point may canvass no later than 8:00 P.M. and masks may not be worn by any persons canvassing who is older than 13 years of age.

Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held September 17th, 2012 at which meeting a quorum was present and voted throughout.

Those members voting:

James H. Hudson	N/A
Deborah Ball	Aye
Tina Gulley	Aye
Charles Gordon	Aye
Paul Kelley	Aye
Joshua Lawson	Aye
Otto Shreaves	Aye
Christopher Vincent	Aye

James H. Hudson, III
Mayor, Town of West Point

Adopted this 17th day of September, 2012

ATTEST:

Karen M. Barrow
Town Clerk