

**TOWN OF WEST POINT  
TOWN COUNCIL  
MINUTES  
JANUARY 28<sup>th</sup>, 2013**

**I. CALL TO ORDER**

The West Point Town Council held its regular monthly meeting on Monday, January 28<sup>th</sup>, 2013. The Honorable James H. Hudson III called the meeting to order at 6:30 p.m. The Invocation was given by Reverend Nancy Summerlin followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Vice Mayor, Deborah Ball; Tina Gulley; Wayne Healy; Paul Kelley; Jack Lawson; Bub Shreaves and Chris Vincent.

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; Interim Chief of Police Tom Clark, WPPD; Sgt. Lisa Woodson, WPPD; Bobby Mawyer, WPPD; Walt Feurer, Director of Public Works; TC Moore, Treasurer; Holly McGowan, Community Development Coordinator; and other interested persons.

**II. COMMITTEE APPOINTMENTS**

Mr. Hudson advised that Wayne Healy is the new member of Town Council and that Charlie Gordon is no longer a Council Member. The Committees will be as follows:

<b>Committee</b>	<b>Chairperson</b>	<b>Members</b>	<b>Meetings</b>
Finance & Organizational Development Committee	Deborah Ball	Jack Lawson Bub Shreaves	Second Thursday of each month at 4:30 p.m.
Education Committee	Bub Shreaves	Tina Gulley Wayne Healy Paul Kelley	Third Wednesday of each month at 4:30 p.m.
Public Works Committee	Chris Vincent	Wayne Healy Jack Lawson Bub Shreaves	Third Thursday of each month at 4:00 p.m.
Public Safety Committee	Tina Gulley	Deborah Ball Chris Vincent	Third Thursday of each month at 4:30 p.m.
Community Development Committee	Jack Lawson	Deborah Ball Paul Kelley	Second Monday of each month at 5:00 p.m.

**III. ELECTION OF VICE MAYOR**

Mr. Shreaves made a motion to nominate Mrs. Ball to be Vice Mayor, seconded by Mrs. Gulley. Mr. Hudson asked if there were any other nominations. There being none the nominations was

closed. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Healy, Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted “Aye”.

Mr. Hudson stated that the election of Vice Mayor is done every two years on the same scheduled as Town Council elections; therefor Mrs. Ball is elected Vice Mayor for the next two years.

#### **IV. MEETING TIME AND DATE RESOLUTION**

Mrs. Ball made a motion to adopt the attached resolution setting the monthly business meeting for 2013, seconded by Mr. Kelley. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Healy, Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted “Aye”.

#### **V. MIDDLE PENINSULA PLANNING DISTRICT COMMISSION APPOINTMENT**

Mrs. Gulley made a motion for Jim Hudson to be the Town Council representative to the Middle Peninsula Planning District Commission, seconded by Mr. Shreaves. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Healy, Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted “Aye”.

#### **VI. CITIZENS ADDRESS TO COUNCIL**

##### **A. Resolution to Honor Charles D. Gordon**

Mr. Hudson read the attached Resolution Honoring Charles D. Gordon for his services to the Citizens of West Point as a Town Council Member.

##### **B. Citizens Address to Council**

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business.

Charles D. Gordon stated that it has been a pleasure to serve the Citizens of West Point for the past twelve and a half years and it has been a joy to work with each member of Council.

Mr. Hudson asked if there was any one else that would like to address Town Council. There being none, Mr. Hudson closed the Citizens Address.

#### **VII. COUNCIL RESPONSE**

None was noted.

#### **VIII. AGENDA CHANGES**

Mrs. Gulley made a motion to adopt the agenda as presented, seconded by Mrs. Ball. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Healy, Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted “Aye”.

## **IX. ADOPTION OF CONSENT AGENDA**

Mr. Vincent made a motion to adopt the following consent agenda, seconded by Mrs. Ball. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Healy; Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted "Aye".

- 1) Minutes of December 17<sup>th</sup> 2012 Town Council Meeting.
- 2) Cash Reports
  - a) General Fund  
Cash on hand as of December 31, 2012 - \$4,716,546.41
  - b) Water Fund  
Cash on hand as of December 31, 2012 - \$797,955.51
  - c) CIP  
Cash on hand as of December 31, 2012 - \$(131,208.81)
  - d) Solid Waste  
Cash on hand as of December 31, 2012 - \$61,580.24
- 3) Monthly Budget Report
- 4) School Fund Cash Report
  - a) Cash on hand as of December 31, 2012 - \$437,775.22
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report

## **X. COMMITTEE REPORTS**

A. Economic and Community Development – Mr. Lawson reported for the Committee

### 1 Riverwalk

Mr. Lawson made a motion to authorize the Town Manager to execute and deliver the Riverwalk design contract with VHB for a cost not to exceed \$110,00 seconded by Mrs. Ball.

Mr. Shreaves advised that he thought this item was going to be tabled, that Town Council was not going to vote on this item tonight.

Mr. Lawson advised this motion does not authorize the construction just the design.

Andrea Erard suggested Riverwalk be brought back to Town Council in February and for the Town Manager to negotiate with VHB as discussed in the Work Session.

Mr. Lawson withdrew his motion, seconded by Mrs. Gulley.

Mr. Shreaves made a motion to table Riverwalk until the February Town Council meeting, seconded by Mrs. Ball. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Healy,

Mr.  
Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted “Aye”.

Mr. Shreaves suggested the Town Manager talk with VHB to let them know what the status is.

2. Referral of Ordinance 01-13 to Planning Commission, Funeral Homes permitted in the R-4 Zoning District

Mr. Lawson made a motion to refer Ordinance 01-13 to the Planning Commission for review and for the Planning Commission to submit a recommendation back to Town Council. Seconded by Mr. Shreaves, upon roll call Mrs. Ball, Mrs. Gulley, Mr. Healy, Mr. Kelley, Mr. Lawson and Mr. Shreaves all voted “Aye”. Mr. Vincent abstained from voting.

B. Education Committee – Mr. Shreaves reported for the Committee

Mr. Shreaves asked the Town Manager to report on the current status of the HVAC replacement project at the Schools.

Mr. Edwards advised that the loan closed on December 21<sup>st</sup>, 2012 and that Virginia Natural Gas will be installing an extension line from the Mill to the Schools in collaboration with the HVAC project so that the schools will have gas. The completion date is August 2013.

Mr. Hudson reported that the Virginia Department of Education has recognized the West Point School System with the Division 1 highest achievement award for raising the Achievement of Disadvantaged Students for the 2010/11 and 2011/12 school years. West Point was the only school system in the State of Virginia to receive this award.

C. Finance Committee – Mrs. Ball reported for the Committee

Mrs. Ball advised there was nothing to report.

D. Public Safety – Mrs. Gulley reported for the Committee.

1 Ordinance 03-13 – Methamphetamine Recovery

Mrs. Gulley made a motion to authorize the Town Manager to advertise Ordinance 03-13, Methamphetamine Recovery Cost for a Public Hearing, seconded by Mrs. Ball. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Healy, Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted “Aye”.

E. Public Works – Mr. Vincent reported for the Committee

Mr. Vincent advised there was nothing to report.

**XI. TOWN MANAGER'S ITEMS**

Mr. Edwards advised there was nothing to report.

**XII. OLD BUSINESS**

There was nothing to report under Old Business.

**XIII. NEW BUSINESS**

A. Planning Commission Report - Mr. Hudson

Mr. Hudson advised that Planning Commission conducted a meeting on January 2<sup>nd</sup>, 2013 to discuss the following: 1) Held a public hearing on Communication Towers. 2) Discussed Funeral Homes as a permitted use with a special use permit in the R-4 Zoning District and authorized advertisement of a text amendment for a public hearing.

**XIV. ADJOURNMENT**

There being no further business Mr. Hudson adjourned the meeting at 7:10 PM.

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James H. Hudson, III  
Mayor

ATTEST:

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Karen M. Barrow  
Town Clerk



***TOWN OF WEST POINT  
ANNUAL ORGANIZATIONAL MEETING  
RESOLUTION***

BE IT RESOLVED; pursuant to State Code 15.2-1416 the Town Council of the Town of West Point establishes the last Monday of each month at 6:30 p.m. for its regularly scheduled monthly meeting to conduct Town business and a Work Session at 6:00 p.m. except for May 2013, the meeting will be on Monday, May 20<sup>th</sup> 2013, the November 2013 meeting will be on Monday, November 18<sup>th</sup> 2013 and the December 2013 meeting will be on Monday, December 16<sup>th</sup> 2013. The Committee meetings will be in accordance to the attached schedule. The meetings will be in Town Hall located at 329 6<sup>th</sup> Street, West Point, Virginia.

Those members voting:

James H. Hudson	N/A
Deborah Ball	Aye
Tina Gulley	Aye
Wayne Healy	Aye
Paul Kelley	Aye
Joshua Lawson	Aye
Otto Shreaves	Aye
Christopher Vincent	Aye

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James H. Hudson, III  
Mayor, Town of West Point

Adopted this 28<sup>th</sup> day of January, 2013

ATTEST:

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Karen M. Barrow  
Town Clerk