

**TOWN OF WEST POINT
TOWN COUNCIL
MINUTES
AUGUST 26th, 2013**

I. CALL TO ORDER

The West Point Town Council held its regular monthly meeting on Monday, August 26th, 2013. The Honorable James H. Hudson III called the meeting to order at 6:30 p.m. The Invocation was given by Reverend Bob Collins followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Vice Mayor, Deborah Ball; Tina Gulley; Paul Kelley; Jack Lawson and Chris Vincent.

Members Absent: Wayne Healy and Bub Shreaves.

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; Interim Chief of Police Bobby Mawyer, WPPD; Walt Feurer, Director of Public Works; TC Moore, Town Treasurer and other interested persons.

II. CITIZENS ADDRESS TO COUNCIL

A. Crab Carnival Master Plan

Darius Merritt, Chairman of the Crab Carnival Committee presented Town Council with the Crab Carnival Master Plan and stated that changes this year include some mechanical rides for the children entertainment. There are three bands booked, one for Friday night, one for Saturday afternoon and one for Saturday night. The National Guard has not confirmed their support for the event, as a contingency we have opened a dialogue with the local Fire Department for assistance if the National Guard are unable to provide assistance.

1 Action

Mrs. Gulley made a motion to approve the Crab Carnival Master Plan, seconded by Chris Vincent. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawson and Mr. Vincent all voted "Aye".

B. Public Hearing – Ordinance 02-13 Communication Towers

Mr. Hudson read the public hearing advertisement and asked the Town Clerk if anyone requested a copy of Ordinance 02-13 or for assistance to attend the public hearing.

The Town Clerk advised no requests were received.

Mayor Hudson opened the floor for comments on ordinance 02-13, Communications Towers. There being none, the public hearing was closed.

1. Action

Mr. Lawson made a motion to adopt Ordinance 02-13, Communication Towers. Seconded by Mrs. Ball, upon roll call, Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawson and Mr. Vincent all voted "Aye".

C. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business. There being none, Mr. Hudson closed the Citizens Address.

III. COUNCIL RESPONSE

None was noted.

IV. AGENDA CHANGES

Mr. Hudson placed a report by the Chief of Police under Public Safety and a revised resolution for the Change in Town Council Meeting Night under Tab 12.

Mr. Kelley made a motion to adopt the agenda as amended, seconded by Mrs. Gulley. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawson and Mr. Vincent all voted "Aye".

V. ADOPTION OF CONSENT AGENDA

Mrs. Ball made a motion to adopt the following consent agenda, seconded by Mr. Kelley.. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawson, and Mr. Vincent all voted "Aye".

- 1) Minutes of July 29, 2013 Town Council Meeting and continued meeting of July 29th 2013.
- 2) Cash Reports
 - a) General Fund
Cash on hand as of July 31, 2013 - \$3,825,308.85
 - b) Water Fund
Cash on hand as of July 31, 2013 - \$429,866.84
 - c) CIP
Cash on hand as of July 31, 2013 - \$251,722.97
 - d) Solid Waste
Cash on hand as of July 31, 2013 - \$56,424.68
- 3) Monthly Budget Report
- 4) School Fund Cash Report
 - a) Cash on hand as of July 31, 2013 - \$313,877.64
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report

V. COMMITTEE REPORTS

A. Economic and Community Development – Mr. Lawson reported for the Committee

Mr. Lawson advised there is no report.

B. Education Committee

Mr. Edwards advised that the HVAC renovations at the school complex is complete and that the system will be working on the first day of school.

C. Finance Committee – Mrs. Ball reported for the Committee

1. Change in Town Council Meeting Night [*See Attached Resolution*]

Mrs. Ball made a motion to adopt the attached resolution changing the meeting day from the last Monday of each month to the last Tuesday of each month except for the December meeting which will be on Wednesday, December 18th 2013 at 6:30 PM. Seconded by Mr. Lawson, upon roll call Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawson and Mr. Vincent all voted "Aye".

2. Appointments

Mrs. Ball made a motion for Town Council to make the following appointments:

EDA

Re-appoint Debbie Brockwell for a 4 year term through 9/30/17

Re-appoint Carol Cunningham for a 4 year term through 9/30/17
Appoint O. Bub Shreaves to fill one unexpired Term through 9/30/16

Planning Commission

Re-appoint James Pruett for a 4 year term through 9/30/17
Re-appoint Daniel Hockenburger for a 4 year term through 9/30/17

Board of Building Code of Appeals

Re-appoint George D. Barrow a 4 year term through 9/30/17
Re-appoint Daniel Hockenberger a 4 year term through 9/30/17

Seconded by Mrs. Gulley, upon roll call Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawson and Mr. Vincent all voted "Aye".

3. Surplus Vehicles

Mrs. Ball made a motion to authorize the Town Manager to dispose of the surplus vehicles, seconded by Mr. Lawson. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawson and Mr. Vincent all voted "Aye".

D. Public Safety – Mrs. Gulley reported for the Committee.

1. Police Department Update

Bobby Mawyer, Interim Chief of Police reported on the following items: 1) The police bicycle program is being implemented, the bikes are currently undergoing repairs. Once they have been repaired they will be out on the street. 2) Grant applications have been very successful. The grants will bring some revenue to the Town. We have received a \$20,000 grant from DCJS for computers. A grant from VML for some new equipment in the interview room. We have submitted other grant applications that will be awarded later in the year. 3) The Accreditation process is almost complete, the onsite review will be September 9, 10th & 11th 2013. 4) The Police Department has developed a patch for Breast Cancer awareness. Members of the Police Department will wear the patch in the month of October to raise funds for Breast Cancer. 5) Chief Mawyer introduced Officer Bill Schramm and Tim Sawyer the new Police Resource Officer.

E. Public Works – Mr. Vincent reported for the Committee

Mr. Vincent advised there was nothing to report.

VII. TOWN MANAGER'S ITEMS

Mr. Edwards stated that he had nothing to report.

VIII. OLD BUSINESS

A. Update on King William Meetings

Mr. Hudson advised that Town Council has had meetings with representatives from Farmer, Robinson & Cox regarding the budget model, we have had two sub-committee meetings with members of King William County Board of Supervisors and we have a joint work session scheduled for Thursday, August 29th 2013 at 7:00 PM at the King William County Administration building.

IX. NEW BUSINESS

A. Planning Commission Report - Mr. Hudson

Mr. Hudson advised that the Planning Commission held an organizational meeting on August 7th 2013 to elect the Chairman, Vice Chairman and Secretary.

X. CONTINUED MEETING

Mr. Hudson continued the meeting till Thursday, August 29th 2013 at 7:00 PM at the King William County Administration building at 180 Horse Landing Road, King William, Virginia.

James H. Hudson, III
Mayor

ATTEST:

Karen M. Barrow
Town Clerk



**TOWN OF WEST POINT
TOWN COUNCIL MEETING SCHEDULE
RESOLUTION**

WHEREAS the West Point Town Council has previously established its regular monthly meeting on the last Monday of every month at 6:30 PM at Town Hall in West Point, Virginia; and

WHEREAS the West Point Town Council now seeks to change the date of the regular monthly meeting to the last Tuesday of every month at 6:30 PM at Town Hall in West Point, Virginia.

NOW THEREFORE BE IT RESOLVED by the West Point Town Council, at its regular monthly meeting on the 26th day of August, 2013, in accordance with Virginia Code 15.2-1416, that the West Point Town Council hereby establishes the last Tuesday of each month at 6:30 p.m. at Town Hall, located at 329 6th Street in West Point, Virginia, for the regularly scheduled monthly meeting of Town Council; and

BE IT FURTHER RESOLVED by the West Point Town Council that each regular monthly meeting of the Town Council shall be preceded by a work session which shall begin at 6:00 PM and which shall be held at Town Hall located at 329 6th Street in West Point, Virginia; and

BE IT FINALLY RESOLVED by the West Point Town Council that the regular monthly meeting for December shall be on Wednesday, December 18th 2013 at 6:30 PM, preceded by a work session at 6:00 PM.

Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held August 26, 2013 at which meeting a quorum was present and voted throughout.

Those members voting:

James H. Hudson, Mayor	
Deborah Ball	Aye
Tina Gulley	Aye
Wayne Healy	Absent
Paul Kelley	Aye
Joshua Lawson	Aye
Otto Shreaves	Absent
Christopher Vincent	Aye

James H. Hudson, III
Mayor, Town of West Point
Adopted this 26th day of August, 2013

ATTEST:

Karen M. Barrow
Town Clerk