

**TOWN OF WEST POINT
TOWN COUNCIL
MINUTES
May 27th, 2014**

I. CALL TO ORDER

The West Point Town Council held its regular monthly meeting on Tuesday, May 27th 2014. The Honorable James H. Hudson III called the meeting to order at 6:30 p.m. The Invocation was given by Father Vincent Hodge followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Vice Mayor, Deborah Ball; Tina Gulley; Wayne Healy; Paul Kelley; Jack Lawson and Chris Vincent.

Members Absent: Bub Shreaves

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; Interim Chief of Police Bobby Mawyer, WPPD; Holly McGowan, Community Development Coordinator; Walt Feurer, Director of Public Works; Donna Pauley, Human Resource Officer and other interested persons.

II. CITIZENS ADDRESS TO COUNCIL

A. Delegate Keith Hodges

Delegate Keith Hodges gave a report on recent legislative activities and on the State Budget.

Delegate Hodges advised that if the State Budget is not approved by June 30th 2014, the Governor, Lt. Governor, Attorney General and some bonds from debt services that will get paid. No other budget items will be funded until the budget is adopted. There is a lot of work that needs to be done to adopt the budget. The proposal is for the budget to be adopted without the Medicaid expansion and for Medicaid to be discussed at a later date. Medicaid has increased by 1600% since 1985.

Mayor Hudson advised that the Town has adopted a budget but we have not appropriated any funds.

Mrs. Gulley asked if the Governor is prepared to borrow funds for the budget if a State Budget is not adopted.

Delegate Hodges advised that the Governor does not have the authority to appropriate funds, the Governor could declare a State of Emergency, but there would be no funds to operate on an emergency. Each locality would be responsible for their actions regarding the budget as of July 1st 2014 unless the General Assembly adopts a budget.

B. Public Hearing – Request for Public Land by RockTenn

Mayor Hudson read the advertisement and asked the Town Clerk if anyone asked to review the request or ask for assistance to attend the Public Hearing.

The Town Clerk advised that no request were received.

Mayor Hudson opened the floor for citizens to comment on the advertised Public hearing.

Tom Roberts, RockTenn advised that the alley would join property together that RockTenn currently owns. Mr. Roberts thanked Town Council for reviewing the application and asked that Town Council approve the request.

Mayor Hudson asked if anyone else would like to comment on the request. There being none, the public hearing was closed.

1 Action

Jack Lawson made a motion for Town Council to approved the public land request submitted by rockTenn CP, LLC, to vacate one North South Alley between 15th & 16th Streets, situated between Tax Map Parcel #69A3-101, Lots 1356, 1358, 1359, 1360, 1361 & 1362, provided that: 1) the applicant will be responsible for providing all legal documents subject to Town Approval and will record those documents at their expense. 2) The applicant shall be responsible for the purchase price, and 3) The applicant shall reserve unto the Town of West Point and Hampton Roads Sanitation district an easement for the planning, placement, installation, repair, maintenance, and replacement of utilities upon, above and beneath the said alley. Seconded by Mr. Healy, upon roll call; Mrs. Ball, Mrs. Gulley, Mr. Healy, Mr. Kelley, Mr. Lawson and Mr. Vincent all voted “Aye”.

C. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business. There being none, Mr. Hudson closed the Citizens Address.

III. COUNCIL RESPONSE

None was noted.

IV. AGENDA CHANGES

Mrs. Ball made a motion to adopt the agenda as presented, seconded by Mrs. Gulley. Upon roll call; Mrs. Ball, Mrs. Gulley, Mr. Healy, Mr. Kelley, Mr. Lawson and Mr. Vincent all voted “Aye”.

V. ADOPTION OF CONSENT AGENDA

Mrs. Ball made a motion to adopt the following consent agenda, seconded by Mrs. Gulley.

- 1) Minutes of April 29th 2014 Town Council Meeting.
- 2) Cash Reports
 - a) General Fund
Cash on hand as of April 30th, 2014 - \$4,123,121.42
 - b) Water Fund
Cash on hand as of April 30th, 2014 - \$363,147.89
 - c) CIP
Cash on hand as of April 30th, 2014 - \$246,138.95
 - d) Solid Waste
Cash on hand as of April 30th, 2014 - \$108,642.65
- 3) Monthly Budget Report
- 4) School Fund Cash Report
 - a) Cash on hand as of April 30th, 2014 - \$274,339.58
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report
- 10) Human Resource Monthly Report

Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Healy; Mr. Kelley, Mr. Lawson and Mr. Vincent all voted “Aye”.

V. COMMITTEE REPORTS

A. Economic and Community Development – Mr. Lawson reported for the Committee

Mr. Lawson advised there was nothing to report.

B. Education Committee

Mr. Edwards advised there was nothing to report.

C. Finance Committee – Mrs. Ball reported for the Committee

1. VRS Employer Contribution Resolution [*See Attached Resolution*]

Mrs. Ball read the resolution then made a motion to adopt the resolution, seconded by Mr. Healy. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Healy; Mr. Kelley, Mr. Lawson and Mr. Vincent all voted “Aye”.

2. Employee Health Insurance

Mrs. Ball made a motion to increase the Town’s contribution towards each town employee’s health care from \$555.00 to \$610.00 effective July 1, 2014. Seconded by Mrs. Gulley, upon roll call Mrs. Ball, Mrs. Gulley, Mr. Healy; Mr. Kelley, Mr. Lawson and Mr. Vincent all voted “Aye”.

D. Public Safety – Mrs. Gulley reported for the Committee.

Mrs. Gulley advised there was nothing to report.

E. Public Works – Mr. Vincent reported for the Committee

1. Request Authorization to Advertise a Public Hearing on Water Rates

Mr. Vincent made a motion to advertise for a public hearing requesting the increase of water rates for the June 24, 2014 Town Council meeting.

Mr. Vincent advised that the recommendation from the Public Works Committee was to advertise Option 3.

Mr. Edwards stated that Option 2 would be an increase in the minimum base rate from \$30.00 to \$44.90 bi-monthly with a \$4.80 charge per 1,000 gallons after the base rate, this option would fully fund the Water Department for the next year. Option 3 would increase the minimum base rate from \$30.00 to \$40.00 bi-monthly with a \$5.00 per 1,000 gallons usage after the base rate.

Mayor Hudson stated that if the Town advertised Option 3, the rate could not be changed unless it went down. If Town Council wanted a higher rate, the public hearing would have to be re-advertised. If the Town advertised Option 2, the higher rate, then the Town can reduce the rate if they wanted. The Town can always come down on the rates, but you cannot go up on an advertised rate.

Mr. Vincent moved to amend the motion; to authorize the Town Manager to advertise for a public hearing using Option 2 for the Water Rates on June 24th 2014. Seconded by Mr. Lawson, upon roll call Mrs. Ball, Mrs. Gulley, Mr. Healy; Mr. Kelley, Mr. Lawson and Mr. Vincent all voted “Aye”.

VII. TOWN MANAGER’S ITEMS

A. Publish Supplement V of the Town Code

Mr. Vincent made a motion to authorize the Town Manager to publish Supplement V of the Town Code, seconded by Mr. Lawson. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Healy; Mr. Kelley, Mr. Lawson and Mr. Vincent all voted “Aye”.

VIII. OLD BUSINESS

There was nothing to report under Old Business.

IX. NEW BUSINESS

A. Planning Commission Report - Mr. Hudson

Mr. Hudson stated that the Planning Commission held their regular monthly meeting on May 7th 2014 to conduct a Public Hearing on the request for Public Land by RockTenn. The next meeting will be June 4th 2014 at which a Public Hearing has been scheduled for Radio Towers for HRSD.

X. ADJOURNMENT

There being no further business, Mayor Hudson adjourned the meeting at 7:25 p.m.

James H. Hudson, III
Mayor

ATTEST:

Karen M. Barrow
Town Clerk



Town of West Point
VRS Employer Contribution Rate Resolution
(In Accordance with the 2014 Appropriation Act Item 467(1))

BE IT RESOLVED, that the **Town of West Point, Employer Code 5-5241**, does hereby acknowledge that its contribution rates effective July 1, 2014 shall be based on the higher of a) the contribution rate in effect for FY 2012, or b) eighty percent of the results of the June 30, 2013 actuarial valuation of assets and liabilities as approved by the Virginia Retirement System Board of Trustees for the 2014-16 biennium (the "Alternate" Rate) provided that, at its option, the contribution rate may be based on the employer contribution rates certified by the Virginia Retirement System Board of Trustees pursuant to Virginia Code § 51.1-145(I) resulting from the June 30, 2013 actuarial value of assets and liabilities (the "Certified Rate"); and

BE IT ALSO RESOLVED, that the **Town of West Point, Employer Code 5-5241**, does hereby certify to the Virginia Retirement System Board of Trustees that it elects to pay the following contribution rate effective July 1, 2014:

(Check only one box)

The Certified Rate of 8.08% The Alternate Rate of 6.46%

BE IT ALSO RESOLVED, that the **Town of West Point, Employer Code 5-5241** does hereby certify to the Virginia Retirement System Board of Trustees that it has reviewed and understands the information provided by the Virginia Retirement System outlining the potential future fiscal implications of any election made under the provisions of this resolution; and

NOW THEREFORE, the officers of the **Town of West Point, Employer Code 5-5241** are hereby authorized and directed in the name of the **Town of West Point** to carry out the provisions of this resolution, and said officers of the **Town of West Point** are authorized and directed to pay over to the Treasurer of Virginia from time to time such sums as are due to be paid by the **Town of West Point** for this purpose.

Governing Body - Mayor

CERTIFICATE

I, _____, Clerk of the Town of West Point, certify that the foregoing is a true and correct copy of a resolution passed at a lawfully organized meeting of the **Town of West Point held at 329 Sixth Street, West Point, Virginia at 6:30 o'clock p.m. on May 27, 2014**. Given under my hand and seal of the Town of West Point this _____ day of _____, 2014.

Karen M. Barrow, Town Clerk



**A RESOLUTION TO AUTHORIZE
PUBLICATION OF SUPPLEMENT V OF THE TOWN CODE**

Whereas; Publication of Supplement IV of the Town Code was authorized on April 29th, 2013;
and

Whereas; West Point Town Council has adopted ordinance numbers from 04-13 through 02-14;
and

Whereas; the estimated cost for the Municipal Code Corporation to publish Supplement V will
be \$2,360.00.

NOW THEREFORE BE IT RESOLVED; in accordance with Town Code Section 1-8, the Town
Council of the Town of West Point authorizes the Municipal Code Corporation to publish
supplement V of the Town Code at a cost not to exceed \$2,360.00.

Certified to be a true copy of a resolution adopted by the Town Council of the Town of West
Point at its regular monthly meeting held May 27th, 2014 at which meeting a quorum was
present and voted throughout.

Those members voting:

James H. Hudson	N/A
Deborah Ball	Aye
Tina Gulley	Aye
Wayne Healy	Aye
Paul Kelley	Aye
Joshua Lawson	Aye
Bub Shreaves	Absent
Christopher Vincent	Aye

James H. Hudson, III
Mayor

Adopted this 27th day of May 2014

ATTEST:

Karen M. Barrow,
Town Clerk