

**TOWN OF WEST POINT
TOWN COUNCIL
MINUTES
May 26th, 2015**

I. CALL TO ORDER

The West Point Town Council held its regular monthly meeting on Tuesday, May 26th 2015. The Honorable James H. Hudson III called the meeting to order at 6:30 p.m. The Invocation was given by Father Vincent Hodge followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Vice Mayor, Deborah Ball; Tina Gulley; Wayne Healy; Paul Kelley; Jack Lawson; Bub Shreaves and Chris Vincent.

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; Chief of Police Bobby Mawyer, WPPD; Walt Feurer, Director of Public Works; Tim Sawyer, Building Inspector; Donna Pauley, Human Resource Officer and other interested persons.

Mr. Hudson asked everyone to observe a moment of silence in honor of Memorial Day and our brave men and women that have served our country.

II. CITIZENS ADDRESS TO COUNCIL

A. Police Department Presentation

Chief Bobby Mawyer presented the King William Cancer Society with a check for funds raised by selling police department patches for breast cancer. The total amount raised is \$2,115.00.

B. Update on General Assembly by Delegate Keith Hodges

Delegate Keith Hodges provided an update on events at the General Assembly for the past year that included: 1) The State Budget. 2) Mental Health Issues. 3) Economic Development. 4) State employee salary increases and 5) Transportation. Delegate Hodges stated that now is the time that new legislation is prepared for the next session.

C. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business.

- 1 Carol Gresham, 3350 Mattaponi Avenue, West Point, Virginia 23181 advised that he has some questions for Delegate Keith Hodges regarding Health Care and when will the State provide poor people with affordable health care.

Delegate Hodges advised that the State Budget did not allow for funding for Health Care this year and that Delegate Hodges is available to discuss Health Care with Mr. Gresham.

- 2 Father Vincent Hodge, stated that the last time Father Hodge was at a Town Council meeting, the Mayor advised that the Town would be discussing the dust and debris from the chipping plant with RockTenn. Father Hodge asked what was the out-come of those discussions.

Mr. Hudson advised that the Town Manager has had some discussions with the mill and that no resolution has been reached at this point. The discussions are ongoing as additional meetings are scheduled.

Mr. Hudson asked if there was any one else that would like to address Town Council. There being none, Mr. Hudson closed the Citizens Address.

III. COUNCIL RESPONSE

None was noted.

IV. AGENDA CHANGES

Mrs. Ball asked for the Planning Commission Appointment to be placed on the agenda, the item became available late on Friday after the agenda packet has been posted. The memo with information is available in the packet, however the agenda needs to be changed.

Mrs. Ball made a motion to adopt the agenda with the above amendment, seconded by Mrs. Gulley. Upon roll call Mrs. Ball, Mrs. Gulley; Mr. Healy; Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted "Aye".

V. ADOPTION OF CONSENT AGENDA

Mrs. Ball made a motion to adopt the following consent agenda, seconded by Mr. Healy. Upon roll call Mrs. Ball, Mrs. Gulley; Mr. Healy; Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted "Aye".

- 1) Minutes of April 28th, 2015 Town Council Meeting.
- 2) Cash Reports
 - a) General Fund
Cash on hand as of April 28th, 2015, \$4,794,909.66
 - b) Water Fund
Cash on hand as of April 28th, 2015, \$100,868.01
 - c) CIP
Cash on hand as of April 28th, 2015, \$138,109.49
 - d) Solid Waste
Cash on hand as of April 28th, 2015, \$135,261.12
- 3) Monthly Budget Report
- 4) School Fund Cash Report
 - a) Cash on hand as of April 28th, 2015, \$244,552.30

- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report
- 10) Human Resource Monthly Report

VI. COMMITTEE REPORTS

A. Economic and Community Development – Mr. Lawson reported for the Committee

1 Request Authorization to Advertise a Public Hearing – Ordinance 01-2015

Mr. Lawson made a motion that Town Council authorize the Town Manager to advertise Ordinance 01-2015, Minor Subdivisions, to allow minor subdivisions to be approved by the Zoning Administrator. Seconded by Mr. Kelley, upon roll call Mrs. Ball, Mrs. Gulley; Mr. Healy; Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted “Aye”.

2. Request Authorization to Advertise a Public hearing – Ordinance 03-2015

Mr. Lawson made a motion that Town Council authorize the Town Manager to advertise Ordinance 03-2015, Floodplain, to reflect the changes per the State and the adoption of the new floodplain maps. Second by Mrs. Gulley, upon roll call Mrs. Ball, Mrs. Gulley; Mr. Healy; Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted “Aye”.

B. Education Committee – Mr. Shreaves reported for the Committee

Mr. Hudson advised that Dr. Smith has resigned as Superintendent and that he will be taking a position for the City of Hampton as Superintendent. He will be going from a 700 student enrolment to a 20,000 student enrolment. We wish Dr. Smith the very best for a successful future.

C. Finance Committee – Mrs. Ball reported for the Committee

1 Appointment to Planning Commission

Mrs. Ball advised that Paul Diggs term on the Planning commission expires on May 31st, 2015. Mr. Diggs has served for 12 years on the Planning Commission is not seeking reappointed.

Mrs. Ball made a motion that Town Council appoints Gail Nichols to the Planning Commission for a 4 year term commencing June 1st 2015 through May 31st 2019. Seconded by Mr. Shreaves, upon roll call Mrs. Ball, Mrs. Gulley; Mr. Healy; Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted “Aye”.

D. Public Safety – Mrs. Gulley reported for the Committee.

Mrs. Gulley advised that she does not have a report but she would like the Police Chief to give a report on the Police Department.

Chief Mawyer advised that there are a number activities going on in Town and thanks to the grants the vehicle situation is good. We have made some changes at the Police Department so that we are working smarter, a case board has been setup so that officers can track cases. We are working hard to improve our organizational skills so the department becomes more efficient.

D. Public Works – Mr. Vincent reported for the Committee

1 Pump and Haul Resolution

Mr. Vincent made a motion for Town Council to adopt the attached Pump and Haul Resolution to accompany the permit application to the State, seconded by Mrs. Gulley. upon roll call Mrs. Ball, Mrs. Gulley; Mr. Healy; Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted “Aye”.

VII. TOWN MANAGER’S ITEMS

Mr. Edwards advised that he will be on vacation for the June meeting and that Tim Sawyer will be the acting Town Manager.

VIII. OLD BUSINESS

There was nothing available for discussion under Old Business.

IX. NEW BUSINESS

There was nothing available for discussion under New Business.

X. ADJOURNMENT

There being no further business, Mr. Lawson made a motion at 7:20 PM to adjourn the meeting, seconded by Mrs. Ball. Upon a unanimous vote the motion was adjourned.

James H. Hudson, III
Mayor

ATTEST:

Karen M. Barrow

Town Clerk



TOWN OF WEST POINT RESOLUTION

Pump and Haul Wastewater Disposal

WHEREAS a local business has requested assistance from the Town of West Point in resolving issues related to sewage disposal that arose as a result of the redevelopment of the property on which the existing business is located; and

WHEREAS the Town Council wishes to support and assist local businesses to the greatest extent possible.

NOW THEREFORE BE IT RESOLVED by the West Point Town Council at its regular monthly meeting on Tuesday, May 26, 2015 that:

- whenever the town building official determines, in his sole discretion, that the wastewater generated by any commercial facility can only be practically disposed of by pumping and hauling such material, as described by the Sewage Handling and Disposal Regulations promulgated by the Virginia State Board of Health, and that the duration of use of such disposal method shall exceed one year, he shall reduce such a finding to writing and forward same to the town manager, with a copy to the county health director, or his designee; and
- the town manager shall present the declaration to the town council, which shall determine whether or not the facility shall be included in the list of such facilities described in the town's general permit for pump and haul with the state health commissioner; and
- in the event the town council determines that a facility should be added to the general permit, it shall determine the terms and conditions upon which such addition shall occur, and it shall direct the town attorney to prepare a contract with the owner of such facility specifying such terms and conditions; and
- no facility shall be added to the general permit until such contract, signed by the owner, shall be delivered to the town manager in recordable form for his signature on behalf of the council; at a minimum, such contract shall provide:
 - That the term of the contract and placement on the general permit shall not exceed two years, but additional two-year terms may be authorized by the council under such terms and conditions as it may direct; and

- That surety for the performance of the contract may be required by the council in an amount to be determined by the director and in a form approved by the town attorney; and
- that, in the event a wastewater line shall become available, as determined by the town, to such facility through the Hampton Roads Sanitation District, the owner shall forthwith connect the facility to such line with all possible diligence, thereby terminating the contract and the placement on the general permit; and
- that the contract may be terminated and the facility removed from the general permit on 30 days written notice by the council.

Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held May 26th 2015 at which meeting a quorum was present and voted throughout.

Those members voting:

James H. Hudson	N/A
Deborah Ball	Aye
Tina Gulley	Aye
Wayne Healy	Aye
Paul Kelley	Aye
Joshua Lawson	Aye
Otto Shreaves	Aye
Christopher Vincent	Aye

James H. Hudson, III
Mayor, Town of West Point

Adopted this 26th day of May, 2015

ATTEST:

Karen M. Barrow
Town Clerk