

**TOWN OF WEST POINT
TOWN COUNCIL
MINUTES
September 29th, 2015**

I. CALL TO ORDER

The West Point Town Council held its regular monthly meeting on Tuesday, September 29th 2015. The Honorable James H. Hudson III called the meeting to order at 6:30 p.m. The Invocation was given by Reverend Wayne Groome followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Vice Mayor, Deborah Ball; Tina Gulley; Wayne Healy; Paul Kelley; Bub Shreaves and Chris Vincent.

Members Absent: Jack Lawson

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; Chief of Police Bobby Mawyer, WPPD; Stewart Meredith, WPPD; Holly McGowan, Community Development Coordinator; TC Moore, Town Treasurer; Walt Feurer, Director of Public Works; Tim Sawyer, Building Inspector; Donna Pauley, Human Resource Officer and other interested persons.

II. CITIZENS ADDRESS TO COUNCIL

A. Presentation by Patricia Norman, Clerk to Circuit Court

Patricia Norman, Clerk to King William Circuit Court gave a report on the responsibilities of the Clerk's Office and reviewed historic documents that have recently been restored.

B. West Point Ministerial Association

Wayne Groome and Robert Gochenour, representatives for the West Point, Ministerial Association reported on how much the Good Neighbor Center has grown over the past few years. Today the Good Neighbor Center is helping more than double the number of families they were serving in 2002 and the contributions have not changed. They were asking if the Town has any suggestions on how the Ministerial Association can be more responsible to the people we are serving.

Mayor Hudson stated that the Ministerial Association and Churches provide a wonderful ministry to the citizens of West Point. Mr. Hudson suggested that the Ministerial Association should let the Town Manager know what their needs are and Town Council will review their resources to see what can be done. Mr. Hudson asked the Town Manager to place the Good Neighbor Center on the Town Council Committee Agenda's for discussion.

C. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business.

1 Mark Carter, 310 Glass Island Road, West Point, Virginia advised that he did not see a public notice in the Tidewater Review for the proposed renovations to the boat landing. Mr. Carter stated that the public does not know what is going on if the information is not placed in the Tidewater Review.

Andrea Erard advised that advertising is very costly, and the Town does not advertise anything that is not required by law. The cost of an ad can be between \$300 and \$800.

Mr. Vincent advised that he is available after the meeting to speak with anyone that has questions regarding the boat landing.

2 Bernard Lee, 284 Ogden Street, West Point, Virginia advised that on King William Avenue near 19th Street there are some trees that are hanging over the sidewalk that need to be trimmed. Also, the chips and bark on the road near the truck entrance turns to mud when it rains, can it be cleaned up.

Mr. Hudson asked if there was anyone else that would like to address Town Council. There being none, Mr. Hudson closed the Citizens Address.

III. COUNCIL RESPONSE

None was noted.

IV. AGENDA CHANGES

Mr. Hudson placed a Halloween Resolution on the agenda as item 2 under the Public Safety Committee.

Mrs. Ball made a motion to adopt the agenda as amended, seconded by Mr. Vincent. Upon roll call, Mrs. Ball, Mrs. Gulley, Mr. Healy, Mr. Kelley, Mr. Shreaves and Mr. Vincent all voted "Aye".

V. ADOPTION OF CONSENT AGENDA

A. Mrs. Ball made a motion to adopt the following consent agenda, seconded by Mr. Shreaves. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Healy; Mr. Kelley, Mr. Shreaves and Mr. Vincent all voted "Aye".

- 1) Minutes of August 25th 2015 Town Council Meeting.
- 2) Cash Reports
 - a) General Fund
Cash on hand as of, August 31st, 2015 - \$8,045,025.13
 - b) Water Fund
Cash on hand as of August 31st, 2015 - \$313,783.38
 - c) CIP
Cash on hand as of August 31st, 2015 - \$128,109.49
 - d) Solid Waste
Cash on hand as of August 31st, 2015 - \$121,906.66
- 3) Monthly Budget Report
- 4) School Fund Cash Report
 - a) Cash on hand as of August 31st, 2015 - \$169,767.57
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report
- 10) Human Resource Monthly Report

VI. COMMITTEE REPORTS

A. Economic and Community Development

- 1 Authorization to Advertise for a Public Hearing on Ordinance 05-2015
Temporary Health Care Structures

Mr. Healy made a motion that Town Council authorizes the Town Manager to advertise Ordinance 05-2015, Zoning Provisions for Temporary family health care structures. This ordinance allows for temporary family health care structures as a permitted use in the following zoning districts: R-1, R-2, R-3, R-4, SD-1, and MU-1. Ordinance 05-2015 adopts a temporary family health care structures checklist that shall be used by the zoning administrator to determine if the temporary healthcare structure meets the criteria in state law. Ordinance 05-2015 also amends Chapter 28, Fees, Article VI, Zoning, Section 28-50, Fees, to add a fee of \$50.00 for an application

for a temporary family health care structure. Seconded by Mrs. Gulley, upon roll call Mrs. Ball, Mrs. Gulley, Mr. Healy; Mr. Kelley, Mr. Shreaves and Mr. Vincent all voted "Aye".

B. Education Committee – Mr. Shreaves reported for the Committee

Mr. Shreaves advised there was nothing to report.

C. Finance Committee – Mrs. Ball reported for the Committee

Mr. Ball advised that there was nothing to report.

D. Public Safety – Mrs. Gulley reported for the Committee.

1 A Resolution to Declare October as Domestic Violence and Sexual Assault Awareness Month

Mrs. Gulley made a motion to adopt the attached resolution adopting October as Domestic Violence and Sexual Assault Awareness Month. Seconded by Mr. Kelley, upon roll call Mrs. Ball, Mrs. Gulley, Mr. Healy; Mr. Kelley, Mr. Shreaves and Mr. Vincent all voted "Aye".

2 Halloween Resolution

Mrs. Gulley made a motion to adopt the attached Halloween Resolution, seconded by Mr. Shreaves. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Healy; Mr. Kelley, Mr. Shreaves and Mr. Vincent all voted "Aye"

D. Public Works – Mr. Vincent reported for the Committee

Mr. Vincent advised that there was nothing to report.

VII. TOWN MANAGER'S ITEMS

Mr. Edwards advised that there was nothing to report.

VIII. OLD BUSINESS

There was nothing available for discussion.

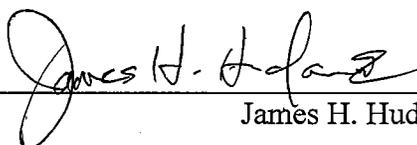
IX. NEW BUSINESS

A. Planning Commission Report - Mr. Hudson

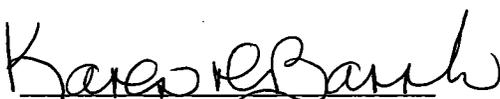
Mr. Hudson advised that the Planning Commission's last meeting was on September 2nd 2015 when they discussed the Temporary Health Care Structures. The next meeting will be in November.

X. ADJOURNMENT

There being no further business, Mr. Shreaves made a motion to adjourn the meeting at 7:10 p.m., seconded by Mrs. Gulley. Upon a unanimous vote, the meeting was adjourned.


James H. Hudson, III
Mayor

ATTEST:


Karen M. Barrow
Town Clerk



**TOWN OF WEST POINT
A RESOLUTION TO DECLARE OCTOBER AS
DOMESTIC VIOLENCE AND SEXUAL
ASSAULT AWARENESS MONTH**

WHEREAS; domestic violence is a pattern of physically, sexually, and/or emotionally abusive behaviors used by one individual to maintain power and control over a partner in the context of an intimate or family relationship, and

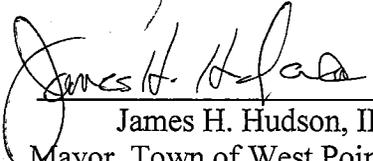
WHEREAS; sexual assault is a crime of violence, power, and control that occurs when a person is forced, threatened, coerced, or manipulated into sexual contact or acts against his or her will, and

WHEREAS; both domestic and sexual violence are violations that have harmful effects not only on the victim, but the victim's family and community,

WHEREAS; the official night Town residents will be able to Take Back the Night will be on Thursday, October 22nd, 2015 from 5:00 p.m. till 8 p.m.

NOW, THEREFORE BE IT RESOLVED, that the West Point Town Council recognizes the need to make the citizens of the Town of West Point aware of the dangers of domestic and sexual violence and do so by declaring October "Domestic Violence and Sexual Assault Awareness Month."

Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held September 29th, 2015 at which meeting a quorum was present and voted throughout.


James H. Hudson, III
Mayor, Town of West Point

Adopted this 29th day of September, 2015

ATTEST:



Karen M. Barrow
Town Clerk



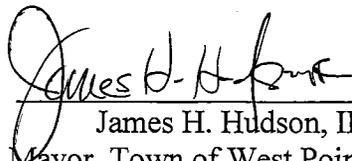
TOWN OF WEST POINT HALLOWEEN RESOLUTION

BE IT RESOLVED by the West Point Town Council, that all trick-or-treaters on Halloween night, Saturday, October 31st, 2015 in the Town of West Point may canvass no later than 8:00 P.M. and masks may not be worn by any persons canvassing who is older than 13 years of age.

Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held September 29th, 2015 at which meeting a quorum was present and voted throughout.

Those members voting:

James H. Hudson
Deborah Ball
Tina Gulley
Wayne Healy
Paul Kelley
Joshua Lawson
Otto Shreaves
Christopher Vincent


James H. Hudson, III
Mayor, Town of West Point

Adopted this 29th day of September, 2015

ATTEST:



Kareth M. Barrow
Town Clerk