

**TOWN OF WEST POINT  
TOWN COUNCIL  
MINUTES  
May 31st, 2016**

**I. CALL TO ORDER**

The West Point Town Council held its regular monthly meeting on Tuesday, May 31st 2016. The Honorable James H. Hudson III called the meeting to order at 6:30 p.m. The Invocation was given by Father Vincent Hodge followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Deborah Ball, Tina Gulley, Wayne Healy; Paul Kelley; Jack Lawson; Bub Shreaves and Chris Vincent.

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; Chief Bobby Mawyer, WPPD; Holly McGowan, Community Development Coordinator; TC Moore, Town Treasurer; Walt Feurer, Director of Public Works; Tim Sawyer, Building Inspector; Donna Pauley, Human Resource Officer and other interested persons.

**II. CITIZENS ADDRESS TO COUNCIL**

A Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business. There being none, Mr. Hudson closed the Citizens Address.

**III. COUNCIL RESPONSE**

None was noted.

**IV. AGENDA CHANGES**

Mrs. Ball asked for the following Appointments to be placed under the Finance Committee agenda: The West Point Planning Commission as item 2 and the BZA & Wetlands Board as item 3.

Mrs. Gulley made a motion to amend the agenda, seconded by Mrs. Ball. Upon roll call, Deborah Ball, Tina Gulley Wayne Healy; Paul Kelley; Jack Lawson; Bub Shreaves and Chris Vincent all voted "Aye".

**V. ADOPTION OF CONSENT AGENDA**

Mrs. Ball made a motion to adopt the following consent agenda, seconded by Mr. Healy. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Healy; Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted "Aye".

- 1) Minutes of April 26<sup>th</sup> 2016 Town Council Meeting.
- 2) Cash Reports
  - a) General Fund  
Cash on hand as of April 30th, 2016 - \$5,124,569.65
  - b) Water Fund  
Cash on hand as of April 30th, 2016 - \$246,600.94
  - c) CIP  
Cash on hand as of April 30th, 2016 - \$-214,191.00
  - d) Solid Waste  
Cash on hand as of April 30th, 2016 - \$102,864.78
- 3) Monthly Budget Report
- 4) School Fund Cash Report
  - a) Cash on hand as of April 30th, 2016 - \$406,496.62
- 5) West Point Monthly Police Activity Report

- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report
- 10) Human Resource Monthly Report

## VI. COMMITTEE REPORTS

### A. Economic and Community Development – Mr. Lawson reported for the Committee

#### 1 Authorization to Advertise a Public Hearing – SUP2016-01, Child Care Facility

Mr. Lawson made a motion that Town Council authorizes the Town Manager to advertise for SUP2016-01, Curtis and Kathlyn Gray, Special use permit, for the June 21<sup>st</sup>, 2016 Town Council meeting. Seconded by Mrs. Ball, upon roll call, Mrs. Ball, Mrs. Gulley, Mr. Healy; Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted “Aye”.

### B. Education Committee

Mr. Hudson advised that the School Board presented a program on the changes occurring with education and the partnership the schools are forming with business in Town and in the County.

### C. Finance Committee – Mrs. Ball reported for the Committee

#### 1 Middle Peninsula Economic Development Resource Organization Resolution *[See Attached]*

Mrs. Ball made a motion to adopt the attached Resolution, seconded by Mr. Vincent. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Healy; Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted “Aye”.

#### 2 Appointment to the Planning Commission

Mrs. Ball made a motion that Town Council appoint Stuart Daniel to the West Point Planning Commission as the BZA representative for the unexpired term of Daniel Hockenburger, that expires September 30<sup>th</sup> 2016. Seconded by Mr. Shreaves, upon roll call, Mrs. Ball, Mrs. Gulley, Mr. Healy; Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted “Aye”.

#### 3 Appointment to the BZA and Wetlands Board

Mrs. Ball made a motion that Town Council appoint Charles T. Redd to the Wetlands Board and recommends that Judge Bondurant appoints Charles T. Redd to the West Point Board of Zoning Appeals for a unexpired term that expires September 30<sup>th</sup> 2016. Seconded by Mr. Healy, upon roll call, Mrs. Ball, Mrs. Gulley, Mr. Healy; Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted “Aye”.

### D. Public Safety – Mrs. Gulley reported for the Committee.

#### 1 Middle Peninsula Natural Hazards Mitigation Plan Update Resolution *[See Attached]*

Mrs. Gulley made a motion that Town Council adopts the attached resolution for the Middle Peninsula Natural Hazards Mitigation Plan Update, Seconded by Mrs. Ball. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Healy; Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted “Aye”.

### E. Public Works

Mr. Vincent advised there was nothing to report.

**VII. TOWN MANAGER'S ITEMS**

Mr. Edwards advised there was nothing to report.

**VIII. OLD BUSINESS**

There was nothing to report under Old Business.

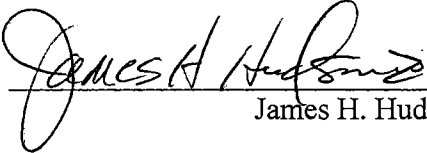
**IX. NEW BUSINESS**

A Planning Commission Report

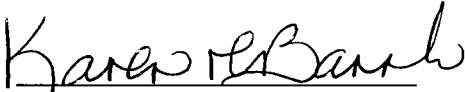
Mr. Hudson advised that the Planning Commission met on May 4<sup>th</sup> 2016 to conduct a public hearing on the application by Curtis & Kathlyn Gray, for a Special Use Permit to operate Creative Critters, a Child Day Care Facility at 3340 King William Avenue, the same location as the original building that burned down last year. The new construction will be in the same footprint.

**X. ADJOURNMENT**

Upon a motion by Mr. Shreaves, Mr. Hudson adjourned the meeting at 6:50 P.M.

  
James H. Hudson, III  
Mayor

ATTEST:

  
Karen M. Barrow  
Town Clerk

THE TOWN OF WEST POINT

A RESOLUTION ON MIDDLE PENINSULA  
ECONOMIC DEVELOPMENT RESOURCE ORGANIZATION

To support amendment of the articles of incorporation and bylaws of the Tidewater R C & D Council, Incorporated to facilitate its repurposing into the Middle Peninsula Economic Development Resource Organization, and to appoint a representative to serve on the board of directors of the Middle Peninsula Economic Development Resource Organization, and to appropriate \$5,000 to the Middle Peninsula Economic Development Resource Organization.

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WHEREAS, Tidewater R C & D Council, Incorporated has prepared articles of amendment and restatement and amended bylaws in order to repurpose it as the Middle Peninsula Economic Development Resource Organization ("MPEDRO"); and

WHEREAS, The Town of West Point is a member jurisdiction of the MPEDRO; and

WHEREAS, the bylaws of the MPEDRO permit each member jurisdiction to appoint one natural person to serve on the board of directors; and

WHEREAS, the MPEDRO will continue to be operated exclusively for charitable, religious, educational, and scientific purposes as described in Section 501(c)(3) of the Internal Revenue Code of 1986; and, specifically, to (a) secure technical, educational, monetary, and other services necessary in carrying out a plan of action for the orderly development and full utilization of the area's human and natural resources; (b) develop and carry out such a plan of work for the area in an effort to improve economic conditions; (c) cooperate and assist in implementation of plans of other similar organizations and agencies; and (d) create a general awareness of need for improvement of the environment by consideration and orderly development of resources for the area; and

WHEREAS, The Town of West Point desires to continue to support the charitable purpose of the MPEDRO:

NOW, THEREFORE, BE IT RESOLVED:

That The Town of West Point supports amendment of the articles of incorporation and bylaws of the Tidewater R C & D Council, Incorporated to facilitate its repurposing into the Middle Peninsula Economic Development Resource Organization, and appoints Paul Kelley as its representative to serve on the board of directors of the Middle Peninsula Economic

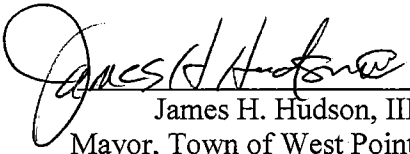
Development Resource Organization, and appropriates \$5,000 to the Middle Peninsula

Economic Development Resource Organization.

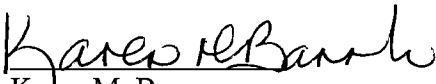
Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held on May 31<sup>st</sup>, 2016, at which meeting a quorum was present and voting throughout.

VOTE:

James H. Hudson, III	NA
Deborah T. Ball	Aye
Tina Gulley	Aye
Wayne Healy	Aye
Paul Kelley	Aye
Jack Lawson	Aye
Bub Shreaves	Aye
Christopher Vincent	Aye

  
James H. Hudson, III  
Mayor, Town of West Point

ATTEST:

  
Karen M. Barrow  
Town Clerk



Council Members:  
TINA S. GULLEY  
WAYNE HEALY  
PAUL T. KELLEY  
JOSHUA T. "JACK" LAWSON  
O.B. "BUB" SHREAVES, JR.  
CHRIS P. VINCENT

JAMES H. HUDSON, III  
Mayor  
DEBORAH BALL  
Vice Mayor  
JOHN B. EDWARDS, JR.  
Town Manager

## TOWN OF WEST POINT

### RESOLUTION TO ADOPT THE

#### MIDDLE PENINSULA NATURAL HAZARDS MITIGATION PLAN UPDATE

**WHEREAS**, The Town of West Point has experienced severe damage from a host of natural hazards such as flooding from hurricanes and nor'easters, wildfires, winter storms, tornados and lightning on many occasions in the past century that have resulted in property losses, loss of life, economic hardships as well as threats to public health and safety for all community residents, and

**WHEREAS**, the first Middle Peninsula All Hazards Mitigation Plan (the Plan) was undertaken of a regional planning project with all 9 jurisdictions participating in its development and adoption in 2006 and 2011, and

**WHEREAS**, all 9 Middle Peninsula jurisdictions once again actively participated in the update of the MPNHMP within the Federal Emergency Management Agency's required 5-year period, and

**WHEREAS**, the Plan update recommends many mitigation strategies that will help to protect the residents and their property from the adverse affects of natural hazards that face The Town of West Point, and

**WHEREAS**, the Plan update was reviewed at a meeting of The West Point Town Council held on May 31, 2016, as required by law.

**NOW, THEREFORE, BE IT RESOLVED**, by The Town Council of West Point, Virginia, that:

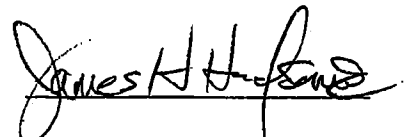
1. The Middle Peninsula All Hazards Mitigation Plan Update is hereby adopted as the official Plan for The Town of West Point.
2. The respective officials/staff identified in the implementation section of the Plan update are hereby directed to implement the recommended strategies assigned to them, with these officials/staff reporting on their activities, accomplishments and progress to The Town West Point on a quarterly basis.
3. The Town of West Point will provide both the governing body and the Federal Emergency Management Agency with an annual progress report on the status of the implementation of the strategies specified in the Plan update by May 1<sup>st</sup> of each year after the adoption of the Plan update.

329 6<sup>th</sup> Street  
P.O. Box 152, West Point, Virginia 23181  
(804) 843-3330 / Fax (804) 843-4364  
[www.West-Point.va.us](http://www.West-Point.va.us)

Adopted this 31st day of May, 2016

Those members voting:

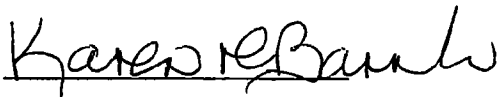
James H. Hudson, III	NA
Deborah Ball	Aye
Tina Gulley	Aye
Wayne Healy	Aye
Paul Kelley	Aye
Joshua Lawson	Aye
Otto Shreaves	Aye
Christopher Vincent	Aye



James H. Hudson III, Mayor

Adopted this 31<sup>st</sup> day of May, 2016

ATTEST:



Karen M Barrow, Town Clerk