

**TOWN OF WEST POINT
TOWN COUNCIL
MINUTES
July 19th, 2016**

I. CALL TO ORDER

The West Point Town Council held its regular monthly meeting on Tuesday, July 19th 2016. The Honorable James H. Hudson III called the meeting to order at 6:30 p.m. The Invocation was given by Christopher Vincent followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Deborah Ball and Tina Gulley Wayne Healy; Paul Kelley; Jack Lawson; Bub Shreaves and Chris Vincent.

Also Present: John B. Edwards, Jr., Town Manager; Karen Barrow, Town Clerk; Chief Bobby Mawyer, WPPD; Holly McGowan, Community Development Coordinator; TC Moore, Town Treasurer; Walt Feurer, Director of Public Works; Tim Sawyer, Building Inspector; Donna Pauley, Human Resource Officer and other interested persons.

II. CITIZENS ADDRESS TO COUNCIL

A. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business. There being none, Mr. Hudson closed the Citizens Address.

III. COUNCIL RESPONSE

None was noted.

IV. AGENDA CHANGES

Mr. Vincent made a motion to adopt the agenda as presented, seconded by Mrs. Ball. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Healy, Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted "Aye".

V. ADOPTION OF CONSENT AGENDA

Mrs. Ball made a motion to adopt the following consent agenda, seconded by Mr. Vincent. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Healy; Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted "Aye".

- 1) Minutes of June 21st, 2016 Town Council Meeting.
- 2) Cash Reports
 - a) General Fund
Cash on hand as of June 30th, 2016 - \$4,091,847.44
 - b) Water Fund
Cash on hand as of June 30th, 2016 - \$327,140.84
 - c) CIP
Cash on hand as of June 30th, 2016 - \$94,875.69
 - d) Solid Waste
Cash on hand as of June 30th, 2016 - \$109,109.04
- 3) Monthly Budget Report
- 4) School Fund Cash Report
 - a) Cash on hand as of June 30, 2016 - \$26,984.06
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report
- 10) Human Resource Monthly Report

VI. COMMITTEE REPORTS

A. Economic and Community Development – Mr. Lawson reported for the Committee

Mr. Lawson advised there was nothing to report.

B. Education Committee – Mr. Shreaves reported for the Committee

Mr. Shreaves advised there was nothing to report.

C. Finance Committee – Mrs. Ball reported for the Committee

Mrs. Ball advised there was nothing to report.

D. Public Safety – Mrs. Gulley reported for the Committee

Mrs. Gulley advised there was nothing to report.

E. Public Works – Mr. Vincent reported for the Committee

Mr. Vincent advised there was nothing to report.

VII. TOWN MANAGER'S ITEMS

Mr. Edwards gave a report on the year end budget and stated that overall the expenditures are 98% of the total 2015-16 budget. The Treasurer is currently waiting on invoices that need to be paid to close out the 2015-16 FY, Staff will have the total year end number once those invoices have been paid.

VIII. OLD BUSINESS

There was nothing to report under Old Business.

IX. NEW BUSINESS

A. Planning Commission Report - Mr. Hudson

Mr. Hudson advised that the Planning Commission met on July 6th 2016 for an organizational meeting. The planning Commission reviewed the SUP2016-02 application and submitted a recommendation to Town Council.

Ms. McGowan advised that there will not be a meeting in August.

B. Air Conditioning at the Schools

Mr. Healy asked if there are any problems with the Air Conditioning at the Schools.

Mrs. Gulley advised that there are some problems, some days it can be 78 degrees and that the temperature it not consistent throughout the building.

Mr. Edwards advised that Honeywell has only just taken over the maintenance contract on the new HVAC system and has not had enough time to do an evaluation on the system. Mr. Edwards stated that he would contact the School Superintendent to obtain the current status on the HVAC system.

C. Closed Session

Mr. Lawson made a motion to enter into closed session pursuant to Virginia Code §2.2-3711(A)(1) for discussion related to the performance evaluation of the Town Manager, seconded by Mrs. Gulley, upon roll call Mrs. Ball, Mrs. Gulley, Mr. Healy, Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted "Aye".

Reconvene into Public Session

Mr. Shreaves made a motion for Town Council to reconvene into public Session, seconded by Mrs. Ball.

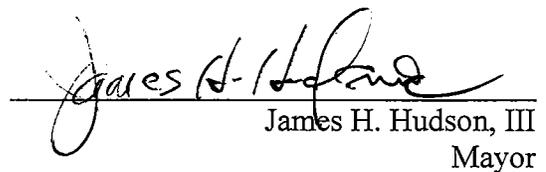
Certification

Mrs. Ball made a motion that the Town Council of the Town of West Point certifies that only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered by Town Council. Seconded by Mr. Vincent, upon roll call Mrs. Ball, Mrs. Gulley, Mr. Healy, Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted "Aye".

Mrs. Ball made a motion to renew the Town Managers contract, seconded by Mr. Vincent. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Healy, Mr. Kelley, Mr. Lawson, Mr. Shreaves and Mr. Vincent all voted "Aye".

X. ADJOURNMENT

There being no further business Mr. Hudson adjourned the meeting.


James H. Hudson, III
Mayor

ATTEST:


Karen M. Barrow
Town Clerk