

**TOWN OF WEST POINT  
TOWN COUNCIL  
MINUTES  
January 31st, 2017**

**I. CALL TO ORDER**

The West Point Town Council held its regular monthly meeting on Tuesday, January 31<sup>st</sup>, 2017. The Honorable James H. Hudson, Mayor called the meeting to order at 6:30 p.m. The Invocation was given by Reverend Gordon Meriwether followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Deborah Ball, Vice Mayor; Tina Gulley; Paul Kelley; Robert Lawrence; Jack Lawson; Gail Nichols and Chris Vincent.

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; Chief Bobby Mawyer, WPPD; TC Moore, Town Treasurer; Walt Feurer, Director of Public Works; Donna Pauley, Human Resource Officer and other interested persons.

**II. CITIZENS ADDRESS TO COUNCIL**

A. Resolutions to Honor Bub Shreaves and Wayne Healy [*See Attached Resolutions*]

Mr. Vincent made a motion to adopt the attached Resolutions, seconded by Mrs. Nichols. Upon roll call, Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

B. MPEDRO (Middle Peninsula Economic Development Resource Organization)

Travis Moskalski, MPEDRO Chairman, provided a brief history on MPEDRO and the localities involved with the organization.

Liz Povar, Principle Officer and Staff Member presented a power point presentation with updates on the current status of MPEDRO and future goals.

C. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business.

Gordon Meriwether, Minister of United Methodist Church, West Point, Virginia thanked Town Council for the support while Creative Critters underwent construction of their new building. Mr. Meriwether asked if the Mattaponi and Pamunkey Indian Tribes is represented at MPEDRO.

Mr. Edwards advised that neither of the Tribes are members of MPEDRO.

Mr. Kelley advised that both Tribes have received an invitation to join MPEDRO.

Mr. Hudson asked if anyone else wanted to address Town Council. There being none, the Citizens Address was closed.

**III. COUNCIL RESPONSE**

None was noted.

**IV. AGENDA CHANGES**

Mrs. Ball made a motion to adopt the agenda as presented, seconded by Mrs. Nichols. Upon roll call, Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

**V. ADOPTION OF CONSENT AGENDA**

Mrs. Ball made a motion to adopt the following consent agenda, seconded by Mrs. Nichols. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

- 1) Minutes of December 20th 2016 Town Council Meeting.
- 2) Cash Reports
  - a) General Fund  
Cash on hand as of December 31<sup>st</sup> 2016 - \$6,374,224.59
  - b) Water Fund  
Cash on hand as of December 31<sup>st</sup> 2016 - \$480,045.92
  - c) CIP  
Cash on hand as of December 31<sup>st</sup> 2016 - \$-366,129.47
  - d) Solid Waste  
Cash on hand as of December 31<sup>st</sup> 2016 - \$121,279.73
- 3) Monthly Budget Report
- 4) School Fund Cash Report
  - a) Cash on hand as of December 31<sup>st</sup> 2016 - \$236,951.55
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report
- 10) Human Resource Monthly Report

**VI. COMMITTEE REPORTS**

A. Economic and Community Development

Mr. Lawson advised there was nothing to report.

B. Education Committee

Mr. Kelley advised there was nothing to report.

C. Finance Committee

1. Annual Organizational Meeting Resolution

Mrs. Ball made a motion to adopt the resolution with attachments, seconded by Mrs. Gulley. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

D. Public Safety

Mrs. Gulley advised there was nothing to report.

E. Public Works

Mr. Vincent advised there was nothing to report.

**VII. TOWN MANAGER'S ITEMS**

A. FY 2017-18 Budget Request

Mr. Edwards presented the FY 2017-18 budget requests and stated that requests are level funded and does not include any addition funding for the schools. The Revenues are stable with approximately 8.2 million dollars expected in revenue. The Joint Budget Work Session with the School Board will be on March 7<sup>th</sup> 2017 at 7:00 P.M. at the School Board office.

**VIII. OLD BUSINESS**

There was nothing to report under Old Business.

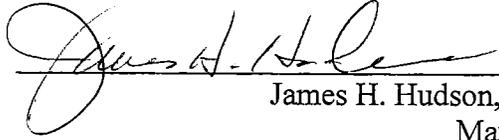
**IX. NEW BUSINESS**

A. Planning Commission Report - Mr. Hudson

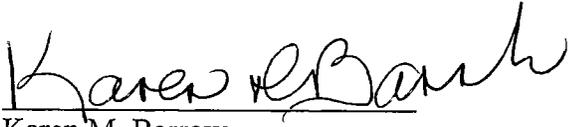
Mr. Hudson advised that the Planning Commission did not meet in January.

**X. ADJOURNMENT**

There being no further business Mr. Vincent made a motion to adjourn the meeting at 7:25 P.M. Upon a unanimous, vote the meeting was adjourned.

  
James H. Hudson, III  
Mayor

ATTEST:

  
Karen M. Barrow  
Town Clerk



***A RESOLUTION TO HONOR  
Otto B. Shreaves, Jr.***

WHEREAS, Otto B. Shreaves was appointed by West Point Town Council on August 30<sup>th</sup> 2004 to serve on the Board of Zoning Appeals and Wetlands Board to fill an unexpired term; and

WHEREAS, Otto B. Shreaves was appointed by Town Council to serve on Town Council commencing August 1<sup>st</sup> 2007, expiring June 30<sup>th</sup> 2008 to fill the unexpired term of Dick Brake, and

WHEREAS, Otto B. Shreaves was elected by the Citizens of the Town of West Point to serve a four year term on West Point Town Council commencing July 1, 2008, expiring December 31<sup>st</sup> 2012, then re-elected to serve a second four year term commencing January 1<sup>st</sup>, 2013, expiring December 31<sup>st</sup> 2016; and

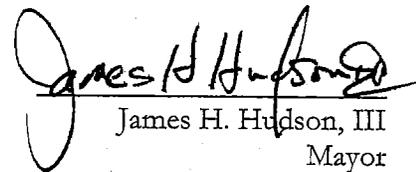
WHEREAS, Otto B. Shreaves was appointed by West Point Town Council on August 26, 2013 to serve on the West Point Economic Development Authority to fill an unexpired term and re-appointed on August 30<sup>th</sup> 2016 serve a four year term, and

WHEREAS, Otto B. Shreaves served as Chairman of the Education Committee from January 1<sup>st</sup> 2013 through October 25<sup>th</sup> 2016 and also served on both the Finance and Public Works Committees.

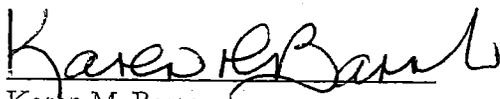
AND WHEREAS, Otto B. Shreaves has given enormously of his knowledge, experience and leadership in the field of finance during the budget process.

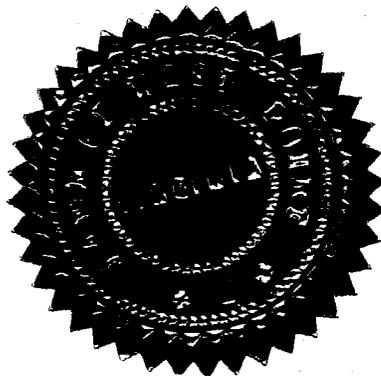
NOW BE IT RESOLVED, that West Point Town Council expresses their sincere thanks and appreciation of the Council and the Town as a whole to Otto B. Shreaves for his extraordinary dedicated service to the citizens of the Town of West Point.

Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held on January 31<sup>st</sup> 2017, at which meeting a quorum was present and voting throughout.

  
James H. Hudson, III  
Mayor

ATTEST:

  
Karen M. Barrow  
Town Clerk





***A RESOLUTION TO HONOR  
W. Wayne Healy, Sr.***

WHEREAS, W. Wayne Healy, Sr. was elected by the citizens of the Town of West Point to serve on West Point Town Council for a four year term commencing on July 1, 2006, expiring on June 30<sup>th</sup> 2010, and

WHEREAS, W. Wayne Healy, Sr. did not run for re-election after the four year term, instead volunteering and being appointed to serve on the West Point Planning Commission for a four year term commencing October 1<sup>st</sup> 2010 expiring September 30<sup>th</sup> 2014, and

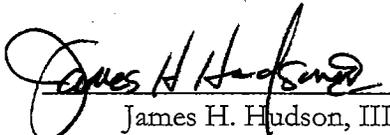
WHEREAS, W. Wayne Healy, Sr. was elected by the citizens of the Town of West Point to serve on West Point Town Council for second four year term commencing on January 1<sup>st</sup> 2013 expiring on December 31<sup>st</sup> 2016, and

WHEREAS, W. Wayne Healy, Sr., during his two terms on Town Council served faithfully and steadfastly on the Education Committee, Public Works Committee and Public Safety Committee.

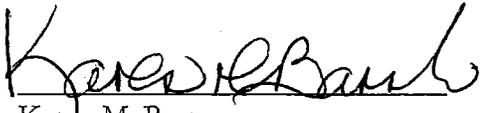
AND, WHEREAS W. Wayne Healy, Sr., has given generously of his knowledge, experience and leadership in the field of law enforcement and as the former Sheriff of King William County to make West Point a great place to Live, Work and Play.

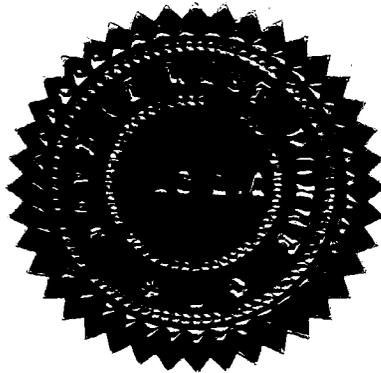
NOW BE IT RESOLVED, that West Point Town Council expresses their sincere thanks and appreciation of the Council and the Town as a whole to W. Wayne Healy, Sr. for his extraordinary dedicated service to the citizens of the Town of West Point.

Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held on January 31<sup>st</sup> 2017, at which meeting a quorum was present and voting throughout.

  
James H. Hudson, III  
Mayor

ATTEST:

  
Karen M. Barrow  
Town Clerk





**TOWN OF WEST POINT  
ANNUAL ORGANIZATIONAL MEETING  
RESOLUTION**

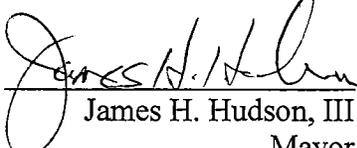
BE IT RESOLVED; pursuant to State Code 15.2-1416 the Town Council of the Town of West Point establishes the last Tuesday of each month at 6:30 p.m. for its regularly scheduled monthly meeting to conduct Town business and a Work Session at 6:00 p.m. except for the December 2017 meeting. The December meeting will be on Tuesday, December 19th, 2017. Town Council meetings and Town Council Committee meetings will be in accordance to the attached schedule and all meetings will be in Town Hall located at 329 6<sup>th</sup> Street, West Point, Virginia.

Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held on Tuesday, January 31<sup>st</sup> 2017, at which meeting a quorum was present and voting throughout.

Those members voting:

Motion: Deborah Ball  
Second: Tina Gulley

James H. Hudson	N/A
Deborah Ball	"Aye"
Tina Gulley	"Aye"
Paul Kelley	"Aye"
Robert Lawrence	"Aye"
Joshua Lawson	"Aye"
Gail Nichols	"Aye"
Christopher Vincent	"Aye"

  
James H. Hudson, III  
Mayor

ATTEST:

  
Karen M. Barrow  
Town Clerk

# Public Meeting Notice 2017

Please take notice that any or all committee meetings, a quorum of Council may be present and official action may be taken. For purposes of the Virginia Freedom of Information Act, committee meetings should be considered as meetings of the Town Council.

The Town Council of the Town of West Point will conduct their monthly meetings at West Point Town Hall, 329 6<sup>th</sup> Street, West Point, Virginia 23181. If you require assistance to attend any of the meetings please call Town Hall in advance so that appropriate arrangements can be made. (804)843-3330.

**The regular monthly *Town Council Meetings* will be held (Generally the last Tuesday of each month) at 6:30 p.m. on the following dates:**

February 28, 2017	March 28, 2017
April 25, 2017	May 30, 2017
June 27, 2017	July 25, 2017
August 29, 2017	September 26, 2017
October 31, 2017	November 28, 2017
December 19, 2017	January 30, 2018

**The regular monthly *Community Development Committee Meetings* will be held at 5:00 p.m. on the following dates:**

February 13, 2017	March 13, 2017
April 10, 2017	May 8, 2017
June 12, 2017	July 10, 2017
August 14, 2017	September 11, 2017
October 2, 2017 (Changed Date)	November 13, 2017
December 11, 2017	January 8, 2018

**The regular monthly *Education Meetings* will be held at 4:30 p.m. on the following dates:**

February 15, 2017	March 15, 2017
April 19, 2017	May 17, 2017
June 21, 2017	July 19, 2017
August 16, 2017	September 20, 2017
October 18, 2017	November 15, 2017
December 20, 2017	January 17, 2018

**The regular monthly *Finance and Organization Development Committee Meetings* will be held at 4:30 p.m. on the following dates:**

February 9, 2017	March 9, 2017
April 13, 2017	May 11, 2017
June 8, 2017	July 13, 2017
August 10, 2017	September 14, 2017
October 12, 2017	November 9, 2017
December 14, 2017	January 11, 2018

**The regular monthly *Public Safety Committee Meetings* will be held  
at 4:30 p.m. on the following dates:**

**February 16, 2017  
April 13, 2017  
June 15, 2017  
August 17, 2017  
October 19, 2017  
December 21, 2017**

**March 16, 2017  
May 18, 2017  
July 20, 2017  
September 21, 2017  
November 16, 2017  
January 18, 2018**

**The regular monthly *Public Works Meetings* will be held  
at 4:00 p.m. on the following dates:**

**February 16, 2017  
April 13, 2017  
June 15, 2017  
August 17, 2017  
October 19, 2017  
December 21, 2017**

**March 16, 2017  
May 18, 2017  
July 20, 2017  
September 21, 2017  
November 16, 2017  
January 18, 2018**