

**TOWN OF WEST POINT  
TOWN COUNCIL  
MINUTES  
March 28th, 2017**

**I. CALL TO ORDER**

The West Point Town Council held its regular monthly meeting on Tuesday, February 28th, 2017. The Honorable James H. Hudson, Mayor called the meeting to order at 6:30 p.m. The Invocation was given by Father Vincent Hodge followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Vice Mayor; Tina Gulley; Paul Kelley; Robert Lawrence; Jack Lawson; Gail Nichols and Chris Vincent.  
Deborah Ball arrived for the meeting at 6:50 p.m.

Also Present: John B. Edwards, Jr., Town Manager; Karen Barrow, Town Clerk; Chief Bobby Mawyer, WPPD; TC Moore, Town Treasurer; Holly McGowan, Director of Community Development; Tim Sawyer, Building Official and other interested persons.

**II. CITIZENS ADDRESS TO COUNCIL**

**A. VDOT Bridge Update**

Marcie Parker, Resident Engineer for VDOT advised that during the annual bridge inspections in 2014, hairline cracks were found in the beams underneath the bridge. VDOT has monitored the cracks and continued inspections since then and what was found is that some of the grout around the bridge beams did not set up. The bridges are in fair condition and there are no weight limits to the bridges.

Paul Kelley advised that last year VDOT stated that there would be repairs to the Bridge.

Marcie Parker stated that a year ago we thought that the problem was more severe and that we would have to do some major repairs. We have learnt that there are other bridges with the same issues in other States and we are working together to learn how to manage this kind of problem. VDOT is working on a repair plan, the project should go out to bid in December 2017 and the work should be complete in December 2018.

Paul Kelley asked if the repairs can be done outside the spring and summer time.

Annette Adams, District Structure and Bridge Engineer, advised that it would depend on accessibility, if the beams can be accessed from barges or not.

Farther Vincent Hodge asked what the traffic count is for the bridges.

Joyce McGowan stated approximately 15,000 vehicles per day.

**B. Public Hearing – Ordinance 03-2016**

Mayor Hudson read the advertisement for the public hearing and asked the Town Clerk if anyone requested a copy of Ordinance 03-2016.

The Town Clerk advised that one request was received and that request was honored.

Mayor Hudson asked if anyone asked for assistance to attend the meeting.

The Town Clerk advised that no requests were received.

1 Joe Sanders, 315 East Magnolia Avenue, West Point, Virginia advised that as a business owner and developer this ordinance will affect Sanders Construction more

than anyone else. Mr. Sanders also stated that he attended a Planning Commission meeting last year to object to the ordinance and that before Mr. Sanders left that meeting he was told that someone would get with him to let him know if there were any changes or how it would be changed. Mr. Sanders stated that he was never contacted by anyone from the Town until now when the Ordinance was advertised for another public hearing. In reviewing the ordinance, Mr. Sanders has the following concerns; 1) the ordinance still does not meet what a minimum should be. 2) Some of the wording is contradicting from one section to another. 3) There are some things that are excessive. 4) If someone wants to go into the hardware store location at SouthRidge Plaza, in order to comply with the proposed ordinance a completely new plan of development by a licensed engineer would be required. In the past a POD prepared by Ben Sanders has been acceptable. When a professional engineer is needed we use one. Historically in the past the cost for an engineered POD has been between \$10,000 to \$15,000, this would impose a cost burden to local businesses for a POD. Mr. Sanders also stated that there are some improvements that need to be made before the ordinance is adopted.

Mayor Hudson asked if anyone else has any comments on the advertised ordinance. There being none, the public hearing was closed.

#### 1. Action

Mr. Lawson asked if the Planning Commission reviewed Mr. Sanders concerns.

Mr. Sanders stated that some of the concerns were discussed, some were not.

Mr. Kelley stated that the last thing Town Council wants to do is cause a business any financial burden, the intent was to streamline. Mr. Kelley asked if the Town can address any of the concerns of Mr. Sanders.

Mayor Hudson suggested that the Community Development Committee review the concerns for further consideration. The next Community Development meeting will be on April 10<sup>th</sup> 2017 at 5:00 p.m.

Mrs. Gulley made a motion to refer Ordinance 03-2016 to the Community Development Committee to review Mr. Sanders concerns, seconded by Mr. Kelley. Upon roll call Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

#### C. Public Hearing – Ordinance 02-2017

Mayor Hudson read the advertisement and asked the Town Clerk if anyone requested a copy of the ordinance.

The Town Clerk advised that no requests were received.

Mayor Hudson asked if anyone requested assistance to attend the public hearing.

The Town Clerk advised that no requests was received.

Mayor Hudson opened the floor for citizens to comment on Ordinance 02-2017. There being none, the public hearing was closed.

#### 1. Action

Mrs. Gulley made a motion to approve Ordinance 02-2017, seconded by Mr. Vincent. Upon roll call Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

#### D. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business.

1. Reverend Gordon Merriweather, United Methodist Church advised that he is concerned about safety issues for pedestrians at the Post Office. Reverend Merriweather asked if there could be a 4 way stop at 10<sup>th</sup> Street and Main. Rev. Merriweather advised that he had spoken with VDOT and they are going to provide Rev. Merriweather with the rules and regulations for a 4 way stop.

2. Father Hodge asked what the speed limit is on Main Street.

Mr. Lawson advised that all secondary roads are 25 MPH. Mr. Lawson also stated that this is an issue that has been discussed many times in the past.

Mrs. Gulley advised that most people do not know how a 4 way stop works.

Mr. Hudson stated that the area was discussed with VDOT earlier this evening.

Chief Mawyer advised that the police department can make the Post Office area on Main Street an enforcement area and collect traffic data so that Town Council can move forward in an educated way.

Mayor Hudson asked if anyone else would like to address Town Council. There being none, the Citizens Address was closed.

### **III. COUNCIL RESPONSE**

None was noted.

### **IV. AGENDA CHANGES**

There were no changes made to the agenda.

### **V. ADOPTION OF CONSENT AGENDA**

Mr. Lawrence made a motion to adopt the following consent agenda, seconded by Mrs. Nichols. Upon roll call Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

- 1) Minutes of February 28<sup>th</sup> 2017 Town Council work session and meeting, March 7<sup>th</sup> 2017 joint work session with the School Board.
- 2) Cash Reports
  - a) General Fund  
Cash on hand as of February 28<sup>th</sup> 2017, \$5,380,636.62
  - b) Water Fund  
Cash on hand as of February 28<sup>th</sup> 2017, \$301,597.98
  - c) CIP  
Cash on hand as of February 28<sup>th</sup> 2017, \$338,974.83
  - d) Solid Waste  
Cash on hand as of February 28<sup>th</sup> 2017, \$122,584.85
- 3) Monthly Budget Report
- 4) School Fund Cash Report
  - a) Cash on hand as of February 28<sup>th</sup> 2017, \$397,125.98
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report
- 10) Human Resource Monthly Report

### **VI. COMMITTEE REPORTS**

#### **A. Economic and Community Development**

Mr. Lawson advised there was nothing to report.

B. Education Committee

Mr. Kelley advised there was nothing to report.

Mrs. Ball Joined the meeting.

C. Finance Committee

1. Planning Commission Appointment

Mrs. Ball made a motion to appoint Britney Ball to the West Point Planning Commission for an unexpired term that expires on June 30<sup>th</sup> 2019, seconded by Mrs. Gulley. Upon roll call, Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

D. Public Safety

1. Crater Criminal Justice Academy Resolution

Mrs. Gulley read the attached resolution then made a motion to adopt the resolution, seconded by Mrs. Ball. Upon roll call, Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

E. Public Works

1. Water Supply Plan Resolution

Mr. Vincent made a motion to adopt the attached resolution, seconded by Mrs. Ball. Upon roll call, Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

**VII. TOWN MANAGER'S ITEMS**

A. FY 2017-18 Budget Recommendation

Mr. Edwards presented Town Council with the FY 2017-18 Budget recommendation that will need to be advertised for a public hearing on Tuesday, April 11<sup>th</sup> 2017 at 6:30 p.m. Town Council will then be able to adopt the budget in accordance to State Code on April 25, 2017. Mr. Edwards also stated the there is no increase in the Real Estate Tax Rate this year.

**VIII. OLD BUSINESS**

There was nothing to report under Old Business.

**IX. NEW BUSINESS**

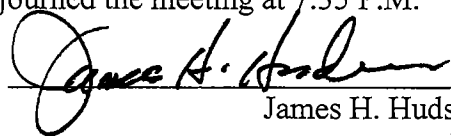
A. Planning Commission Report - Mr. Hudson

Mr. Hudson advised that the Planning Commission met in March 5<sup>th</sup> to authorize a public hearing on the Chesapeake Bay Zoning Text Amendment.

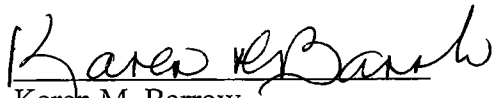
Mr. Hudson read the Town Council scheduled meetings and events for April 2017.

**X. Adjournment**

There being no further business, Mr. Hudson adjourned the meeting at 7:35 P.M.

  
James H. Hudson, III  
Mayor

ATTEST:



Karen M. Barrow  
Town Clerk



**Town of West Point  
RESOLUTION**

**WHEREAS**, the Crater Criminal Justice Training Academy (the "Academy") is located in Prince George County, Virginia and provides training for public safety employees of the criminal justice agencies serving the area; and,

**WHEREAS**, the Town's police chief has recommended that the Town become a member of the Academy to address the training needs of the police department; and

**WHEREAS**, the Town desires to become a member of Academy to address the training needs of the Town's police department; and

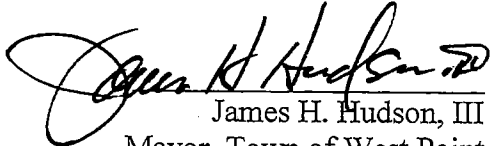
**WHEREAS**, Section 15.2-1747 of the Code of Virginia and Section 6 of the Agreement establishing the Crater Criminal Justice Training Academy dated July 1, 2002 ("Service Agreement") authorizes the Town to become a member of the Academy; and

**WHEREAS**, the Academy has approved by two-thirds vote the Town becoming a member of the Academy with the police chief having one vote at the Academy's board meetings.


**NOW, THEREFORE, BE IT RESOLVED**, by the Town Council of West Point that, the Town of West Point hereby agrees to become a member of the Crater Criminal Justice Training Academy and to be bound the terms and conditions of the Service Agreement to same extent as the other members of the Academy.

**BE IT FURTHER RESOLVED**, by the Town Council of West Point that, the Town Manager is authorized to enter in any agreements pursuant thereto.

Adopted this 28<sup>th</sup> day of March, 2017.

  
James H. Hudson, III  
Mayor, Town of West Point

ATTEST:

  
Karen M. Barrow  
Town Clerk



**Town of West Point  
RESOLUTION  
Water Supply**

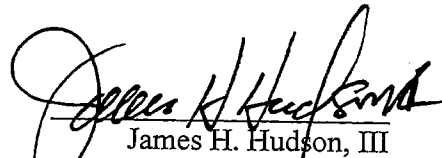
WHEREAS the Code of Virginia Section 62.1-44.38:1 requires the development of a comprehensive statewide water supply planning process to (1) ensure that adequate and safe drinking water is available to all citizens of the Commonwealth, (2) encourage, promote, and protect all other beneficial uses of the commonwealth's water resources, and (3) encourage, promote, and develop incentives for alternative water sources, including, but not limited to desalinization; and

WHEREAS the state regulations regarding local and regional water supply planning (9 VAC 25-780), requires that all counties, cities and towns in the Commonwealth of Virginia either develop a local water supply plan or participate in a regional plan; and


WHEREAS the Town of West Point participates in a regional water supply plan known as the Middle Peninsula Water Supply Plan; and

WHEREAS the Middle Peninsula Regional Water Supply Plan must be updated by December 20, 2018.

NOW, THEREFORE, BE IT RESOLVED by the West Point Town Council at its meeting on March 28<sup>th</sup> 2017, that the Town Manager is authorized to execute the attached Agreement with the Middle Peninsula Planning District Commission to update the Middle Peninsula Water Supply Plan.

  
James H. Hudson, III  
Mayor, Town of West Point

ATTEST:

  
Karen M. Barrow  
Town Clerk

ORDINANCE #02-2017

AN ORDINANCE TO APPROVE AND EXTEND A CONTRACT FOR CONSOLIDATED DISPATCH SERVICES BY AND BETWEEN KING WILLIAM COUNTY, THE SHERIFF OF KING WILLIAM COUNTY AND THE TOWN OF WEST POINT, VIRGINIA

WHEREAS the current contract between King William County, the Town of West Point and the Sheriff of King William to operate consolidated dispatch services expires on July 2, 2017 and the parties are in agreement to renew and extend that contract; and

WHEREAS the proposed contract is authorized by Virginia Code § 15.2-1300; and

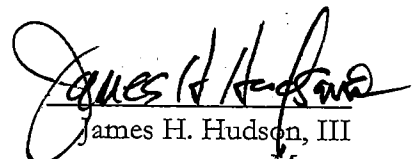
WHEREAS the purpose of the proposed contract is to provide more efficient and cost effective dispatch services for both jurisdictions by combining operations to the extent feasible and the current agreement has worked well since its inception on July 2, 2012.

NOW, THEREFORE, BE IT ORDAINED by the West Point Town Council, this 28<sup>th</sup> day of March, 2017 that the contract for Consolidated Dispatch Services beginning on July 2, 2017 is hereby approved and the Town Manager is authorized to execute said contract on behalf of the Town to include any supporting documents ancillary thereto, in substantially the same form as presented to the Council on the date of this Ordinance, subject to such minor modifications approved by the Town Attorney that may be necessary and that do not change the purpose or intent of the contract.

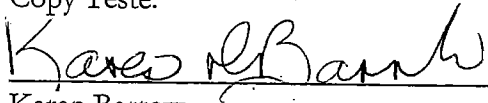
Adopted this 28th day of March, 2017

Those members voting:

James H. Hudson, Mayor	N/A
Deborah Ball	Absent
Tina Gulley	Yes
Paul Kelley	Yes
Robert Lawrence	Yes
Jack Lawson	Yes
Gail Nichols	Yes
Chris Vincent	Yes

  
James H. Hudson, III  
Mayor

Copy Teste:

  
Karen Barrow  
Town Clerk