

**WEST POINT TOWN COUNCIL
WORK SESSION
MINUTES
June 27th, 2017
6:00 P.M.**

I. Work Session at Town Hall, 329 6th Street, West Point, Virginia 23181.

A. King William Budget

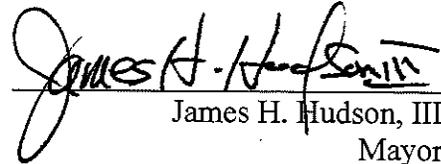
Mr. Edwards advised that he has meet with the Finance Director for King William County to discuss the revenues and expenditures for the King William Budget. They are anticipating 94% collection rate and are budgeting 100%. At the end of the year when you do the reconciliation it would not balance. They have allocated 7.5 million dollars for schools and the line item they are using for some of the funds are still coming from the PPTRA, the agreement the Town has with King William states that if PPTRA funds are used to fund the schools in King William then King William has to give West Point some funds also. Mr. Edwards stated that the discussions are ongoing and that he would keep Town Council up to date with the discussions.

B. Town Manager's Performance Goals

Mr. Hudson advised that the Town Manager's Performance Goals is on the Town Councils agenda for a Closed Session. Mr. Hudson asked if Town Council is in need of a Closed Session to discuss the Performance Goals.

Mr. Hudson also stated that he is pleased with the Town Manager's performance especially with budgeting, handling King William County on budget issues, his ideas for Economic Development and the Food Trucks by the River events have been a great success.

The Consensus of Town Council is that there was no need for the Closed Session that the Mayor can send out an email regarding the Town Manager's evaluation.


James H. Hudson, III
Mayor

ATTEST:


Karen M. Barrow
Town Clerk

**TOWN OF WEST POINT
TOWN COUNCIL
MINUTES
June 27th, 2017**

I. CALL TO ORDER

The West Point Town Council held its regular monthly meeting on Tuesday, June 27th 2017. The Honorable James H. Hudson, III called the meeting to order at 6:30 p.m. The Invocation was given by Reverend Barbara Marques followed by the Pledge of Allegiance.

Members Present: Mayor, James H. Hudson, III; Vice Mayor, Deborah Ball; Paul Kelley; Robert Lawrence; Jack Lawson; Gail Nichols and Chris Vincent.

Members Absent: Tina Gulley.

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; Chief Bobby Mawyer, WPPD; David Taylor, Investigator, WPPD; Holly McGowan, Community Development Coordinator; TC Moore, Town Treasurer; Tim Sawyer, Building Inspector; Donna Pauley, Human Resource Officer and other interested persons.

II. CITIZENS ADDRESS TO COUNCIL

A. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business.

1. Father Vincent Hodge, 517 16th Street, West Point, Virginia stated that he commends the Mayor for the way the public hearing for WestRock was run last month and suggested the Town do what you can to get the citizens to come to meetings to take part in the operations of the Town.

Mr. Hudson asked if there was any one else that would like to address Town Council. There being none, the Citizens Address was closed.

III. COUNCIL RESPONSE

None was noted.

IV. AGENDA CHANGES

The Mayor removed the Closed Session from the agenda.

Mr. Vincent made a motion to adopt the amended agenda, seconded by Mrs. Ball. Upon roll call Mrs. Ball, Mr. Kelley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "aye".

V. ADOPTION OF CONSENT AGENDA

Mrs. Nichols made a motion to adopt the following consent agenda, seconded by Mr. Kelley. Upon roll call Mrs. Ball, Mr. Kelley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

- 1) Minutes of May 30th 2017 Town Council Meeting and Work Session.
- 2) Cash Reports
 - a) General Fund
Cash on hand as of May 31st 2017 - \$4,776,940.12
 - b) Water Fund

- Cash on hand as of May 31st 2017 - \$418,768.54
- c) CIP
 - Cash on hand as of May 31st 2017 - \$196,408.78
- d) Solid Waste
 - Cash on hand as of May 31st 2017 - \$137,545.74
- 3) Monthly Budget Report
- 4) School Fund Cash Report
 - a) Cash on hand as of May 31st 2017 - \$376,856.42
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report
- 10) Human Resource Monthly Report

VI. COMMITTEE REPORTS

A. Economic and Community Development – Mr. Lawson reported for the Committee

Mr. Lawson advised that there was no report. However, the last Food Trucks by The River event was last Friday and it was well attended. The events have been very successful, the Committee will review dates for a series of events in the fall.

B. Education Committee – Mr. Kelley reported for the Committee

Mr. Kelley advised there was nothing to report.

C. Finance Committee – Mrs. Ball reported for the Committee

1. PPTRA Resolution

Mrs. Ball made a motion to adopt the PPTRA Resolution to set the percentage at 60.72% of the first \$20,000 of market value for qualifying vehicles valued at over \$1,000 in accordance with Ordinance 17-05. Seconded by Mrs. Nichols, upon roll call Mrs. Ball, Mr. Kelley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all vote “aye”.

D. Public Safety

Mr. Hudson advised there was no meeting this month therefore there was nothing to report.

E. Public Works – Mr. Vincent reported for the Committee

Mr. Vincent advised there was nothing to report.

VII. TOWN MANAGER'S ITEMS

Mr. Edwards presented a report from the schools on summer projects and upgrades at the school complex using funds that will be carried forward from the 2016-17 fiscal year. The funds will be included in a budget amendment later in the fall.

VIII. OLD BUSINESS

There was nothing to report under Old Business.

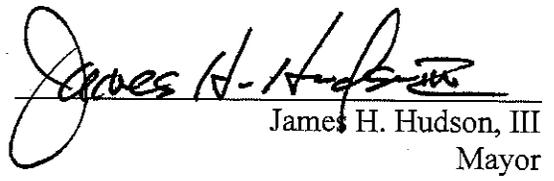
IX. NEW BUSINESS

A. Planning Commission Report

Ms. McGowan advised that the Planning Commission reviewed a draft ordinance for Animated Signs and a POD for a drive thru Burger King at the Harpers Carpet location on 14th Street.

X. ADJOURNMENT

There being no further business Mr. Hudson adjourned the meeting at 6:50 P.M.


James H. Hudson, III
Mayor

ATTEST:


Karen M. Barrow
Town Clerk



TOWN OF WEST POINT
Resolution Setting the Personal Property Tax
Relief Percentage for the Personal Property 2017
Billing in Accordance with the 2004-2005 Changes
To the Personal Property Tax Relief Act of 1998

WHEREAS, the Personal Property Tax Relief Act of 1998, Virginia Code 58.1-3523, et seq. ("PPTRA"), has been substantially modified by the enactment of Chapter 1 of the Acts of Assembly, 2004 Special Session 1 (Senate Bill 5005), and the provisions of item 503 of Chapter 951 of the 2005 Acts of Assembly (the 2005 revisions to the 2004-2006 Appropriations Act, hereinafter cited as the "2005 Appropriations Act"); and

WHEREAS, these legislative enactments required the Town of West Point to take affirmative steps to implement these changes, and to provide for the computation and allocation of relief provided pursuant to the PPTRA as revised; and

WHEREAS, these legislative enactments provide for the appropriations to the Town of West Point of a fixed sum to be used exclusively for the provision of tax relief to owners of qualifying personal use vehicles that are subject to the personal property tax on such vehicles; and

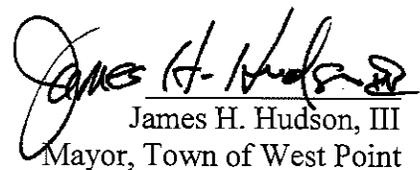
WHEREAS, the Town of West Point enacted Ordinance Number 17-05. An Ordinance implementing the 2004-2005 changes to the Personal Property Tax Relief Act of 1998, in response to these legislative enactments; and

WHEREAS, the Town Treasurer has received the amount of relief in the County's block grant from the State, and made a projection based upon the Town's historical growth in personal property tax values of the level necessary to fully exhaust the PPTRA relief fund provided to the Town by the Commonwealth, as called for in the ordinance; and

WHEREAS, it is necessary to set by Resolution the Personal Property Tax Relief Percentage for the personal property tax billing of 2017.

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of West Point, Virginia that the Personal Property Tax Relief Percentage be set at 60.72% of the first \$20,000 of market value for qualifying vehicles valued at over \$1,000 in accordance with Ordinance 17-05.

Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held June 27th, 2017 at which meeting a quorum was present and voted throughout.


James H. Hudson, III
Mayor, Town of West Point

Adopted this 27th day of June, 2017

ATTEST:



Karen M. Barrow
Town Clerk

Those members voting:

| | |
|---------------------|--------|
| James H. Hudson | N/A |
| Deborah Ball | Aye |
| Tina Gulley | Absent |
| Paul Kelley | Aye |
| Robert Lawrence | Aye |
| Joshua Lawson | Aye |
| Gail Nichols | Aye |
| Christopher Vincent | Aye |