

**WEST POINT TOWN COUNCIL
WORK SESSION
MINUTES
July 25th, 2017
6:00 P.M.**

I. Work Session at Town Hall, 329 6th Street, West Point, Virginia 23181.

A. Citizen Survey

Mr. Edwards presented a draft Citizen Survey that the summer interns are working on and stated that the survey is ready to go viral and will be posted on the Town's Facebook page, the Town's Web Site and the Tidewater Review's website. Hard copies will be available at Town Hall, the Library, the Police Department, YMCA and Public Works. Completed surveys are due back to Town Hall by August 11th, so that the interns can complete the analysis of the survey before they leave for College.

B. WestRock Update

Mr. Hudson advised that the Town has continued to meet with WestRock to discuss the Condition attached to SUP 2017-01 and the MOU. WestRock has modified the language to number four of the conditions.

Mr. Edwards presented the modified conditions and MOU to Town Council members present.

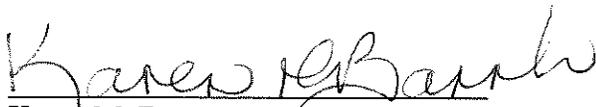
Mr. Hudson recommended that Town Council and the Planning Commission conduct a joint meeting to review the changes. In order to be in compliance with the Stated Code, there would be enough time to advertise a joint meeting for August 16th 2017 at 6:30 P.M., the majority of Planning Commission members would be available on this date.

Andrea Erard, the Town Attorney advised that she would not be available on August 16th 2017.

The consensus of Town Council is to hold the joint meeting with Planning Commission on August 16th 2017 at 6:30 P.M.


James H. Hudson, III
Mayor

ATTEST:


Karen M. Barrow
Town Clerk

**TOWN OF WEST POINT
TOWN COUNCIL
MINUTES
July 25th, 2017**

I. CALL TO ORDER

The West Point Town Council held its regular monthly meeting on Tuesday, July 25th, 2017. The Honorable James H. Hudson, III called the meeting to order at 6:30 p.m. The Invocation was given by Father Vincent Hodge followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Paul Kelley; Robert Lawrence; Jack Lawson; Gail Nichols and Chris Vincent.

Members Absent: Deborah Ball and Tina Gulley.

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; Chief Bobby Mawyer, WPPD; Holly McGowan, Community Development Coordinator; TC Moore, Town Treasurer; Tim Sawyer, Building Inspector; Donna Pauley, Human Resource Officer and other interested persons.

II. CITIZENS ADDRESS TO COUNCIL

A. General Assembly Update – Delegate Keith Hodges

Del. Keith Hodges advised that the General Assembly's recent session was for forty-five days. Issues covered are too many to mention them all but they included: Budget discussions with a 1.2 billion dollar budget short-fall; a variety of different bills; several resolutions; storm water and salary increases for teachers, police and first responders. Del. Hodges also stated that there are various different economic development projects and organizations in the area that are working hard to build a healthier economy for the region.

The Mayor and Town Council thanked Delegate Hodges for all his hard work, the consensus of the Mayor and Town Council is that Delegate Hodges is making progress with many issues that will improve the quality of life for the region with a healthier economy.

B. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business. There being none, the Citizens Address was closed.

III. COUNCIL RESPONSE

None was noted.

IV. AGENDA CHANGES

Mr. Kelley made a motion to adopt the agenda as presented, seconded by Mr. Lawrence. Upon roll call, Mr. Kelley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

V. ADOPTION OF CONSENT AGENDA

Mr. Vincent made a motion to adopt the following consent agenda, seconded by Mr. Kelley. Upon roll call, Mr. Kelley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

- 1) Minutes of June 27th, 2017 Town Council Meeting.
- 2) Cash Reports
 - a) General Fund
Cash on hand as of June 30th, 2017 - \$4,418,957.79
 - b) Water Fund
Cash on hand as of June 30th, 2017 - \$410,200.39
 - c) CIP
Cash on hand as of June 30th, 2017 - \$175,244.66
 - d) Solid Waste
Cash on hand as of June 30th, 2017 - \$144,317.20
- 3) Monthly Budget Report
- 4) School Fund Cash Report
 - a) Cash on hand as of June 30th 2017 - \$219,821.19
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report
- 10) Human Resource Monthly Report

VI. COMMITTEE REPORTS

- A. Economic and Community Development – Mr. Lawson reported for the Committee

Mr. Lawson advised there was no report.

- B. Education Committee – Mr. Kelley reported for the Committee

Mr. Kelley advised there was no report.

- C. Finance Committee

Mr. Hudson advised there was no report.

- D. Public Safety

Mr. Hudson advised there was no report.

- E. Public Works – Mr. Vincent reported for the Committee

Mr. Vincent advised there was no report.

VII. TOWN MANAGER'S ITEMS

Mr. Edwards advised that he has no agenda items.

VIII. OLD BUSINESS

There was no Old Business to discuss.

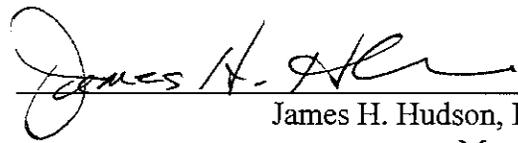
IX. NEW BUSINESS

- A. Planning Commission Report - Mr. Hudson

Mr. Hudson stated that at the July Planning Commission meeting, the Planning Commission discussed and authorized advertisement for Animated Signs and a Special Use Permit for a bed and breakfast. Mr. Hudson also stated that the next Planning Commission meeting will be Wednesday, August 2nd at 5:00 P.M.

X. ADJOURNMENT

There being no further business, Mr. Hudson adjourned the meeting at 7:05 P.M.


James H. Hudson, III
Mayor

ATTEST:


Kafem M. Barrow
Town Clerk