

**WEST POINT TOWN COUNCIL
WORK SESSION
MINUTES
August 29th, 2017
6:00 P.M.**

I. Work Session at Town Hall, 329 6th Street, West Point, Virginia 23181.

A. King William County Payment to the Town

Mr. Edwards advised that he recently had a meeting with King William County regarding money they used in 2014 to fund the King William Schools from the General Fund. The Split levy agreement prevents King William from funding the schools from the General Fund, if they use General Fund money for the schools they must also give a certain amount of money to West Point. Currently the estimated amount of money King William owes West Point is approximately \$138,000.

Mr. Hudson suggested the one time funds should be placed in the long term debt account to pay off some debt.

The Consensus of Town Council was to place the funds in the long term debt account to pay off some debt.

B. Citizen Survey

Mr. Edwards presented Town Council with the Citizen Survey results and reviewed some of the comments.

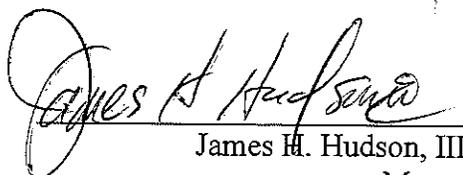
Mr. Hudson advised that the Planning Commission will be reviewing the survey and it will be used in the Comprehensive Plan.

C. MOU with WestRock

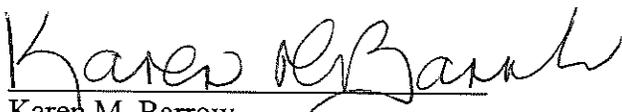
Mr. Edwards presented the final draft of the MOU with WestRock that covers Flooding, Chips on the Bridges and the Hot Line.

Andrea Erard, the Town Attorney advised that the MOU can be placed on the Town Council Consent Agenda.

The Consensus of Town Council is for Mr. Hudson to place the MOU on the Town Council Consent Agenda.


James H. Hudson, III
Mayor

ATTEST:


Karen M. Barrow
Town Clerk

**TOWN OF WEST POINT
TOWN COUNCIL
MINUTES
August 29th, 2017**

I. CALL TO ORDER

The West Point Town Council held its regular monthly meeting on Tuesday, August 29th, 2017. The Honorable James H. Hudson, III called the meeting to order at 6:30 p.m. The Invocation was given by Reverend Wayne Groome followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Deborah Ball, Vice Mayor; Tina Gulley; Robert Lawrence; Jack Lawson; Gail Nichols and Chris Vincent.

Members Absent: Paul Kelley

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; Chief Bobby Mawyer, WPPD; Bill Schramm, WPPD; TC Moore, Town Treasurer; Holly McGowan, Community Development Coordinator; Walt Feurer, Director of Public Works; Tim Sawyer, Building Inspector; Donna Pauley, Human Resource Officer and other interested persons.

II. CITIZENS ADDRESS TO COUNCIL

A. Presentation to Reverend Kerby's Family

Mr. Hudson presented the attached resolution to Reverend Melvin Kerby's family.

Mrs. Gulley made a motion to adopt the resolution, seconded by Mrs. Ball. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

B. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business.

1. John Gove, 330 Cypress Avenue, West Point, Virginia stated that Greg Kelley, the Economic Development Coordinator attended the Ruritan meeting to discuss what the Town is doing to bring business here. Mr. Gove advised that he has a concern with the condition of some properties in Town, the impact it has on economic develop and how it affects property value. Mr. Grove then named some properties that the Town needs to abate with grass cutting and cleanup.

Mrs. Gulley stated that she has noticed property issues and asked if the Town can look into the properties mentioned.

Andrea Erard, the Town Attorney advised that the Town does operate on a complaint basis so if Mr. Grove would call Town Hall, Town Staff would be able to respond.

Mr. Hudson asked if there was any one else that would like to address Town Council. There being none, the Citizens Address was closed.

III. COUNCIL RESPONSE

None was noted.

IV. AGENDA CHANGES

Mr. Hudson placed the MOU with WestRock on the Consent Agenda as item 11.

Mr. Vincent made a motion to adopt the agenda as amended, seconded by Mr. Lawrence. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

V. ADOPTION OF CONSENT AGENDA

Mrs. Ball made a motion to adopt the following consent agenda, seconded by Mrs. Gulley. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

- 1) Minutes of July 25th 2019 Town Council Meeting and the Joint Public hearing with Planning Commission on August 16th 2017.
- 2) Cash Reports
 - a) General Fund
Cash on hand as of July 31st, 2017 - \$5,001,744.18
 - b) Water Fund
Cash on hand as of July 31st, 2017 - \$461,694.65
 - c) CIP
Cash on hand as of July 31st, 2017 - \$173,394.66
 - d) Solid Waste
Cash on hand as of July 31st, 2017 - \$143,768.14
- 3) Monthly Budget Report
- 4) School Fund Cash Report
 - a) Cash on hand as of July 31st, 2017 - \$232,479.60
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report
- 10) Human Resource Monthly Report
- 11) MOU with WestRock

VI. COMMITTEE REPORTS

A. Economic and Community Development – Mr. Lawson reported for the Committee

- 1 Ordinance 03-2017, Electronic Signs – Authorization to Advertise a Public Hearing

Mr. Lawson made a motion to authorize the Town Manager to advertise Ordinance 03-2017, Electronic Display Signs for a public hearing at the September 26th 2017 Town Council meeting, seconded by Mrs. Ball. Upon roll call, Mrs. Ball, Mrs. Gulley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

- 2 SUP2017-02, Bed and Breakfast – Authorization to Advertise a Public Hearing

Mr. Lawson made a motion to authorize the Town Manager to advertise a public hearing for SUP2017-02, Larking Garbee/Erin Beebe, special use application to operate a Bed and Breakfast at 403 Min Street at the September 26th 2017 Town Council meeting, seconded by Mrs. Gulley. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

B. Education Committee

Mr. Edwards advised that the Education Committee held their August meeting at the High School for a tour of the facilities.

C. Finance Committee – Mrs. Ball reported for the Committee

- 1 Boards and Commissions Appointments

Mrs. Ball made a motion for Town Council to make the following appointment and reappointments for a four year term commencing October 1st 2017, expiring September 30th 2021: Appoint Robert Lawrence to the EDA and reappoint Debbie

Brockwell to the EDA: Reappoint Stuart Daniel and James Pruett to the Planning Commission and Reappoint George D. Barrow and Leonard Wilson to the Board of Building Code of Appeals, seconded by Mr. Vincent. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

2 FY 2017-18 Budget Amendment – Authorization to Advertise a Public hearing

Mr. Edwards advised that the Schools have some unexpended funds from FY 2016-17 in the amount of \$311,211 that need to be appropriated for expenditure. The Town has grant funds and some capital projects that were not completed in FY 2017 in the amount of \$441,500 that will need to be re-appropriated for a total of \$752,711. The State Code requires for a budget amendment that is more than 1% of the annual budget that it be advertised for a public hearing. Therefore Town Staff are requesting authorization to advertise a public hearing.

Mrs. Ball made a motion to authorize the Town Manager to advertise a public hearing for the FY2017-18 Budget Amendment at the September 26th 2017 Town Council meeting, seconded by Mrs. Nichols. Upon roll call, Mrs. Ball, Mrs. Gulley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

D. Public Safety – Mrs. Gulley reported for the Committee.

Mrs. Gulley advised there was nothing to report.

E. Public Works – Mr. Vincent reported for the Committee

Mr. Vincent advised there was nothing to report.

VII. TOWN MANAGER'S ITEMS

Mr. Edwards advised there was nothing to report.

VIII. OLD BUSINESS

There was nothing to report under Old Business.

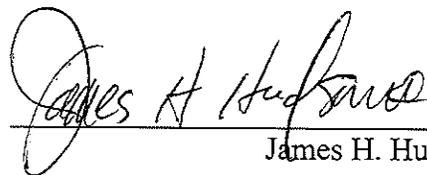
IX. NEW BUSINESS

A. Planning Commission Report - Mr. Hudson

Mr. Hudson advised that the Planning Commission meet on August 2nd 2017. The Planning Commission held two public hearings on SUP2017-02 and Ord. 03-2017, they authorized a public hearing for SUP2017-03 for September 6th 2017. The Summer Interns gave a presentation on the work they have done on the Comprehensive Plan that include a Citizen Survey.

X. ADJOURNMENT

There being no further business the meeting was adjourned at 7:00 P.M.



James H. Hudson, III
Mayor

ATTEST:



Karen M. Barrow
Town Clerk



**A RESOLUTION TO HONOR
MARVIN FRANKLIN KERBY, JR.**

WHEREAS, Marvin Franklin Kerby, Jr. first came to West Point as pastor of First Baptist Church in the late 1960's, faithfully serving that congregation for 31 years; and

WHEREAS, Reverend Kerby was first elected to Town Council in 1976, serving on a number of committees, and as Chair of the Public Safety Committee, until he retired from Council in 1994 ; and

WHEREAS, Reverend Kerby assumed yet another important role as a dedicated public servant in the Town of West Point, serving on the West Point School Board from 1994 until 2000, guiding our School Division and its students to outstanding achievement and recognition during his tenure; and

WHEREAS, Reverend Kerby was recognized in the past by the House of Delegates of this great Commonwealth, the West Point Town Council and the West Point School Board for his extraordinary dedication to church and community affairs, setting the standard for others by his boundless interest in the life of this community, its government, schools, civic and service organizations and, most of all, its people; and

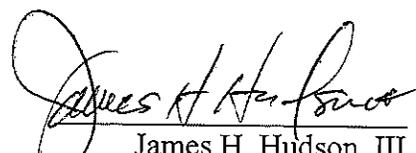
WHEREAS, Reverend Kerby conducted literally countless revivals, homecomings, funerals, supply services, counseling sessions (both scheduled and unscheduled), and nearly 750 marriages; and

WHEREAS, Reverend Kerby never met a stranger, greeting everyone who crossed his path as a welcomed and blessed child of God, with a beautiful and saintly disregard for age, creed, national origin, race, religion or any of the other differences which sometimes divide us; and,

WHEREAS, all of Reverend Kerby's interests and achievements are simply too great and varied to be numbered here, while his love for his fellow humans is too great to be captured in words; and

WHEREAS Reverend Kerby left us to join his Father and his God on July 11, 2017, leaving a void in our community which we can only hope to fill;

THEREFORE, LET IT BE RESOLVED; the Town Council of the Town of West Point once more recognizes the devotion and commitment of Marvin Franklin Kerby, Jr. to his church, his country, this town, and to our people, organizations and schools. More importantly, we thank him for his warmth, his love and his grace, all of which were freely and unselfishly given to everyone, and all of which were beyond human measure. We are confident that you rest in peace, our friend.


James H. Hudson, III
Mayor, Town of West Point

ATTEST:


Karen M. Barrow
Town Clerk