

**WEST POINT TOWN COUNCIL
WORK SESSION
MINUTES
November 28th, 2017
6:00 P.M.**

I. Work Session at Town Hall, 329 6th Street, West Point, Virginia 23181.

A. Cold Water Verner

Mr. Edwards advised that the Town has received notice that due to a loss of customer business, Cold Water Verner will be closing the plant. There will be approximately 53 employees that will become unemployed. Production will stop December 21st and the plant will be closed on January 9th 2018.

B. ITI

Mr. Edwards advised that ITI has ceased operations, the Town last received rent in August. They have made an offer of \$360,000 to buy out the lease. Mr. Edwards advised that he would need time to review this issue and bring it back to Town Council later. We might need to get the Public Access Authority involved due to the easement to access the property.

C. Cemetery Sign

Mr. Edwards advised that the Public Works Committee reviewed a request for a Cemetery Sign. An estimate for a sign that conforms with the rest of the Town signs is approximately \$1,205.20.

The consensus of Town Council is for the Town Manager to proceed with the new Cemetery Sign.

D. Hanks Property

Mr. Edwards advised that the owners of the Hanks property have asked if the Town would like to purchase the property. The assed value of the property is \$90,500, Mr. Edwards suggested the town make an offer of \$60,000 for the property.

E. CD Investment

Mr. Edwards advised that the Finance Committee has reviewed options for investments and have decided to invest three million dollars in a CD with C & F Bank at an interest rate of 1.78%.

**TOWN OF WEST POINT
TOWN COUNCIL
MINUTES
November 28th, 2017**

I. CALL TO ORDER

The West Point Town Council held its regular monthly meeting on Tuesday, November 28th 2017. The Honorable James H. Hudson, III called the meeting to order at 6:30 p.m. The Invocation was given by Reverend Gordon Meriweather followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Deborah Ball, Vice Mayor; Tina Gulley; Paul Kelley; Robert Lawrence; Jack Lawson and Gail Nichols.

Members Absent: Chris Vincent.

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; Chief Bobby Mawyer, WPPD; Holly McGowan, Community Development Coordinator; TC Moore, Town Treasurer; Walt Feurer, Director of Public Works; Tim Sawyer, Building Inspector; Donna Pauley, Human Resource Officer and other interested persons.

II. CITIZENS ADDRESS TO COUNCIL

A. Public Hearing – Request for Public Land, George R. Carter

Mr. Hudson read the advertisement and asked the Town Clerk if any requests were received to review the application.

The Town Clerk advised that there was one request and that the Town provided a copy of the application.

Mr. Hudson asked the Town Clerk if the Town received any requests for assistance to attend the meeting.

The Town Clerk advised that no request was received.

Mr. Hudson opened the floor for the public to submit comments on the advertised public hearing. There being none, the public hearing was closed.

1 Action

Mr. Lawson made a motion that Town Council accept the recommendation from the Planning Commission and approve the Public Land Request submitted by George R. Carter, to vacate one North/South Alley adjacent to the property identified as tax parcels 69A3-186, Lots 2494 & 2494A, subject to the following conditions:

- a) Mr. Carter will be responsible for providing all legal documents subject to Town approval; and
- b) Mr. Carter shall record those legal documents at his expense.

Seconded by Mrs. Ball. Upon roll call, Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mr. Lawson and Mrs. Nichols all voted "Aye".

B. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business. There being none, the Citizens Address was closed.

III. COUNCIL RESPONSE

None was noted.

IV. AGENDA CHANGES

Mrs. Gulley made a motion to remove the Accreditation Presentation from the agenda and adopt the amended agenda, seconded by Mrs. Ball. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mr. Lawson and Mrs. Nichols all voted "Aye".

V. ADOPTION OF CONSENT AGENDA

Mrs. Ball made a motion to adopt the following consent agenda, seconded by Mrs. Nichols. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mr. Lawson and Mrs. Nichols all voted "Aye".

- 1) Minutes of October 30th 2017 Town Council Meeting.
- 2) Cash Reports
 - a) General Fund
Cash on hand as of September 30th 2017 - \$8,327,251.05
 - b) Water Fund
Cash on hand as of September 30th 2017 - \$592,825.03
 - c) CIP
Cash on hand as of September 30th 2017 - \$126,670.31
 - d) Solid Waste
Cash on hand as of September 30th 2017 - \$157,123.16
- 3) Monthly Budget Report
- 4) School Fund Cash Report
 - a) Cash on hand as of September 30th 2017 - \$133,121.91
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report
- 10) Human Resource Monthly Report

VI. COMMITTEE REPORTS

A. Economic and Community Development – Mr. Lawson reported for the Committee

Mr. Lawson advised there was nothing to report.

B. Education Committee – Mr. Kelley reported for the Committee

Mr. Kelley advised that at the Education Committee the School Superintendent reviewed how the focus is now on the 5 C's; Critical Thinking, Creative Thinking, Collaboration, Communication and Citizenship. Gone are the 3 R's, Reading, Writing and Arithmetic.

Mrs. Gulley advised there will be a tour of the facilities tomorrow and that Town Council has been invited.

C. Finance Committee – Mrs. Ball reported for the Committee

Mrs. Ball advised that there is nothing to report.

D. Public Safety – Mrs. Gulley reported for the Committee.

Mrs. Gulley advised that there is nothing to report.

D. Public Works

Mr. Edwards advised there was nothing to report.

VII. TOWN MANAGER'S ITEMS

Mr. Edwards advised that due to the Christmas Holiday, the December Town Council meeting will be on Tuesday, December 19th 2017.

VIII. OLD BUSINESS

There was nothing to discuss under Old Business

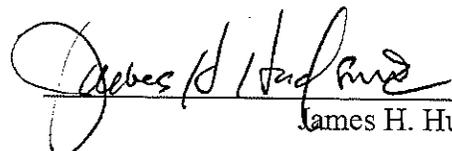
IX. NEW BUSINESS

A. Planning Commission Report - Mr. Hudson

Mr. Hudson advised that at the November 1st Planning Commission meeting, the Planning Commission reviewed a Special Use Permit request from Greyland T. Horn for an electronic sign at Ace Hardware. Town Staff are working on obtaining some additional information for the next meeting on December 6th 2017.

X. ADJOURNMENT

There being no further business, the meeting was adjourned at 6:50 p.m.


James H. Hudson, III
Mayor

ATTEST:


Karen M. Barrow
Town Clerk