

**TOWN OF WEST POINT
TOWN COUNCIL
MINUTES
April 25th, 2017**

I. CALL TO ORDER

The West Point Town Council held its regular monthly meeting on Tuesday, April 25th, 2017. The Honorable James H. Hudson, called the meeting to order at 6:30 p.m. The Invocation was given by Reverend Wayne Groome followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Deborah Ball, Vice Mayor; Paul Kelley; Robert Lawrence; Jack Lawson and Gail Nichols.

Members Absent: Tina Gulley and Chris Vincent.

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; Chief Bobby Mawyer, WPPD; Holly McGowan, Community Development Coordinator; TC Moore, Town Treasurer; Tim Sawyer, Building Inspector; Donna Pauley, Human Resource Officer and other interested persons.

II. CITIZENS ADDRESS TO COUNCIL

A. West Point Police Department Recognition

Chief Bobby Mawyer advised that the Police Department now has an official Police Department Chaplin program. Reverend Bill Palmer will be the Chaplin and will assist in various duties including responding as the Chaplin to Fire & Rescue incidents.

B. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business.

1. Father Hodge advised that an incident today on Route 30 cut off access to King William County, the traffic backup was for five hours and went all the way up to five mile hill. Father Hodge stated that there were senior citizens and people with needs that lost their life line during this time and suggested that the Town consider an alternate access route into King William for emergency situations.

Mr. Hudson asked if there was any one else that would like to address Town Council. There being none, the Citizens Address was closed.

III. COUNCIL RESPONSE

None was noted.

IV. AGENDA CHANGES

Mr. Lawson asked that item 1 on the Community Development Committee Agenda, Ordinance 03-2017 be postponed until the May 30th 2017 Town Council meeting so the Committee can do some additional reviews to the Ordinance.

Mrs. Ball made a motion to amend the Agenda, seconded by Mr. Kelley. Upon roll call, Mrs. Ball, Mr. Kelley, Mr. Lawrence, Mr. Lawson and Mrs. Nichols all vote "Aye".

V. ADOPTION OF CONSENT AGENDA

Mr. Lawson made a motion to adopt the following consent agenda, seconded by Mrs. Ball. Upon roll call Mrs. Ball, Mr. Kelley, Mr. Lawrence, Mr. Lawson and Mrs. Nichols all voted "Aye".

- 1) Minutes of April 25th 2017 Town Council Meeting, April 11th Budget Public Hearing.
- 2) Cash Reports
 - a) General Fund
Cash on hand as of March 31st, 2017 - \$5,341,522.70
 - b) Water Fund
Cash on hand as of March 31st, 2017 - \$317,747.25
 - c) CIP
Cash on hand as of March 31st, 2017 - \$285,338.72
 - d) Solid Waste
Cash on hand as of March 31st, 2017 - \$129,134.71
- 3) Monthly Budget Report
- 4) School Fund Cash Report
 - a) Cash on hand as of March 31st, 2017 - \$288,858.44
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report
- 10) Human Resource Monthly Report

VI. COMMITTEE REPORTS

A. Economic and Community Development – Mr. Lawson reported for the Committee

1. Ordinance 01-2017, Chesapeake Bay Preservation Area Text Amendment

Mr. Lawrence made a motion to authorize the Town Manager to advertise Ordinance 01-2017, Chesapeake Bay Preservation Area Text amendments to hold a public hearing at the May 30th 2017 Town Council meeting, seconded by Mr. Lawson. Upon roll call, Mrs. Ball, Mr. Kelley, Mr. Lawrence, Mr. Lawson and Mrs. Nichols all voted "Aye".

2. SUP2017-01 WestRock, CP, LLC. Authorization to Advertise a Public Hearing

Mr. Lawson made a motion to authorize the Town Manager to advertise SUP2017-01, WestRock, CP, LLC., South Wood-yard Optimization Project, Special Use Permit Application for the May 30th 2017 Town Council meeting. Seconded by Mrs. Nichols, upon roll call, Mrs. Ball, Mr. Kelley, Mr. Lawrence, Mr. Lawson and Mrs. Nichols all voted "Aye".

3. Food Truck by the River

Mr. Lawson advised that there were several Town Employee's that worked together on a Committee or on the cleanup crew to put on the 1st Food Truck by the River event last Friday. There were approximately 350 – 400 people that attended, the next event will be Friday, May 12th 2017.

B. Education Committee – Mr. Kelley reported for the Committee

Mr. Kelley stated that the Education Committee received an update from the School Superintendent on the programs and enrollment.

C. Finance Committee – Mrs. Ball reported for the Committee

1. FY 2017-18 Budget Resolution

Mrs. Ball made a motion to adopt the attached Budget Resolution for FY 2017-18, seconded by Mr. Lawson. Upon roll call, Mrs. Ball, Mr. Kelley, Mr. Lawrence, Mr. Lawson and Mrs. Nichols voted "Aye".

D. Public Safety

Mr. Hudson advised there is nothing to report.

E. Public Works

1. Safe Routes to School Phase II, Project #WE-0091

Mr. Edwards advised that the Town has received bids for the Safe Routes to School Phase II, the lowest bid is from Liquid Inc. for \$133,730.00. The Town is waiting on VDOT's approval on the paperwork, once we receive approval the contractor will be ready to start work.

Mr. Lawrence made a motion to authorize the Town Manager to execute and deliver a contract with Liquid Inc. contingent upon VDOT approval, seconded by Mrs. Ball. Upon roll call, Mrs. Ball, Mr. Kelley, Mr. Lawrence, Mr. Lawson and Mrs. Nichols voted "Aye".

VII. TOWN MANAGER'S ITEMS

Mr. Edwards advised there was nothing to report.

VIII. OLD BUSINESS

There was nothing to report under old business.

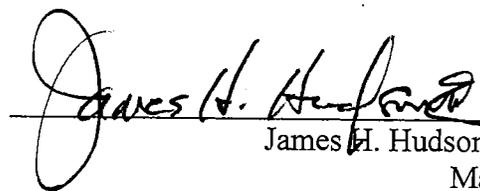
IX. NEW BUSINESS

A. Planning Commission Report - Mr. Hudson

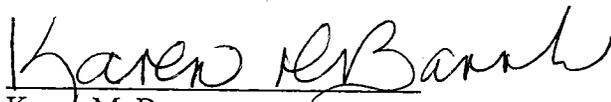
Mr. Hudson advised that the April Planning Commission meeting was on April 5th 2017. There was a public hearing on the Chesapeake Bay Zoning Text Amendment, Ordinance 01-2017 and Planning Commission authorized advertisement for a public hearing for a Special Use Permit by WestRock. The next meeting will be on Wednesday, May 3rd 2017.

X. ADJOURNMENT

There being no further business, Deborah Ball made a motion to adjourn the meeting, seconded by Jack Lawson. Upon a unanimous vote, the meeting was adjourned at 7:00 p.m.


James H. Hudson, III
Mayor

ATTEST:


Karen M. Barrow
Town Clerk



**RESOLUTION FOR APPROVAL AND APPROPRIATION FOR TOWN, SCHOOLS,
SOLID WASTE AND WATER UTILITY BUDGET
FY 2017-18**

WHEREAS, the West Point Town Council advertised a public hearing regarding the FY 2017-18 Budget on March 31, 2017 in the Daily Press and April 5, 2017 in the Tidewater Review, and conducted a public hearing on April 11, 2017 as required by §15.2-2506 of the Code of Virginia.

NOW THEREFORE BE IT RESOLVED by the West Point Town Council that a total of \$10,200,887 is hereby approved for the West Point School Board for FY 2017-18;

BE IT FURTHER RESOLVED by the West Point Town Council, that the Town Budget for FY 2017-18 is approved on this 25th day of April, 2017 in the amount of \$14,908,683 representing \$10,200,887 for the West Point School Board and \$8,484,005 for the Town (inclusive of the Town's contribution of \$4,202,750 for school operating expenses);

BE IT FURTHER RESOLVED by the West Point Town Council, that the Solid Waste Budget for FY 17-18, in the amount of \$180,599 is approved this 25th day of April, 2017;

BE IT FURTHER RESOLVED by the West Point Town Council, that the Water Utility Budget for FY 2017-18, in the amount of \$815,673 is approved this 25th day of April, 2017;

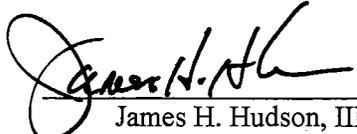
BE IT FURTHER RESOLVED by the West Point Town Council, that \$10,200,887 is hereby appropriated to the West Point School Board effective July 1, 2017 to be expended only on order of the School Board; and

BE IT FINALLY RESOLVED by the West Point Town Council, that \$14,908,683 is appropriated to the Town of West Point effective July 1, 2017, \$180,599 of which is appropriated to the West Point Solid Waste Budget effective July 1, 2017, and \$815,673 of which is appropriated to the West Point Water Utility effective July 1, 2017.

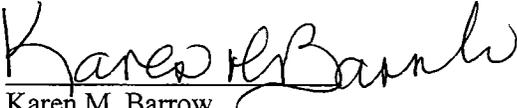
Certified to be a true copy of the Resolution adopted by the Town Council of the Town of West Point on April 25th, 2017, at which meeting a quorum was present and voted throughout.

Those members voting:

James H. Hudson	N/A
Deborah Ball	Aye
Tina Gulley	Absent
Paul Kelley	Aye
Robert Lawrence	Aye
Joshua Lawson	Aye
Gail Nichols	Aye
Christopher Vincent	Absent


James H. Hudson, III
Mayor, Town of West Point

ATTEST:


Karen M. Barrow
Town Clerk

Adopted this 25th day of April, 2017