

**WEST POINT TOWN COUNCIL  
WORK SESSION  
MINUTES  
February 27th, 2018  
6:00 P.M.**

**I. Work Session at Town Hall, 329 6<sup>th</sup> Street, West Point, Virginia 23181.**

A. ITI

Mr. Edwards advised that as of March 1<sup>st</sup> 2018, ITI will be in default with the lease agreement, and that the Town will proceed with collection on the agreement. The value of the property ITI owns is just under \$400,000. Mr. Edwards also stated that a meeting is scheduled with ITI this week.

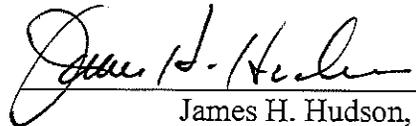
B. Fulcrum Concepts

Mr. Edwards advised that Fulcrum Concepts located at the airport has entered into a global contract that will require expansion of the business. Fulcrum may also need to acquire some additional property to accommodate the expansion.

C. Truck Parking

Mr. Edwards advised that he spoke with James Brockwell and the issue that Mr. Brockwell reported at the January Town Council meeting regarding trucks is different than we first thought. Mr. Brockwell is looking at expanding his business in the Middle Peninsula area that would require him to bring a truck home more frequently than first reported.

The consensus of Town Council is for the Community Development Committee to continue reviewing the Truck Parking Ordinance.

  
James H. Hudson, III  
Mayor

ATTEST:

  
Karen M. Barrow  
Town Clerk

**TOWN OF WEST POINT  
TOWN COUNCIL  
MINUTES  
February 27th, 2018**

**I. CALL TO ORDER**

The West Point Town Council held its regular monthly meeting on Tuesday, February 27th 2018. The Honorable James H. Hudson, III called the meeting to order at 6:30 p.m. The Invocation was given by Father Hodge followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Deborah Ball, Vice Mayor; Paul Kelley; Robert Lawrence; Jack Lawson and Gail Nichols.

Members Absent: Tina Gulley and Chris Vincent

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; Chief Bobby Mawyer, WPPD; Holly McGowan, Community Development Coordinator; TC Moore, Town Treasurer; Walt Feurer, Director of Public Works; Tim Sawyer, Building Inspector; Donna Pauley, Human Resource Officer and other interested persons.

**II. CITIZENS ADDRESS TO COUNCIL**

A. FY 2016-17 Audit Report

Michael J. DelBiondo, Senior Accountant for Robinson, Farmer and Cox and Associates provided a report on the FY 2016-17 Audit.

Mr. Hudson asked Mr. DelBiondo if he needed to speak with the Mayor and Town Council in private about the audit.

Mr. DelBiondo stated no, that it was a clean audit with no strange transactions and no disagreements with management.

B. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business. There being none, the Citizens Address was closed.

**III. COUNCIL RESPONSE**

None was noted.

**IV. AGENDA CHANGES**

Mr. Hudson removed the Closed Session from the agenda.

Mrs. Ball made a motion to adopt the agenda as amended, seconded by Mrs. Nichols. Upon roll call Mrs. Ball, Mr. Kelley, Mr. Lawrence, Mr. Lawson and Mrs. Nichols all voted "Aye".

**V. ADOPTION OF CONSENT AGENDA**

Mrs. Ball made a motion to adopt the following consent agenda, seconded by Mr. Lawrence. Upon roll call Mrs. Ball, Mr. Kelley, Mr. Lawrence, Mr. Lawson and Mrs. Nichols all voted "Aye".

- 1) Minutes of January 30<sup>th</sup> 2018 Town Council Meeting.
- 2) Cash Reports
  - a) General Fund  
Cash on hand as of January 31<sup>st</sup> 2018 - \$3,649,648.20
  - b) Water Fund  
Cash on hand as of January 31<sup>st</sup> 2018 - \$675,812.25
  - c) CIP  
Cash on hand as of January 31<sup>st</sup> 2018 - \$-22,271.56
  - d) Solid Waste  
Cash on hand as of January 31<sup>st</sup> 2018 - \$161,056.66
- 3) Monthly Budget Report
- 4) School Fund Cash Report
  - a) Cash on hand as of January 31<sup>st</sup> 2018 - \$338,507.31
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report
- 10) Human Resource Monthly Report

## **VI. COMMITTEE REPORTS**

A. Economic and Community Development – Mr. Lawson reported for the Committee

Mr. Lawson advised there was nothing to report.

B. Education Committee – Mr. Kelley reported for the Committee

Mr. Kelley advised there was nothing to report.

C. Finance Committee – Mrs. Ball reported for the Committee

1 Appointment to BZA and Wetlands Boards

Mrs. Ball made a motion that Town Council appoint Garland E. Jenkins to the Wetlands Board and recommend that Judge Bondurant appoint Garland E. Jenkins to the West Point Board of Zoning Appeals for an unexpired term that expires September 30<sup>th</sup> 2018. Seconded by Mr. Lawrence, upon roll call Mrs. Ball, Mr. Kelley, Mr. Lawrence, Mr. Lawson and Mrs. Nichols all voted “Aye”.

D. Public Safety

Mr. Hudson advised there was nothing to report.

E. Public Works

1 VDOT Road Addition Resolution

Mr. Lawson made a motion that Town Council authorizes Town Staff to proceed with the process with VDOT to add a portion of 7<sup>th</sup> Street and F Street as ¼ mile additions for 2018, seconded by Mr. Kelley. Upon roll call Mrs. Ball, Mr. Kelley, Mr. Lawrence, Mr. Lawson and Mrs. Nichols all voted “Aye”.

## **VII. TOWN MANAGER’S ITEMS**

Mr. Edwards advised there was nothing to report.

## **VIII. OLD BUSINESS**

There was nothing to report.

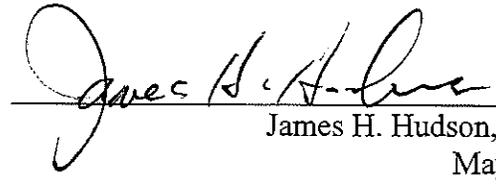
## **IX. NEW BUSINESS**

A. Planning Commission Report - Mr. Hudson

Mr. Hudson advised there will not be a Planning Commission meeting in March.

**X. RECESS**

Mr. Lawson made a motion for Town Council to enter into Recess until March 6<sup>th</sup> 2018 at 7:00 P.M. at the School Board office, 1629 Main Street, West Point, Virginia.

  
James H. Hudson, III  
Mayor

ATTEST:

  
Karen M. Barrow  
Town Clerk



Council Members:  
TINA S. GULLEY  
PAUL T. KELLEY  
ROBERT J. LAWRENCE  
JOSHUA T. "JACK" LAWSON  
GAIL C. NICHOLS  
CHRIS P. VINCENT

JAMES H. HUDSON, III  
Mayor  
DEBORAH BALL  
Vice Mayor  
JOHN B. EDWARDS, JR.  
Town Manager

## TOWN OF WEST POINT

### RESOLUTION TO REQUEST ADDITIONS TO VDOT SECONDARY SYSTEM

WHEREAS, the Town of West Point has authority pursuant to Section 33.1-79, Code of Virginia, to request the addition of mileage to the Secondary System of State Highways as long as all proposed mileage conforms to specific Virginia Department of Transportation (VDOT) requirements addressing widths of right-of-way and the 0.25 mile limitation of maximum allowable new mileage per VDOT fiscal year; and

WHEREAS, The Town Council of the Town of Town West Point does guarantee to the Commonwealth of Virginia a clear and unrestricted right-of-way of fifty (50) feet, with a length of twenty-five (25) feet of 7th Street, (Route 1106), beginning from the end of state maintenance of 7<sup>th</sup> Street, (Route 1106) continuing 25 feet to the intersection of F Street and unrestricted right-of-way of sixty (60) feet, with a length of one hundred twenty (120) feet of F Street (Route 1127) ending at the northern boundary of Tax Map Parcel #69A1-31-1399 as recorded in Deed Book 128, Page 125, dated, April 14, 1920, as required by VDOT Secondary System Policy and all necessary easements for cuts, fills and drainage structures.

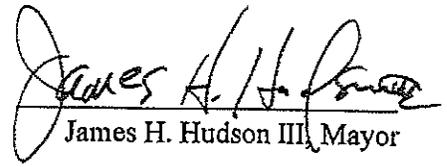
NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of West Point that the Virginia Department of Transportation to add the street(s) referenced in this Resolution and more particularly described on the attached additions form AM-4.3 to the Secondary System of State Highways.

Certified to be a true copy of a resolution adopted by the West Point Town Council of the Town of West Point at its regular monthly meeting held on the 27<sup>th</sup> day of February 2018, at which meeting a quorum was present and voted throughout

Those members voting:

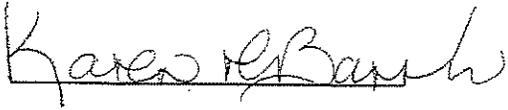
James H. Hudson, III	N/A
Deborah Ball	Aye
Tina Gulley	Absent
Paul Kelley	Aye
Robert Lawrence	Aye
Joshua Lawson	Aye
Gail Nichols	Aye
Christopher Vincent	Absent

329 6<sup>th</sup> Street  
P.O. Box 152, West Point, Virginia 23181  
(804) 843-3330 / Fax (804) 843-4364  
[www.West-Point.va.us](http://www.West-Point.va.us)

  
James H. Hudson III, Mayor

Adopted this 27<sup>th</sup> day of February, 2018

ATTEST:



Karen M. Barrow, Town Clerk