

**WEST POINT TOWN COUNCIL  
WORK SESSION  
MINUTES  
March 27th, 2018  
6:00 P.M.**

**I. Work Session at Town Hall, 329 6<sup>th</sup> Street, West Point, Virginia 23181.**

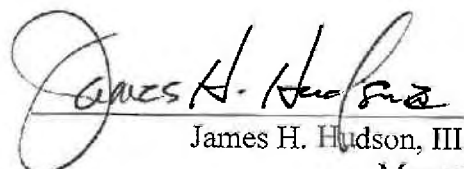
**A. Bridge Sweeping**

Mr. Edwards advised that he has spoken with the local VDOT representative on the following items: The bridge sweeping schedule and the issue regarding the Peregrine Falcon nesting under the bridge. Mr. Edwards stated that he asked VDOT why the amount of traffic and trucks travelling across the Eltham bridge does not disturb the Peregrine Falcon, but VDOT are unable to sweep the bridge because of disturbing the Peregrine Falcon. VDOT has advised they will look into both issues and report back to the Town when they have an answer.


**B. King William Economic Development Committee**

Mr. Edwards advised that King William is asking the Town for a recommendation for a Town representative to serve on the King William Economic Development Committee.

Mr. Lawson suggested the Town Manager ask Tommy Redd to see if he would be interested in serving on the Committee for the West Point area.

  
James H. Hudson, III  
Mayor

ATTEST:

  
Karen M. Barrow  
Town Clerk

**TOWN OF WEST POINT  
TOWN COUNCIL  
MINUTES  
March 27th, 2018**

**I. CALL TO ORDER**

The West Point Town Council held its regular monthly meeting on Tuesday, March 27<sup>th</sup> 2018. The Honorable James H. Hudson, III called the meeting to order at 6:30 p.m. The Invocation was given by Reverend Randy Mathis followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Deborah Ball, Vice Mayor; Tina Gulley; Paul Kelley; Robert Lawrence; Jack Lawson; Gail Nichols and Chris Vincent.

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; TC Moore, Town Treasurer; Holly McGowan, Community Development Coordinator; Walt Feurer, Director of Public Works; Tim Sawyer, Building Inspector; Donna Pauley, Human Resource Officer and other interested persons.

**II. CITIZENS ADDRESS TO COUNCIL**

A. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business. There being none, the Citizens Address was closed.

**III. COUNCIL RESPONSE**

None was noted.

**IV. AGENDA CHANGES**

Mr. Lawrence made a motion to adopt the agenda as presented, seconded by Mrs. Gulley. Upon roll call Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

Mrs. Ball joined the meeting at 7:35 P.M.

**V. ADOPTION OF CONSENT AGENDA**

Mrs. Ball made a motion to adopt the following consent agenda, seconded by Mrs. Nichols. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

- 1) Minutes of February 27<sup>th</sup>, 2018 Town Council meeting and the Joint Budget Work Session with the School Board on March 6<sup>th</sup> 2018.
- 2) Cash Reports
  - a) General Fund  
Cash on hand as of February 28<sup>th</sup>, 2018 - \$3,433,829.34
  - b) Water Fund  
Cash on hand as of February 28<sup>th</sup>, 2018 - \$719,051.35
  - c) CIP  
Cash on hand as of February 28<sup>th</sup>, 2018 - \$77,835.07
  - d) Solid Waste  
Cash on hand as of February 28<sup>th</sup>, 2018 - \$166,242.99
- 3) Monthly Budget Report
- 4) School Fund Cash Report
  - a) Cash on hand as of February 28<sup>th</sup>, 2018 - \$311,548.58

- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report
- 10) Human Resource Monthly Report

## **VI. COMMITTEE REPORTS**

- A. Economic and Community Development – Mr. Lawson reported for the Committee

Mr. Lawson advised there was nothing to report.

- B. Education Committee – Mr. Kelley reported for the Committee

Mr. Kelley advised there was nothing to report.

- C. Finance Committee – Mrs. Ball reported for the Committee

Mrs. Ball advised there was nothing to report.

- D. Public Safety – Mrs. Gulley reported for the Committee.

Mrs. Gulley stated that Timothy Sawyer has signed a contract for the Chief of Police position commencing in August 2018.

- E. Public Works – Mr. Vincent reported for the Committee

Mr. Vincent advised there was nothing to report.

## **VII. TOWN MANAGER'S ITEMS**

- A FY 2018-19 Budget Presentation

Mr. Edwards presented the FY 2018-19 Budget then reviewed the changes with expenditures and revenues. Mr. Edwards also stated that there is no increase in the real estate tax rate or personal property tax rate.

Mr. Vincent made a motion to authorize the Town Manager to advertise a public hearing on the FY 2018-19 Budget and Ordinance 01-18, the Water Rates at 6:30 P.M. on April 17<sup>th</sup> 2018, seconded by Mr. Lawrence. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

## **VIII. OLD BUSINESS**

There was nothing to report under Old Business.

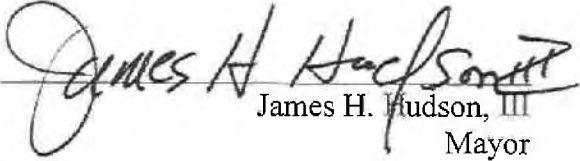
## **IX. NEW BUSINESS**

- A Planning Commission Report - Mr. Hudson


Mr. Hudson advised that there was no Planning Commission meeting in March and there will not be a meeting in April.

## **X. ADJOURNMENT**

There being no further business Mr. Vincent made a motion to adjourn the meeting, seconded by Mrs. Gulley. Upon a unanimous vote, Mr. Hudson adjourned the meeting at 7:00 P.M.

  
James H. Hudson, III  
Mayor

ATTEST:

  
Karen M. Barrow  
Town Clerk



**RESOLUTION FOR APPROVAL FOR TOWN, SCHOOLS,  
SOLID WASTE AND WATER UTILITY BUDGET  
FY 2018-19**

WHEREAS, the West Point Town Council advertised a public hearing regarding the FY 2018-19 Budget on April 4, 2018 and April 11, 2018 in the Tidewater Review, and conducted a public hearing on April 17, 2018 as required by §15.2-2506 of the Code of Virginia.

NOW THEREFORE BE IT RESOLVED by the West Point Town Council that a total of \$10,400,237 is hereby approved for the West Point School Board for FY 2018-19;

BE IT FURTHER RESOLVED by the West Point Town Council, that the Town Budget for FY 2018-19 is approved on this 24<sup>th</sup> day of April, 2018 in the amount of \$15,252,042 representing \$10,400,237 for the West Point School Board and \$8,780,223 for the Town (inclusive of the Town's contribution of \$4,272,100 for school operating expenses);

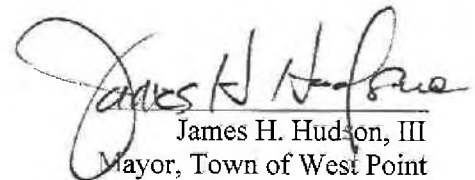
BE IT FURTHER RESOLVED by the West Point Town Council, that the Solid Waste Budget for FY 18-19, in the amount of \$183,457 is approved this 24<sup>th</sup> day of April, 2018; and

BE IT FINALLY RESOLVED by the West Point Town Council, that the Water Utility Budget for FY 2018-19, in the amount of \$780,956 is approved this 24<sup>th</sup> day of April, 2018.


Certified to be a true copy of the Resolution adopted by the Town Council of the Town of West Point on April 24<sup>th</sup>, 2018, at which meeting a quorum was present and voted throughout.

Those members voting:

James H. Hudson	N/A
Deborah Ball	yes
Tina Gulley	Abstained
Paul Kelley	yes
Robert Lawrence	yes
Joshua Lawson	yes
Gail Nichols	yes
Christopher Vincent	yes

  
James H. Hudson, III  
Mayor, Town of West Point

ATTEST:

  
Karen M. Barrow  
Town Clerk

Adopted this 24th day of April, 2018

Adopted: April 24<sup>th</sup> 2018

ORDINANCE NO. 4-17

ORDINANCE 4-17 AMENDS THE WEST POINT TOWN CODE, CHAPTER 34, "MOTOR VEHICLES & TRAFFIC," SEC. 34-41 "PARKING PROHIBITED ALONG CERTAIN STREETS AND DRIVEWAYS," TO LIMIT THE PARKING OF CAB, SEMITRAILER, OR TRUCK TRACTOR OR SEMITRAILER COMBINATION PARKING ON ANY STREET BELOW 14<sup>TH</sup> STREET, EXCEPT FOR TRUCKS PERFORMING DELIVERIES. TRUCKS, TRAILERS AND SEMI-TRAILERS MAY PERFORM DELIVERIES IN THE AREA BELOW 14<sup>TH</sup> STREET.

BE IT ORDAINED by the West Point Town Council that the West Point Town Code, Chapter 34, "Motor Vehicles & Traffic, Sec. 24-41 "Parking Prohibited Along Certain Streets & Driveways" shall be amended to read in its entirety as follows: "Sec. 34-41. - Parking prohibited along certain streets and driveways.

A. Definitions-the following definitions apply to this section:

"Cab" or "Truck Tractor" means the vehicle as is shown below or any such similar vehicle that is designed to transport a trailer.



"Motor vehicle" means every vehicle as defined in this section that is self-propelled or designed for self-propulsion.

"Semitrailer" or "Truck Tractor" or "Semitrailer Combination" means every vehicle of the trailer type so designed and used in conjunction with a motor vehicle that some part of its own weight and that of its own load rests on or is carried by another vehicle.



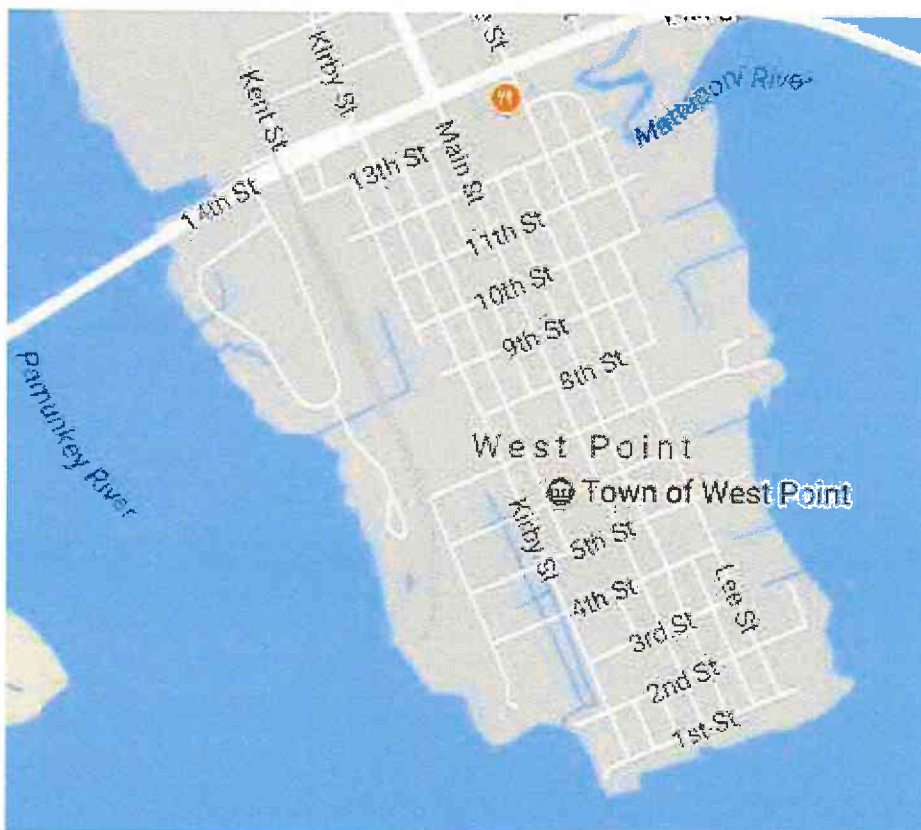
"Truck" means every motor vehicle designed to transport property on its own structure independent of any other vehicle and having a registered gross weight in excess of 7,500 pounds. "Truck" does not include any pickup or panel truck.

"Vehicle" means every device in, on or by which any person or property is or may be transported or drawn on a highway, except electric personal delivery devices and devices moved by human power or used exclusively on stationary rails or tracks.

B. Parking of any motor vehicle or truck is prohibited along the following streets or portions thereof:

- (1) *13th Street.* North side of 13th Street between Main Street and Lee Street.
- (2) *Ball Park Drive.* North and south sides of Ball Park Drive.
- (3) *Main Street.* East and west sides of Main Street between 13th Street and 14th Street.

C. No cab, semitrailer, or truck tractor or semitrailer combination, as defined in this section shall be parked on any street below 14<sup>th</sup> Street as shown:

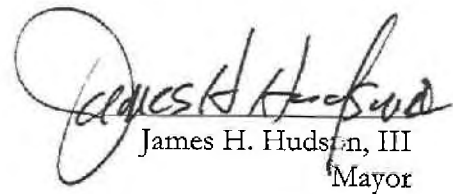


Trucks, trailers and semi-trailers may perform deliveries in the area below 14<sup>th</sup> Street. Emergency and government vehicles are exempt from this section."


This Ordinance shall take effect upon adoption.

Those members voting:

James H. Hudson, Mayor N/A  
Deborah Ball Yes  
Tina Gulley Yes  
Paul Kelley Yes  
Robert Lawrence Yes  
Jack Lawson Yes  
Gail Nichols Yes  
Chris Vincent Yes

  
James H. Hudson, III  
Mayor

Copy Teste:

  
Karen Barrow  
Town Clerk