

**WEST POINT TOWN COUNCIL
WORK SESSION
MINUTES
May 29th, 2018
6:00 P.M.**

I. Work Session at Town Hall, 329 6th Street, West Point, Virginia 23181.

A. Brochures

Mr. Edwards advised that the Town has had two new brochures printed, "Discover West Point, Virginia" and "West Point, Paddler's Guide". Some of the brochures will be placed at the Visitor Center on I 64 while some will be distributed throughout local Historical Societies and Visitors Centers.

B. State Budget/PPTRA

Mr. Edwards advised that the State has not adopted a budget. As soon as the budget is adopted, an appropriation resolution and a PPTRA resolution will be prepared for adoption at the June meeting.

C. Bridge Sweeping

Mr. Edwards advised that it has been very difficult working with VDOT regarding the bridge sweeping project, VDOT are unable to acknowledge the assistance of funding from the mill for bridge sweeping while the renovation project is underway at the plant. However, VDOT has stated that the Town can assist with the monthly sweeping cost of the bridge and Route 30. This is an ongoing project with VDOT.

D. Town Hall Roof

Mr. Edwards advised that due to the weather, the roof replacement did not occur this past weekend, it has been rescheduled for another weekend.

E. July Town Council Meeting

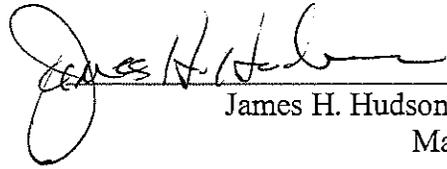
Mr. Edwards stated that the Clerk of Circuit Court will be attending the July 31st Town Council meeting to swear in the new Chief of Police.

F. PCDC Bus Parking

Mr. Edwards stated that PCDC have been parking two of their buses in the Town Parking lot. Each bus takes up three spaces. Mr. Edwards asked that unless Town Council objects, Mr. he would like to call PCDC and ask that they park their buses on their parking lot.

G. Town Manager Vacation

Mr. Edwards advised that he will be on vacation for a week commencing June 17th and that Holly McGowan will be Acting Town Manager.


James H. Hudson, III
Mayor

ATTEST:


Karen M. Barrow
Town Clerk

**TOWN OF WEST POINT
TOWN COUNCIL
MINUTES
May 29th, 2018**

I. CALL TO ORDER

The West Point Town Council held its regular monthly meeting on Tuesday, May 29th, 2018. The Honorable James H. Hudson, III called the meeting to order at 6:30 p.m. The Invocation was given by Reverend Gordon Meriweather followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Deborah Ball, Vice Mayor; Tina Gulley; Robert Lawrence; Gail Nichols and Chris Vincent.

Members Absent: Paul Kelley and Jack Lawson.

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; Bobby Mawyer, Chief of Police; Police Officer Patrick Luley, WPPD; Holly McGowan, Community Development Coordinator; Donna Pauley, Human Resource Officer and other interested persons.

Chief Bobby Mawyer introduced Patrick Luley to the Mayor and Town Council as a new police officer in the West Point Police Department.

II. CITIZENS ADDRESS TO COUNCIL

A. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business. There being none, the Citizens Address was closed.

III. COUNCIL RESPONSE

None was noted.

IV. AGENDA CHANGES

Mrs. Ball made a motion to adopt the agenda as presented, seconded by Mrs. Gulley. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Lawrence, Mrs. Nichols and Mr. Vincent all voted "Aye".

V. ADOPTION OF CONSENT AGENDA

Mr. Vincent made a motion to adopt the following consent agenda, seconded by Mrs. Ball. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Lawrence, Mrs. Nichols and Mr. Vincent all voted "Aye".

- 1) Minutes of April 24th, 2018 Town Council meeting.
- 2) Cash Reports
 - a) General Fund
Cash on hand as of April 30th, 2018 - \$2,742,087.35
 - b) Water Fund
Cash on hand as of April 30th, 2018 - \$484,123.07
 - c) CIP
Cash on hand as of April 30th, 2018 - \$66,129.95
 - d) Solid Waste
Cash on hand as of April 30th, 2018 - \$162,836.82
- 3) Monthly Budget Report
- 4) School Fund Cash Report
 - a) Cash on hand as of April 30th, 2018 - \$224,983.32
- 5) West Point Monthly Police Activity Report

- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report
- 10) Human Resource Monthly Report

VI. COMMITTEE REPORTS

A. Economic and Community Development

Mr. Edwards advised there was nothing to report.

B. Education Committee

Mr. Edwards advised there was nothing to report.

C. Finance Committee

1 Budget Amendment Resolution [*See Attached Resolution*]

Mr. Edwards advised that the funds are additional monies to the schools from the State there are no additional local funds.

Mrs. Ball made a motion to adopt the attached Resolution, seconded by Mr. Lawrence. Upon roll call, Mrs. Ball, Mrs. Gulley, Mr. Lawrence, Mrs. Nichols and Mr. Vincent all voted "Aye". The motion was approved.

D. Public Safety – Mrs. Gulley reported for the Committee

Mrs. Gulley advised there was nothing to report.

E. Public Works – Mr. Vincent reported for the Committee

Mr. Vincent advised there was nothing to report.

VII. TOWN MANAGER'S ITEMS

Mr. Edwards advised he has nothing to report.

VIII. OLD BUSINESS

There was nothing to report under Old Business.

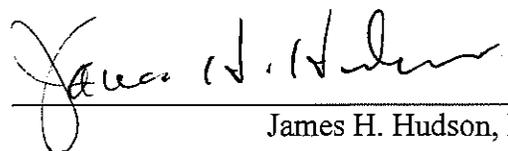
IX. NEW BUSINESS

A Planning Commission Report - Mr. Hudson

Mr. Hudson advised the Planning Commission met on May 2nd 2018 to authorize advertisement for a Public Hearing on a Public Land request by Ronald and Teresa Walton for June 6th 2018 at 5:00 P.M.

X. ADJOURNMENT

There being no further business, Mrs. Ball made a motion to adjourn the meeting at 6:50 P.M. Upon a unanimous vote, Mayor Hudson adjourned the meeting.



James H. Hudson, III
Mayor

ATTEST:

Karen M. Barrow
Karen M. Barrow
Town Clerk



FY 2017-18 BUDGET AMENDMENT RESOLUTION

WHEREAS on April 25, 2017 by Resolution, the Town of West Point approved a FY 2017-18 budget in a total amount of \$14,908,683; and

WHEREAS on September 26, 2017, by Resolution, the Town of West Point approved an amended FY 2017-18 budget in a total amount of \$15,661,394; and

WHEREAS on January 30, 2018, by Resolution, the Town of West Point approved a second amendment to the FY 2017-2018 budget in a total amount of \$15,693,244; and

WHEREAS the West Point Public Schools has received additional grant, fee and reimbursement income in the total amount of \$82,022; and

WHEREAS the West Point Public Schools has requested appropriation of these funds totaling \$82,022 to be used in its FY2017-2018 Operating Budget;

NOW THEREFORE BE IT RESOLVED by the West Point Town Council, at its regular monthly meeting, on the 29th day of May 2018, that a total of \$82,022 be added to the West Point FY 2017-2018 budget, so that the amended total of the Town of West Point's FY 2017-2018 budget shall be \$15,775,266; and

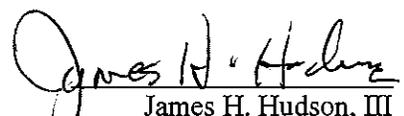
BE IT FURTHER RESOLVED THAT the West Point Public Schools FY 2017-2018 budget be amended by adding \$82,022; and

BE IT FINALLY RESOLVED THAT \$82,022 is appropriated for expenditure by the West Point School Board.

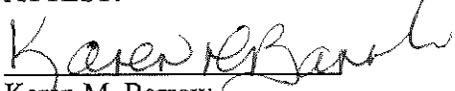
Certified to be a true copy of the Resolution adopted by the Town Council of the Town of West Point on May 29th, 2018, at which meeting a quorum was present and voted throughout.

Those members voting:

James H. Hudson	N/A
Deborah Ball	Aye
Tina Gulley	Aye
Paul Kelley	Absent
Robert Lawrence	Aye
Joshua Lawson	Absent
Gail Nichols	Aye
Christopher Vincent	Aye


James H. Hudson, III
Mayor, Town of West Point

ATTEST:



Karen M. Barrow
Town Clerk