

**WEST POINT TOWN COUNCIL
WORK SESSION
MINUTES
June 26th, 2018
6:00 P.M.**

I. Work Session at Town Hall, 329 6th Street, West Point, Virginia 23181.

A. Chief of Police Retirement Party

Mr. Edwards stated that the Police Department is planning a retirement party for Chief Bobby Mawyer for Friday, July 27th 2018 from 5:00 p.m. till 8:00 p.m. If any of Town Council would like attend, please RSVP Karen Schumacher.

B. Skydivers

Mr. Edwards advised that the Town has received an outdoors gathering request for the Town Park for the former Skydive the point to hold a memorial service for a former Skydiver that has passed away. They would like to scatter ashes while skydiving then attend schedule a memorial service with bring your own beer at the Town Park. The Town Ordinance does not allow beer or alcohol at the Town Park for outdoor gatherings.

The consensus of Town Council is that beer or alcohol is not allowed at the Town Park and for the Town Manager or Chief of Police to notify the organization.


Deborah T. Ball
Vice Mayor

ATTEST:


Karen M. Barrow
Town Clerk

**TOWN OF WEST POINT
TOWN COUNCIL
MINUTES
June 26th, 2018**

I. CALL TO ORDER

The West Point Town Council held its regular monthly meeting on Tuesday, June 26th, 2018. The Honorable Deborah T. Ball called the meeting to order at 6:30 p.m. The Invocation was given by Reverend Karen Stanley followed by the Pledge of Allegiance.

Members Present: Deborah Ball, Vice Mayor; Tina Gulley; Robert Lawrence; Gail Nichols and Chris Vincent.

Members Absent: James Hudson, III; Mayor, Paul Kelley and Jack Lawson.

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; Bobby Mawyer, Chief of Police; Holly McGowan, Community Development Coordinator; Donna Pauley, Human Resource Officer and other interested persons.

II. CITIZENS ADDRESS TO COUNCIL

A. Delegate Keith Hodges – General Assembly Update

Delegate Hodges advised that the General Assembly reviewed 380 bills and resolutions and adopted approximately 18 bills. The General Assembly adjourned on March 10th 2018 without adopting a State budget due to a disagreement on the Medicare expansion. After extra meetings the budget was adopted on June 11th, 2018. Delegate Hodges also stated that the Middle Peninsula Alliance (MPA) has pulled area localities together for Economic Development. The Virginia Economic Partnership (VDEP) has referred over twelve prospects to the region during the past year, there has not been any referrals in about twenty-five years.

B. Citizens Address to Council

Mrs. Ball opened the floor for citizens to address Town Council on any Town related business. There being none, the Citizens Address was closed.

III. COUNCIL RESPONSE

None was noted.

IV. AGENDA CHANGES

Mrs. Gulley made a motion to adopt the agenda as presented, seconded by Mr. Lawrence. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Lawrence, Mrs. Nichols and Mr. Vincent all voted "Aye".

V. ADOPTION OF CONSENT AGENDA

Mr. Lawrence made a motion to adopt the following consent agenda, seconded by Mrs. Gulley. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Lawrence, Mrs. Nichols and Mr. Vincent all voted "Aye".

- 1) Minutes of June 26th, 2018 Town Council meeting.
- 2) Cash Reports
 - a) General Fund
Cash on hand as of May 31st, 2018 - \$2,346,032.18
 - b) Water Fund
Cash on hand as of May 31st, 2018 - \$499,026.91
 - c) CIP

- Cash on hand as of May 31st, 2018 - \$294,600.81
- d) Solid Waste
 - Cash on hand as of May 31st, 2018 - \$170,540.36
- 3) Monthly Budget Report
- 4) School Fund Cash Report
 - a) Cash on hand as of May 31st, 2018 - \$457,729.34
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report
- 10) Human Resource Monthly Report

VI. COMMITTEE REPORTS

A. Economic and Community Development

1. Request for Public Land – Authorization to Advertise for a Public Hearing

Mr. Edwards advised that the Town received a public land request from Ronald & Teresa Walton. Planning Commission reviewed the application and held a public hearing, Planning Commission is recommending that Town Council approve the request. Mr. Edwards also stated that State Code requires Town Council to hold a public hearing before approval of the request.

Mr. Vincent made a motion to authorize the Town Manager to advertise the public land request submitted by Ronald and Teresa Walton for a public hearing, seconded by Mr. Lawrence. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Lawrence, Mrs. Nichols and Mr. Vincent all voted "Aye".

B. Education Committee

Mr. Edwards advised there was nothing to report.

C. Finance Committee – Mrs. Ball reported for the Committee

1. Ordinance 03-2018, Change of Polling Location, Authorization to Advertise for a Public Hearing

Mrs. Ball made a motion to authorize the Town Manager to advertise a public hearing at the July Town Council meeting for the change in Polling Place, second by Mrs. Gulley. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Lawrence, Mrs. Nichols and Mr. Vincent all voted "Aye".

D. Public Safety – Mrs. Gulley reported for the Committee

Mrs. Gulley advised that the Public Safety Committee did meet in June and that on August 15th 2018 from 5:00 p.m. till 7:00 p.m. the Police Department will have an open house to celebrate the 20th anniversary of the Police Department. Mrs. Gulley also stated that school is out and asked the public to use caution while driving down streets and alleys and watch for the safety of children.

E. Public Works – Mr. Vincent reported for the Committee

Mr. Vincent advised there was nothing to report.

VII. TOWN MANAGER'S ITEMS

Mr. Edwards advised he has nothing to report.

VIII. OLD BUSINESS

There was nothing to report under Old Business.

IX. NEW BUSINESS

A. Planning Commission Report

Mrs. Ball advised that due to the July 4th Holiday, the Planning Commission will meet on Tuesday, July 3rd, 2018 at 5:00 P.M.

X. ADJOURNMENT

There being no further business, Mrs. Ball adjourn the meeting at 7:00 P.M.


Deborah T. Ball
Vice Mayor

ATTEST:


Karen M. Barrow
Town Clerk