

**TOWN OF WEST POINT
TOWN COUNCIL
MINUTES
July 31st, 2018**

I. CALL TO ORDER

The West Point Town Council held its regular monthly meeting on Tuesday, July 31st, 2018. The Honorable James H. Hudson, III called the meeting to order at 6:30 p.m. The Invocation was given by Reverend Bill Palmer followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Deborah Ball, Vice Mayor; Tina Gulley; Paul Kelley; Robert Lawrence; Jack Lawson; Gail Nichols and Chris Vincent.

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; TC Moore, Town Treasurer; Tim Sawyer, Chief of Police; Holly McGowan, Community Development Coordinator; Donna Pauley, Human Resource Officer and other interested persons.

II. CITIZENS ADDRESS TO COUNCIL

A. Presentation of Resolution to Honor Chief Bobby Mawyer [*See attached resolution*]

Mayor Hudson presented Chief Bobby Mawyer with a resolution on his retirement from the West Point Police Department.

B. Swearing In of Chief Timothy Sawyer

The Honorable Patricia Norman, Clerk of Circuit Court provided the oath of office as Chief of Police to Timothy Sawyer.

C. Public Hearing, Request for Public Land by Ronald and Teresa Walton

Mayor Hudson read the advertisement then stated that there were no requests that he is aware of to review the application or requests for assistance to attend the public hearing.

Mayor Hudson opened the floor for comments from the public on the application from Ronald and Teresa Walton. There being none, the public hearing was closed.

ACTION

Mrs. Ball made a motion that Town Council approve the public land request submitted by Ronald & Teresa Walton to vacate a portion of an E/W alley that lies between property identified as Tax parcel (s) 63A5-1 – Lots 5 through 8 and Tax parcel (s): 63A5-1 – Lots 45 through 48, subject to the following: 1) the applicant will be responsible for providing all legal documents subject to Town Approval and will record those documents at their expense 2) The applicant shall be responsible for the purchase price, and 3) The applicant shall reserve unto the Town of West Point an easement for the planning, placement, installation, repair, maintenance, and replacement of utilities upon, above and beneath the said alley. Seconded by Mr. Lawrence, upon roll call Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted “Aye”.

D. Public Hearing

Ordinance 03-2018, Change in Polling Place [*See attached ordinance.*]

Mayor Hudson read the public hearing then stated that the Town has not received any request to review the Ordinance or for assistance to attend the meeting that he is aware of.

Mrs. Gulley stated that according to the school calendar, there is no school on Election day this year, it will be a teacher work day.

Mayor Hudson stated that the King William Board of Supervisors has approved the change in polling place and that the change in polling place will take effect at the November Elections.

Mayor Hudson opened the floor for members of the public to comment on the Ordinance. There being none the public hearing was closed.

ACTION

Mrs. Ball made a motion that Town Council adopt Ordinance 03-2018, seconded by Mr. Vincent. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

E. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business. There being none, the Citizens Address was closed.

III. COUNCIL RESPONSE

None was noted.

IV. AGENDA CHANGES

Mr. Vincent made a motion to adopt the agenda as presented, seconded by Mrs. Ball. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

V. ADOPTION OF CONSENT AGENDA

Mrs. Gulley made a motion to adopt the following consent agenda, seconded by Mrs. Ball. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

- 1) Minutes of July 31st, 2018 Town Council meeting.
- 2) Cash Reports
 - a) General Fund
Cash on hand as of June 30th, 2018 - \$1,725,610.39
 - b) Water Fund
Cash on hand as of June 30th, 2018 - \$449,529.58
 - c) CIP
Cash on hand as of June 30th, 2018 - \$398,412.81
 - d) Solid Waste
Cash on hand as of June 30th, 2018 - \$168,039.69
- 3) Monthly Budget Report
- 4) School Fund Cash Report
 - a) Cash on hand as of June 30th, 2018 - \$97,209.12
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report
- 10) Human Resource Monthly Report

VI. COMMITTEE REPORTS

A. Economic and Community Development

Mr. Lawson advised that there was nothing to report.

B. Education Committee

Mr. Kelley advised there was nothing to report.

C. Finance Committee

1. Boards and Commissions Appointments

Mrs. Ball made a motion to for the following appointments to Boards and Commissions:

James Brockwell is reappointed to the Planning Commission for a 4 year term commencing October 1st 2018 expiring September 30th 2022.

James H. Hudson is reappointed to the Planning Commission as the Town Council representative to the Planning Commission for a term concurrent with the term of elected office, commencing January 1st 2019 expiring December 31st, 2022.

Paul Kelley and William B. Lee are reappointed to the EDA for a 4 year term commencing October 1st 2018 expiring September 30th 2022.

James Vadas is reappointed to the Board of Building Code Appeals for a 4 year term commencing October 1st 2018 expiring September 30th 2022.

Second by Mr. Vincent, upon roll call Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye

D. Public Safety

Mrs. Gulley advised that the West Point Police Department will celebrate their 20th Anniversary on August 15th with an open house from 5 p.m. till 7 p.m.

E. Public Works

Mr. Vincent advised there was nothing to report.

VII. TOWN MANAGER'S ITEMS

VIII. OLD BUSINESS

There was nothing to report under Old Business.

IX. NEW BUSINESS

A. Planning Commission Report - Mr. Hudson

Mr. Hudson advised that the Planning Commission met on Tuesday, July 3rd 2018. They authorized advertisement for a public hearing on a request for public land and to review the Town Ordinance regarding breweries.

B. Closed Session

Chris Vincent made a motion that Town Council enter into Closed Session pursuant to Virginia Code §2.2-3711(A)(1) for discussion related to the performance evaluation of the Town Manager. Seconded by Mr. Lawrence, upon roll call Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

RECONVENE

Mrs. Ball made a motion that Town Council enter into public meeting, seconded by Mr. Lawson, upon roll call Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

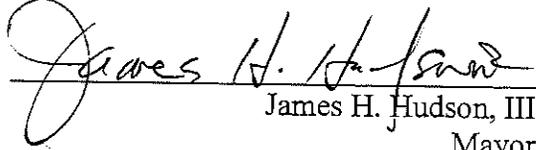
CERTIFICATION

Mr. Vincent made a motion that the Town Council of the Town of West Point certifies that only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as

were identified in the motion by which the closed meeting was convened were heard, discussed or considered by Town Council. Seconded by Mrs. Gulley, upon roll call Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

X. ADJOURNMENT

There being no further business, Mayor Hudson adjourned the meeting.


James H. Hudson, III
Mayor

ATTEST


Karen M. Barrow, Town Clerk



**A RESOLUTION TO HONOR
Robert Mawyer**

WHEREAS, Robert Mawyer was hired in August 2012 to Assist the West Point Police Department with the accreditation process; and

WHEREAS, Robert Mawyer was hired on October 6th 2012 as a part-time Officer and Auxiliary Officer; and

WHEREAS, Robert Mawyer was hired as Interim Police Chief on April 1, 2013; and

WHEREAS, Robert Mawyer has brought distinction and honor to the West Point Police Department and the Town through his involvement in the community and his efforts to support programs such as: Trunk or Treat, local Girl Scouts and Boy Scouts, Bridges for Change and Take Back the Night, school reading programs, Toys for Tots, and YMCA's Shop with a Cop and Summer programs; and

WHEREAS, Robert Mawyer implemented numerous improvements and enhancements to the Police Department including: Chaplain services providing support for officers and citizens, upgrades to the computer aided dispatch and records management system, acquisition of the AFIS Live Scan fingerprint system, membership in the Crater Criminal Justice Academy, and receipt of several grants funding the purchase of vehicles and equipment for the Department; and

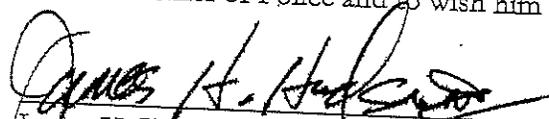
WHEREAS, Robert Mawyer has served on the following boards while serving the Town: President of the Virginia Law Enforcement Accreditation Coalition, Virginia Transportation Safety Board, Bridges for Change, Crater Criminal Justice Academy, and Rappahannock Criminal Justice Community Services Board; and

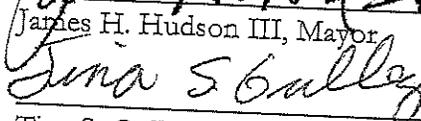
WHEREAS, Robert Mawyer was instrumental in the West Point Police Department becoming the smallest Accredited Police Department in the State of Virginia; and

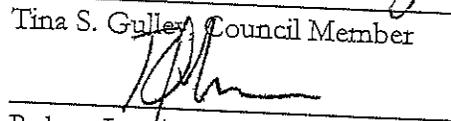
WHEREAS, the above honors and accomplishments are mere indicators of Robert Mawyer's dedication to service, training and community involvement;

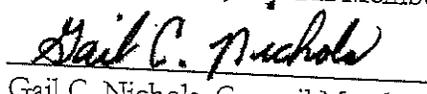
NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Town Council are proud to have been represented by Robert Mawyer and to call him colleague and friend. In witness thereof, Town Council wishes to recognize Robert Mawyer and thank him for his many contributions to our Town and its citizens, and his leadership to the Department.

BE IT FURTHER RESOLVED, that the West Point Town Council adopts this Resolution on the 31st day of July 2018, to express the Town's heartfelt gratitude to Robert Mawyer for his service as Chief of Police and to wish him great success in the future.

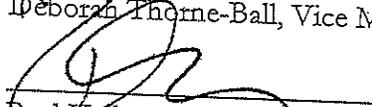

James H. Hudson III, Mayor

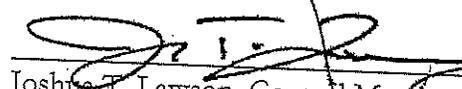

Tina S. Gullett, Council Member

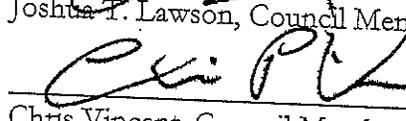

Robert Lawrence, Council Member


Gail C. Nichols, Council Member


Deborah Thorne-Ball, Vice Mayor


Paul Kelley, Council Member


Joshua T. Lawson, Council Member


Chris Vincent, Council Member

ADOPTED : July 31st 2018

WEST POINT TOWN COUNCIL

ORDINANCE NO. 03-2018

ORDINANCE NO. 03-2018 AMENDS THE WEST POINT TOWN CODE, SEC. 22-3, "POLLING PLACES," TO PROVIDE THAT FUTURE ELECTIONS SHALL BE CONDUCTED AT THE OLSSON/ROBINSON AUDITORIUM LOCATED IN THE WEST POINT MIDDLE SCHOOL, 1040 THOMPSON AVENUE, WEST POINT, VA 23181.

BE IT ORDAINED by the West Point Town Council at its regular monthly meeting on July 31st, 2018 that Sec. 22-3, "Polling Places" shall be amended to read in its entirety as follows:

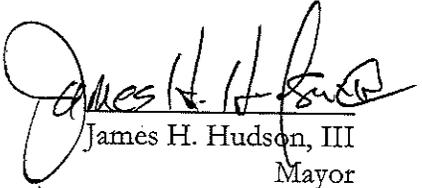
"Sec. 22-3. - Polling place.

The West Point Precinct polling place shall be the Olsson Robinson Auditorium located in the West Point Middle School at 1040 Thompson Avenue, West Point, Virginia 23181."

This Ordinance shall take effect upon adoption.

Those members voting:

James H. Hudson, Mayor	N/A
Deborah Ball	Aye
Tina Gulley	Aye
Paul Kelley	Aye
Robert Lawrence	Aye
Jack Lawson	Aye
Gail Nichols	Aye
Chris Vincent	Aye


James H. Hudson, III
Mayor

ATTEST:


Karen M. Barrow
Town Clerk