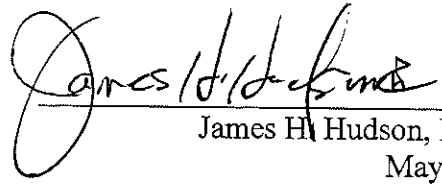


WEST POINT TOWN COUNCIL  
WORK SESSION  
MINUTES  
August 28th, 2018  
6:00 P.M.


I. Work Session at Town Hall, 329 6<sup>th</sup> Street, West Point, Virginia 23181.

A. Downtown Parking

Mr. Hudson advised that the Town Manager and Town Staff had a meeting recently with the downtown business owners to discuss parking issues. Employees of some of businesses take the parking spots on Main Street for most of the day so there are fewer parking spots for customers. The Town Manager will continue to meet with the business owners to try and find a solution to the problem.

  
James H. Hudson, III  
Mayor

ATTEST:

  
Karen M. Barrow  
Town Clerk

**TOWN OF WEST POINT  
TOWN COUNCIL  
MINUTES  
August 28th, 2018**

**I. CALL TO ORDER**

The West Point Town Council held its regular monthly meeting on Tuesday, August 28th, 2018. The Honorable James H. Hudson, III called the meeting to order at 6:30 p.m. The Invocation was given followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Deborah Ball, Vice Mayor; Tina Gulley; Paul Kelley; Robert Lawrence; Jack Lawson; Gail Nichols and Chris Vincent.

Also Present: Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; TC Moore, Town Treasurer; Holly McGowan, Community Development Coordinator; Tim Sawyer, Chief of Police and Building Official; Donna Pauley, Human Resource Officer and other interested persons.

**II. CITIZENS ADDRESS TO COUNCIL**

**A. Citizens Address to Council**

Mayor Hudson opened the floor for citizens to address Town Council on any Town related business.

1. Charles T. Redd, 690 River Road, West Point, VA 23181 advised that he has a couple of concerns; one is the paving of Magnolia Avenue by VDOT. Mr. Redd also stated that there is no reason that the road has not been finished, the unpaved surface will make it difficult for the school buses when school starts next week. My second issue is regarding a house on River Road with two buildings that are adjoined by a breezeway. The zoning for River Road is R1, R1 allows for one single family dwelling unit. It was originally a single family residency, in 2005 the Town allowed the property owners to build a second house with the breezeway adjoining both houses. Mr. Redd stated that this sets a precedence that the Town needs to be concerned about. Mr. Redd suggested that the language in the ordinance be cleaned up for single family dwellings.

Mayor Hudson stated that it will be on the Community Development Committee agenda on September 10<sup>th</sup> 2018 at 10:00 a.m. for discussion.

Mayor Hudson asked if there was any one else that wanted to address Town Council. There being none, the Citizens Address was closed.

**III. COUNCIL RESPONSE**

Mr. Lawson stated that in response to Mr. Redd's VDOT issue, the customer receives better response from VDOT when they contact VDOT directly. VDOT does not respond as efficiently when the Town submits a request, VDOT are required to respond to complaints within a certain time frame upon receipt of a complaint.

**IV. AGENDA CHANGES**

Mrs. Ball made a motion to adopt the agenda as presented, seconded by Mrs. Gulley. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

**V. ADOPTION OF CONSENT AGENDA**

Mrs. Gulley made a motion to adopt the following consent agenda, seconded by Mrs. Ball. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

- 1) Minutes of August 28, 2018 Town Council meeting.
- 2) Cash Reports
  - a) General Fund  
Cash on hand as of July 31st, 2018 - \$2,513,788.30
  - b) Water Fund  
Cash on hand as of July 31st, 2018 - \$521,542.01
  - c) CIP  
Cash on hand as of July 31st, 2018 - \$393,883.79
  - d) Solid Waste  
Cash on hand as of July 31st, 2018 - \$168,354.97
- 3) Monthly Budget Report
- 4) School Fund Cash Report
  - a) Cash on hand as of July 31st, 2018 - \$171,062.17
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report
- 10) Human Resource Monthly Report

## **VI. COMMITTEE REPORTS**

### **A. Economic and Community Development**

Mr. Lawson advised there was nothing to report.

### **B. Education Committee**

Mr. Kelley advised that the Committee did meet in August and the good news is that the student enrollment has increased.

### **C. Finance Committee**

Mrs. Ball advised that there was nothing to report.

### **D. Public Safety**

Mrs. Gulley advised there was nothing to report.

### **E. Public Works**

Mr. Vincent advised there was nothing to report.

## **VII. TOWN MANAGER'S ITEMS**

### **A King William Agreement Extension**

Mr. Hudson advised that the County reimburses the Town for some services that the Town provides for schools, law enforcement, fire & rescue and public safety. The services provided by the Town saves King William money so they reimburse the town approximately \$155,000 per year. The extension for the reimbursement is for 10 years and expires June 30, 2028.

Mrs. Gulley made a motion that Town Council approve the agreement extension with King William County and authorize the Mayor to execute and deliver the agreement. Second by Mr. Lawrence, upon roll call, Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye". The motion was approved.

## **VIII. OLD BUSINESS**

There was nothing to report under Old Business.

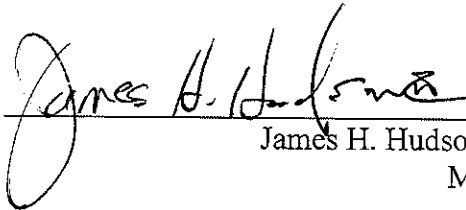
**IX. NEW BUSINESS**

A Planning Commission Report - Mr. Hudson

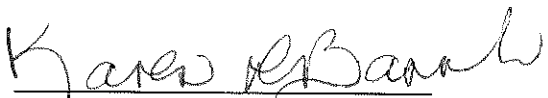
Mr. Hudson advised that the Planning Commission has two public hearings scheduled for next Wednesday at 5:00 p.m. The first was on Micro-breweries, the other on the request for public land by Steve and Judy Shaw.

**X. ADJOURNMENT**

There being no further business, Mr. Vincent made a motion to adjourn the meeting at 6:50 P.M. Upon a unanimous vote, Mayor Hudson adjourned the meeting.

  
James H. Hudson, III  
Mayor

ATTEST:

  
Karen M. Barrow  
Town Clerk



**RESOLUTION RATIFYING A DECLARATION OF  
STATE OF LOCAL EMERGENCY**

**WHEREAS** on September 10, 2018, the effects of severe weather and loss and interruption of vital Town services posed by Hurricane Florence was determined to be of sufficient severity and magnitude to warrant coordinated local government action to alleviate damage, loss, hardship or suffering; and

**WHEREAS** the Director of Emergency Management for the Town of West Point declared a state of local emergency at 3:00 pm on September 10, 2018;

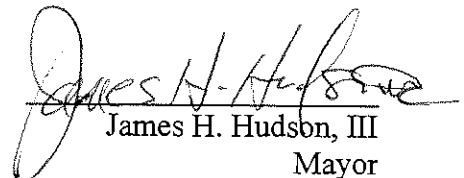
**NOW THEREFORE BE IT RESOLVED** by the West Point Town Council at its meeting on September 1, 2018, that the effects of severe weather and loss and interruption of vital Town services posed by Hurricane Florence, and the Declaration of Local Emergency made by the Coordinator of Emergency Management on September 10, 2018 is ratified.

**BE IT FINALLY RESOLVED** that the West Point Town Council declares that the State of Local Emergency remain in effect until 5:00 pm September 17, 2018.


Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at meeting held on September 13, 2018, at which meeting a quorum was present and voting throughout.

Those members voting:

James H. Hudson	N/A
Deborah Ball	Aye
Tina Gulley	Absent
Paul Kelley	Aye
Robert Lawrence	Aye
Joshua Lawson	Aye
Gail Nichols	Aye
Christopher Vincent	Aye

  
James H. Hudson, III  
Mayor

ATTEST:

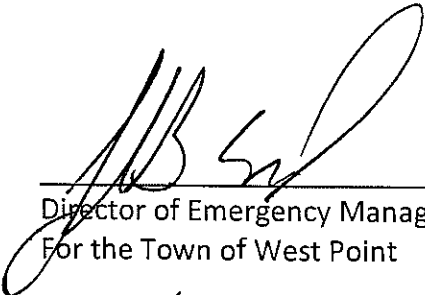
  
Karen M. Barrow  
Town Clerk

**DECLARATION OF LOCAL EMERGENCY  
TOWN OF WEST POINT**

I, the undersigned, as Director of Emergency Management for the Town of West Point, find the imminent threat of severe weather and loss or interruption of vital County services posed by the current rain, and hurricane Florence, to be of sufficient severity and magnitude to warrant coordinated local government action to prevent or alleviate any potential damage, loss, hardship or suffering.

Therefore, pursuant to Virginia Code section 44-146.21, as amended, and pursuant to the authorization and consent of the West Point Town Council, I hereby declare the existence of a local emergency in the Town of West Point.

In accordance with this Declaration, all appropriate Town agencies and employees are hereby vested with, and are authorized to carry out, all powers, duties and functions prescribed by state and local law, rules, regulations and plans as may be necessary to adequately and appropriately respond to the local emergency.



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Director of Emergency Management  
For the Town of West Point

9/10/18 3:00pm  
Date/Time