

**WEST POINT TOWN COUNCIL
WORK SESSION
MINUTES
September 25th, 2018
6:00 P.M.**

I. Work Session at Town Hall, 329 6th Street, West Point, Virginia 23181.

A. Real Estate Tax Refund to Town Resident

Mr. Hudson advised that the Vranian family have discovered that they have been paying double taxes on their Real Estate property for several years. The King William Board of Supervisors is reviewing the issue. The family had four lots that were merged into one lot. The family has been paying taxes for the four lots and taxes for the one merged lot, the family is claiming a double tax. The County will be refunding some taxes and the Town will have to research the issue to know how much taxes were paid to West Point.

B. Downtown Parking

Mr. Edwards presented Town Council with a draft letter to downtown business owners and asked Town Council if they had any changes to the letter.

A discussion ensued regarding downtown parking and the request by "4 Paws" for an unloading zone on 7th Street.

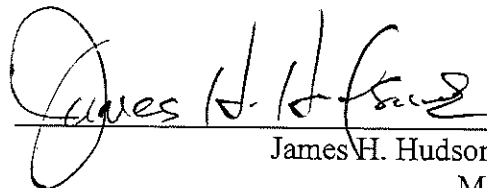
The consensus of Town Council is for the Town Manager to send the letter to downtown businesses regarding parking and send a letter to 4 Paws regarding their request for an unloading zone at the Thrift Store.

C. Fire Department Property on 7th Street

Mr. Edwards advised that the Fire Department has approached the Town regarding the purchase of two lots they own on 7th Street. Mr. Edwards asked Town Council if they are interested in purchasing the lots.


Jack Lawson stated that the lots are worth between \$25,000 and \$30,000.

The consensus of Town Council is that the Town Manager offers the Fire Department \$25,000 for the lots.



James H. Hudson, III
Mayor

ATTEST:



Karen M. Barrow
Town Clerk

**TOWN OF WEST POINT
TOWN COUNCIL
MINUTES
September 25th, 2018**

I. CALL TO ORDER

The West Point Town Council held its regular monthly meeting on Tuesday, September 25th, 2018. The Honorable James H. Hudson, III called the meeting to order at 6:30 p.m. The Invocation was given followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Deborah Ball, Vice Mayor; Tina Gulley; Robert Lawrence; Jack Lawson; Gail Nichols and Chris Vincent.

Members Absent: Paul Kelley

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; TC Moore, Town Treasurer; Holly McGowan, Community Development Coordinator; Walt Feurer, Director of Public Works; Tim Sawyer, Chief of Police and Building Inspector; Donna Pauley, Human Resource Officer and other interested persons.

II. CITIZENS ADDRESS TO COUNCIL

A. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business.

- 1 David Rodrigues, 423 19th Street, West Point, Virginia stated that he has a concern with a neighbor and a burn barrel. Mr. Rodrigues advised that the items that are burned do not smell like regular house hold trash and that the smoke comes into his house. The police have been called in the past and the police officer that responded advised that it was not illegal to burn in a barrel.

Mr. Edwards stated that he would be glad to speak with Mr. Rodrigues after the meeting and review the issue.

Mr. Hudson asked if there was any one else that would like to address Town Council. There being none, the Citizens Address was closed.

III. COUNCIL RESPONSE

None was noted.

IV. AGENDA CHANGES

Mr. Lawson made a motion to adopt the agenda as presented, seconded by Mrs. Ball. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

V. ADOPTION OF CONSENT AGENDA

Mrs. Ball made a motion to adopt the following consent agenda, seconded by Mrs. Gulley. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted "Aye".

- 1) Minutes of August, 28th, 2018 Town Council meeting.
- 2) Cash Reports
 - a) General Fund
Cash on hand as of August 31, 2018 - \$6,284,001.51
 - b) Water Fund

- Cash on hand as of August 31, 2018 - \$533,174.01
- c) CIP
 - Cash on hand as of August 31, 2018 - \$236,781.71
- d) Solid Waste
 - Cash on hand as of August 31, 2018 - \$169,071.99
- 3) Monthly Budget Report
- 4) School Fund Cash Report
 - a) Cash on hand as of August 31, 2018 - \$155,157.56
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report
- 10) Human Resource Monthly Report

VI. COMMITTEE REPORTS

A. Economic and Community Development – Mr. Lawson reported for the Committee

1. Crab Carnival Master Plan

Mr. Lawson made a motion for Town Council to adopt the Crab Carnival Master Plan. Seconded by Mr. Lawrence, upon roll call Mrs. Ball, Mrs. Gulley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted “Aye”.

2. Authorization to Advertise for a Public Hearing for Public Land by Steve and Judy Shaw

Mr. Lawson made a motion to authorize the Town Manager to advertise a public land request for Steve and Judy Shaw. Seconded by Mr. Vincent, upon roll call Mrs. Ball, Mrs. Gulley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted “Aye”.

3. Ordinance 02-2018 Micro-Brewery Text Amendment

Mr. Lawson made a motion to authorize the Town Manager to advertise Ordinance 02-2018 for a public hearing. Seconded by Mrs. Ball, upon roll call Mrs. Ball, Mrs. Gulley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols and Mr. Vincent all voted “Aye”.

B. Education Committee

Mr. Edwards advised there was nothing to report.

C. Finance Committee – Mrs. Ball reported for the Committee

Mrs. Ball advised there was nothing to report.

D. Public Safety – Mrs. Gulley reported for the Committee

Mrs. Gulley advised there was nothing to report.

E. Public Works – Mr. Vincent reported for the Committee

Mr. Vincent advised there was nothing to report.

VII. TOWN MANAGER’S ITEMS

Mr. Edwards advised that due to Columbus Day, the Community Development October meeting will be next Monday, October 1st 2018.

VIII. OLD BUSINESS

There was nothing to report under Old Business.

IX. NEW BUSINESS

A. Planning Commission Report - Mr. Hudson

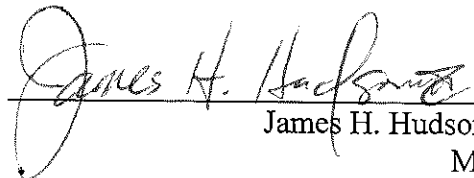
Mr. Hudson advised that Planning Commission conducted public hearings on a request for public land by Steve and Judy Shaw and Ordinance 02-2018, Micro-Breweries and approved advertisement for a public hearing on a request for public land by Virginia Pierce.

B. Boy Scout Troop 340

Mayor Hudson thanked Mr. Sanders of Troop 340 for attending the meeting. Mr. Sanders was in attendance to earn a merit badge on communications.

X. ADJOURNMENT

There being no further business, Mayor Hudson adjourned the meeting at 6:50 P.M.


James H. Hudson, III
Mayor

ATTEST:

Karen M. Barrow
Town Clerk