

**WEST POINT TOWN COUNCIL
WORK SESSION
MINUTES
October 30th, 2018
6:00 P.M.**

I. Work Session at Town Hall, 329 6th Street, West Point, Virginia 23181.

A. Town Christmas Party

Mr. Edwards advised that the Town Christmas Breakfast will be on Tuesday, December 11th from 8:30 a.m. till 10:00 a.m. Town Council is invited for the breakfast.

B. Change of Meetings in November

Mr. Edwards advised that due to Veterans Day and the Thanksgiving Holiday's some of the regularly scheduled meetings for November will change. The Community Development meeting will be on November 5th 2018 at 10:00 a.m. and the Education Committee meeting will be on Wednesday, November 14th 2018 at 4:30 p.m. Changes for other meetings will be announced as we get closer to the meeting date.

C. Police Vehicle

Mr. Edwards advised that the police department is down two vehicles. One vehicle might have to be replaced, the seconded one we will be working on repairing the damage caused by a Deer accident. The new vehicle that has been ordered is due for delivery in November.

D. Budget Amendment FY 2018-19

Mr. Edwards advised that the FY2018-19 Budget Amendment will be on the November Town Council meeting for a Public Hearing.

E. Fire Department Property on 7th Street

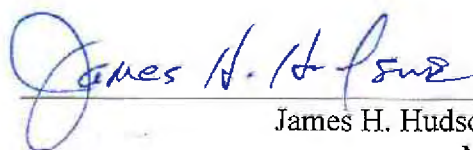
Mr. Edwards advised that the Fire Department has agreed to sell the two lots they own on 7th Street to the Town for \$25,000, the acquisition will be on the agenda for action under the Town Manager Items.

F. King William Fire & Rescue Proposed Ordinance

Mr. Edwards advised that the Mayor, Town Staff, West Point Fire and Rescue meet with King William County representatives recently to discuss the proposed Ordinance that would require each Fire Department and Rescue Squad in King William to report to the County Emergency Coordinator. The current status is that the County will not move forward with the ordinance, but it could be a re-occurring issue in the future.

G. Alley Request from Steve & Judy Shaw

Mr. Hudson advised that a public hearing has been scheduled for the request from Steve and Judy Shaw this evening. The Planning Commission held a public hearing and is recommending that Town Council deny the request, however the Planning Commission are recommending that Town Staff review the issue to come up with an answer to the problem.



James H. Hudson, III
Mayor

ATTEST:



Karen M. Barrow
Town Clerk

**TOWN OF WEST POINT
TOWN COUNCIL
MINUTES
October 30th, 2018**

I. CALL TO ORDER

The West Point Town Council held its regular monthly meeting on October 30th, 2018. The Honorable James H. Hudson, III called the meeting to order at 6:30 p.m. The Invocation was given by Reverend Wayne Groom followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Deborah Ball, Vice Mayor; Tina Gulley; Paul Kelley; Robert Lawrence; Gail Nichols and Chris Vincent.

Members Absent: Jack Lawson

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; Holly McGowan, Community Development Coordinator; Walt Feurer, Director of Public Works; Tim Sawyer, Chief of Police and Building Inspector; Donna Pauley, Human Resource Officer and other interested persons.

II. CITIZENS ADDRESS TO COUNCIL

A. Domestic Violence Awareness Presentation

Matthew Kite, Commonwealth Attorney for King William County presented a power point presentation on the statistics for Domestic Violence for the area and the need for education to reduce future domestic violence.

B. Domestic violence Awareness Month Resolution – [See Attached Resolution]

Mayor Hudson read the attached resolution.

Mrs. Ball made a motion to adopt the Resolution, seconded by Mrs. Gulley. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mrs. Nichols and Mr. Vincent all voted “Aye”. The motion was approved.

C. Public Hearing – Public Land Request, Steve & Judy Shaw

Mayor Hudson read the advertisement for the public hearing and asked the Town Clerk if any request was received to view the application or for assistance to attend the public hearing.

The Town Clerk advised that the Town has not received any request to view the application or for assistance to attend the public hearing.

Mayor Hudson opened the floor for citizens to address Town Council on the public hearing.

Mr. Hudson asked Steve Shaw if he would like to address Town Council.

Steve Shaw advised that he has no comments.

Mayor Hudson asked if anyone wanted to comment on the Public Hearing. There being none, the public hearing was closed.

Chris Vincent made a motion that Town Council accepts the recommendation of the Planning Commission and denies the public land request submitted by Steve and Judy Shaw, seconded by Mrs. Nichols.

Mrs. Ball asked if Mr. & Mrs. Shaw will have access to the alley.

Mr. Hudson advised that the Shaw's will have use of the alley.

Upon roll call, Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mrs. Nichols and Mr. Vincent all voted "Aye". The motion was approved.

Mr. Hudson advised that the Community Development Committee will discuss other alternative options for the Shaw's on use of the alley. The November Community Development Meeting is scheduled for November 5th 2018 at 10:00 a.m.

D. Public Hearing – Ordinance 02-2018

Mayor Hudson read the advertisement for Ordinance 02-2018 and asked the Town Clerk if any requests was received to view the application or for assistance to attend the public hearing.

The Town Clerk advised that the Town has not received any requests to view the application or for assistance to attend the public hearing.

Mayor Hudson opened the floor for citizens to address Town Council on the public hearing. There being none, the public hearing was closed.

Mrs. Gulley made a motion that Town Council approves Ordinance 02-2018, seconded by Mr. Lawrence. Upon roll call, Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mrs. Nichols and Mr. Vincent all voted "Aye". The motion was approved.

E. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business.

1 Bernard Lee, 284 Ogden Street, West Point, Virginia advised that it is difficult to ride his bike to work with the broken brick at the crosswalk at King William Avenue and 14th Street. Mr. Lee asked if the brick can be brick repaired. Also the paving of King William Avenue, can VDOT remove the asphalt prior to paving the road. VDOT has paved over the old road which has leaves standing water in areas.

Mr. Edwards advised that the Town supports Mr. Lee's request with VDOT and that the last time the road was paved, the pavement was supposed to have removed prior to a new surface, but it did not happen. The project was bigger than expected and would cost more than was budgeted. Mr. Edwards stated it would be an assistance to the town for Mr. Lee to report his complaint to VDOT.

Mr. Hudson advised that the road build up is excessive and is causing drainage issues. Mr. Hudson suggested that Mr. Lee contact VDOT and the Town will do the same to see if VDOT takes action. Mr. Hudson also stated that Town staff has repeatedly reported the issue to VDOT and we will continue to do so until the issue has been resolved.

Mr. Hudson asked if anyone else would like to address Town Council. There being none, the Citizens Address was closed.

III. COUNCIL RESPONSE

None was noted.

IV. AGENDA CHANGES

Mrs. Ball made a motion to adopt the agenda as presented, seconded by Mrs. Gulley. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mrs. Nichols and Mr. Vincent all voted "Aye".

V. ADOPTION OF CONSENT AGENDA

Mrs. Nichols made a motion to adopt the following consent agenda, seconded by Mr. Kelley. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mrs. Nichols and Mr. Vincent all voted "Aye".

- 1) Minutes of September 25th, 2018 Town Council meeting.
- 2) Cash Reports
 - a) General Fund
Cash on hand as of August 31st, 2018 - \$5,902,341.93
 - b) Water Fund
Cash on hand as of August 31st, 2018 - \$562,640.53
 - c) CIP
Cash on hand as of August 31st, 2018 - \$-2,056.35
 - d) Solid Waste
Cash on hand as of August 31st, 2018 - \$172,690.46
- 3) Monthly Budget Report
- 4) School Fund Cash Report
 - a) Cash on hand as of August 31st, 2018 - \$206,106.58
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report
- 10) Human Resource Monthly Report

VI. COMMITTEE REPORTS

A. Economic and Community Development

Mr. Edwards advised there was nothing to report and that due to Veterans Day the November meeting will be on Monday, November 5th 2018 at 10:00 a.m.

B. Education Committee – Mr. Kelley reported for the Committee

Mr. Kelley advised there was nothing to report.

C. Finance Committee – Mrs. Ball reported for the Committee

Mrs. Ball advised there was nothing to report.

D. Public Safety – Mrs. Gulley reported for the Committee

1 Halloween Resolution [*See Attached Resolution*]

Mrs. Gulley read the resolution in the form of a motion, seconded by Mrs. Ball. Upon roll call Mrs. Ball, Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mrs. Nichols and Mr. Vincent all voted "Aye". The motion was approved.

Chief Sawyer advised that the police department will be handing out candy for the safety of the community.

E. Public Works – Mr. Vincent reported for the Committee

Mr. Vincent advised there was nothing to report.

VII. TOWN MANAGER'S ITEMS

1 Purchase of Property at 7th Street from the Fire Department

Mr. Edwards advised that Town Council has been discussing the accusation of 2 lots owned by the Fire Department. The Fire Department has agreed to sell the property to the Town for \$25,000.00

Mr. Lawrence made a motion that Town Council authorizes the Mayor and Town Manager to execute the necessary documents to lots 69A1-28-361 & 361A from the West Point Fire Department for \$25,000.00, seconded by Mrs. Gulley. Upon roll call Mrs. Ball,

Mrs. Gulley, Mr. Kelley, Mr. Lawrence, Mrs. Nichols and Mr. Vincent all voted "Aye".
The motion was approved.

VIII. OLD BUSINESS

There was nothing to report under Old Business.

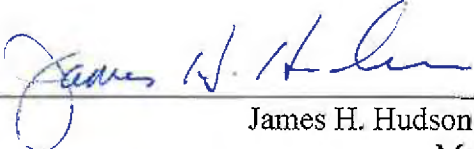
IX. NEW BUSINESS

A Planning Commission Report - Mr. Hudson


Mr. Hudson advised that the Planning Commission held two public hearings in October and that there will not be a meeting in November.

X. ADJOURNMENT

There being no further business, Mr. Vincent made a motion to adjourn the meeting at 7:25 P.M. Upon a unanimous vote, Mayor Hudson adjourned the meeting.


James H. Hudson, III
Mayor

ATTEST:


Karen M. Barrow
Town Clerk



**TOWN OF WEST POINT
RESOLUTION
DECLARING OCTOBER AS DOMESTIC VIOLENCE
AWARENESS MONTH**

WHEREAS, domestic violence is a serious crime that affects people of all races, ages, gender, and income levels; and

WHEREAS, domestic violence is widespread and affects over four million Americans each year; and

WHEREAS, one in three Americans have witnessed an incident of domestic violence; and

WHEREAS, children that grow up in violent homes are believed to be abused and neglected at a rate higher than the national average; and

WHEREAS, domestic violence costs the nation billions of dollars annually in medical expenses, police and court costs, shelters, foster care, sick leave, absenteeism, and non-productivity ; and

WHEREAS, only a coordinated community effort will put a stop to this heinous crime; and

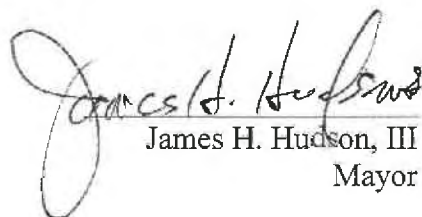
WHEREAS, Domestic Violence Awareness Month provides an excellent opportunity for citizens to learn more about preventing domestic violence and to show support for the numerous organizations and individuals who provide critical advocacy, services, and assistance to victims.

NOW, THEREFORE, IT IS RESOLVED by the Town Council of West Point that the month of October is Domestic Violence Awareness Month and asks the citizens of West Point to work together to eliminate domestic violence from our community.


Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held on the 30th day of October 2018, at which meeting a quorum was present and voting throughout.

Those members voting:

James H. Hudson N/A
Deborah Ball Aye
Tina Gulley Aye
Paul Kelley Aye
Robert Lawrence Aye
Joshua Lawson Absent
Gail Nichols Aye
Christopher Vincent Aye


James H. Hudson, III
Mayor

ATTEST:


Karen M. Barrow
Town Clerk



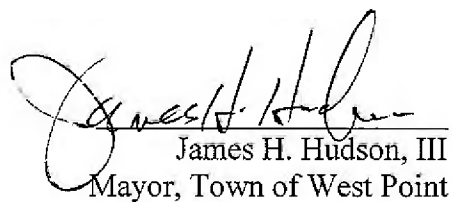
TOWN OF WEST POINT HALLOWEEN RESOLUTION

BE IT RESOLVED by the West Point Town Council, that all trick-or-treaters on Halloween night, Wednesday, October 31, 2018 in the Town of West Point may canvass no later than 8:00 P.M. and masks may not be worn by any persons canvassing who is older than 13 years of age.


Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held on the 30th day of October, 2018 at which meeting a quorum was present and voted throughout.

Those members voting:

James H. Hudson N/A
Deborah Ball Aye
Tina Gulley Aye
Paul Kelley Aye
Robert Lawrence Aye
Joshua Lawson Absent
Gail Nichols Aye
Christopher Vincent Aye


James H. Hudson, III
Mayor, Town of West Point

ATTEST:


Karen M. Barrow
Town Clerk