

**TOWN OF WEST POINT
TOWN COUNCIL
SPECIAL CALLED MEETING
MINUTES
December 13th, 2018**

I. CALL TO ORDER

The West Point Town Council held a special called meeting on December 13th, 2018. The Honorable James H. Hudson, III called the meeting to order at 4:30 p.m. The Invocation was given followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Deborah Ball, Vice Mayor; Paul Kelley; Robert Lawrence; Jack Lawson and Gail Nichols.

Members Absent: Tina Gulley and Chris Vincent

Also Present: John B. Edwards, Jr., Town Manager; Karen Barrow, Town Clerk; TC Moore, Town Treasurer; Holly McGowan, Community Development Coordinator; Walt Feurer, Director of Public Works; Tim Sawyer, Chief of Police and Building Inspector; Donna Pauley, Human Resource Officer and other interested persons.

II. CITIZENS ADDRESS TO COUNCIL

A. Boy Scout Troop 360

Mr. Hudson welcomed Mason Kopacki from Boy Scout Troop 360, who is working on his Citizenship and Community badge.

B. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business. There being none, the Citizens Address was closed.

III. COUNCIL RESPONSE

None was noted.

IV. AGENDA CHANGES

Mr. Lawson made a motion to adopt the agenda as presented, seconded by Mrs. Ball. Upon roll call Deborah Ball; Paul Kelley, Robert Lawrence; Jack Lawson and Gail Nichols all voted "Aye".

V. ADOPTION OF CONSENT AGENDA

Mrs. Ball made a motion to adopt the following consent agenda, seconded by Mr. Lawson. Upon roll call Deborah Ball; Paul Kelley, Robert Lawrence; Jack Lawson and Gail Nichols all voted "Aye".

- 1) Minutes of November 27th 2018 Town Council meeting.
- 2) West Point Monthly Police Activity Report
- 3) Building Official Monthly Report
- 4) Public Works Monthly Permit Report
- 5) Community Development Monthly Report
- 6) Human Resource Monthly Report

VI. COMMITTEE REPORTS

A. Economic and Community Development

1 Bay Transit

Mr. Edwards advised that Bay Transit is meeting with representatives from West Point, King William and King and Queen regarding the funding for Bay Transit. In order to operate the program correctly they are looking for an increase in funding. A few years ago the Town provided \$25,000 per year in funding, the funding has since been cut to \$20,000 per year and the service was cut to three days a week. Bay Transit is looking for an increase in funding to \$26,667 which would restore service back to two buses five days a week. Mr. Edwards also stated that the Town receives a monthly count on riders that includes the Counties. It does not provide enough information about the riders in West Point.

Mr. Edwards advised that he would like to do some research to see what is needed and what other services might be available in the area.

2 Chesty Puller 10K

Mr. Edwards advised that the Town picked up the operation of the Chesty Puller 10K this past year and that J & A Racing provided assistance to pull the event off. J & A Racing are willing to continue to assist with the event and are asking for a three year contract.

Mr. Lawrence made a motion to authorize the Town Manager to enter into a three year contract with J & A Racing for the Chesty Puller 10K, seconded by Mrs. Ball. Upon roll call, Deborah Ball; Paul Kelley, Robert Lawrence; Jack Lawson and Gail Nichols all voted "Aye".

B. Education Committee

Mr. Kelley advised that there is nothing to report.

C. Finance Committee

1 Military Leave

Ms. Erard, the Town Attorney advised that the current personal policy does not comply with the federal law regarding paid leave for Military service and training. The proposed changes would bring the personal policy into compliance with federal law.

Mrs. Ball made a motion to adopt the attached changes to the personal policy, seconded by Mrs. Nichols. Upon roll call, Deborah Ball; Paul Kelley, Robert Lawrence; Jack Lawson; Gail Nichols and Chris Vincent all voted "Aye".

2 MPPDC Appointment

Mrs. Ball made a motion for James Pruett to be appointed as the Town representative to the Middle Peninsula Planning District Commission when Mr. Pruett takes office on January 1st 2019, seconded by Mr. Lawrence. Upon roll call, Mrs. Ball, Mr. Kelley, Mr. Lawrence, Mr. Lawson and Mrs. Nichols all voted "Aye".

D. Public Safety

1 Surplus Police Department Vehicle

Mr. Edwards advised that the police department has one vehicle a 2009 Dodge Charger that due to an overwhelming cost to repair and maintain needs to be reclassified as salvage and removed from inventory. The police department is requesting that the vehicle be transferred to the Crater Criminal Justice Training Academy.

Mr. Lawrence made a motion to declare a 2009 Dodge Charger as surplus and for the vehicle to be donated to the Crater Criminal Justice Academy for training, seconded by Mr. Kelley. Upon roll call, Mrs. Ball, Mr. Kelley, Mr. Lawrence, Mr. Lawson and Mrs. Nichols all voted "Aye".

E. Public Works

Mr. Edwards advised there was nothing to report.

VII. TOWN MANAGER'S ITEMS

Mr. Edwards advised that the regularly scheduled December committee meetings for Education, Public Works and Public Safety are scheduled for next week after the Town Council meeting. Mr. Edwards stated that there are no agenda items for the meetings and suggested the meetings be cancelled.

The consensus of Town Council is to cancel the December Committee meetings for Education, Public Works and Public Safety.

VIII. OLD BUSINESS

There was nothing to report under Old Business.

IX. NEW BUSINESS

A. Town Council Committee Assignments

Mr. Hudson presented the following Committee Assignments starting in January 2019:

Committee	Chairperson	Members	Regular Meetings
Finance & Organizational Development Committee	Deborah Ball	Robert Lawrence Jack Lawson	Second Thursday of each month at 4:30 p.m.
Education Committee	Gail Nichols	Tina Gulley John Ragsdale	Bi-monthly on the Third Wednesday at 4:30 p.m.
Public Works Committee	Robert Lawrence	Jack Lawson James Pruett	Third Thursday of each month at 4:00 p.m.
Public Safety Committee	Tina Gulley	Deborah Ball John Ragsdale	Third Thursday of each month at 4:30 p.m.
Community Development Committee	Jack Lawson	Deborah Ball Gail Nichols James Pruett	Second Thursday of each month at 10:00 a.m.

Mr. Hudson also stated that James Pruett was elected to Town Council therefore he is unable to continue as a member of Planning Commission which leaves a vacancy on the Planning Commission. If anyone would like to be on the Planning Commission, please contact the Town Clerk for a Community Service application.

B Swearing In of Newly Elected Officials

Mr. Edwards advised that the swearing in of the newly elected officials will be on Thursday, January 3rd 2019 at 4:30 pm. Members of the public are welcome to attend.

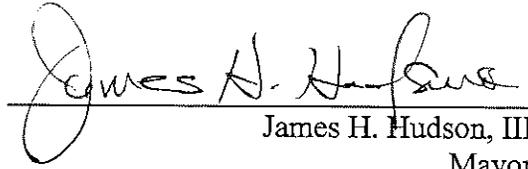
C The Regularly Scheduled December Meeting of Town Council

Mayor Hudson advised that currently there are no agenda items for the regularly scheduled December meeting.

Mr. Kelley made a motion to cancel the December 18th 2018 meeting, seconded by Mr. Lawrence. Upon roll call, Mrs. Ball, Mr. Kelley, Mr. Lawrence, Mr. Lawson and Mrs. Nichols all voted "Aye".

X. ADJOURNMENT

There being no further business, Mrs. Ball made a motion to adjourn the meeting at 5:10 p.m. Upon a unanimous vote, Mayor Hudson adjourned the meeting.


James H. Hudson, III
Mayor

ATTEST:


Karen M. Barrow
Town Clerk