

**WEST POINT TOWN COUNCIL
WORK SESSION
MINUTES
January 29th, 2019
6:00 P.M.**

I. Work Session at Town Hall, 329 6th Street, West Point, Virginia 23181.

A. Farmers Market

Mr. Edwards presented a rendering of the proposed changes for the Farmers Market that includes a riverwalk, parking and a pavilion with tables and benches.

Jack Lawson suggested that it should not be called the Farmers Market, that perhaps it should be called the Chesty Puller Park or Riverwalk Park.

Mr. Edwards reviewed the parking area and the options for materials. The estimated cost could run between \$75,000 to over \$100,000, asphalt would cost over \$100,000. There are other materials that can be used that would also assist with drainage and more reasonable in cost. There is \$62,000 in the current budget for design and funds will be included in next years' budget to continue work on the project. Mr. Edwards also stated that boring test will need to be done to move forward with the project and Bay Design will need to continue working on the design.

The consensus of Town Council is for the Town Manager to continue to move forward with the project and that the project should be called Riverwalk Park and the Chesty Puller Pavilion.

B. Animal Control Letter

Mr. Edwards presented Town Council with a letter from Leanne Young requesting that the Town review an ordinance for tethering of animals. Ms. Young has been concerned for an animal that is tethered for part of the day. After consulting with animal control and West Point police department it appears that the animal is being cared for in accordance with current laws.

Mr. Ragsdale stated that the dog is not vicious, he does no bark or try to attack people. He stays in the yard watching people and traffic, he appears to be happy and content. The owner puts the dog out in the yard during the day, he is not out all the time.

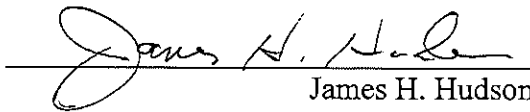
The consensus of Town Council is that a tethered ordinance is not warranted at this time and for the Town Manager to reply to Ms. Young's letter.

C. Erroneous Real Estate Taxes


Andrea Erard, the Town Attorney presented a power point presentation on the erroneous real estate taxes that the Vranian family feels they have been charged. The presentation contained various portions of the State Code for taxes and repayment of taxes. Ms. Erard also stated that there is no clear documentation showing the over payment, however the Commissioner of the Revenue and the County Attorney are prepared to say that the over payment occurred by a mistake in the Commissioner of the Revenues office.

Mr. Hudson advised that the town has reimbursed three years of taxes to the Vranian family as permitted by State Code and that the County Attorney has prepared the documentation for the courts to review the over payment going back before the last three years. A decision on the reimbursement has yet to be made by the Courts.

Mr. Edwards stated that he would let Town Council know of any new developments when they occur.


James H. Hudson, III
Mayor

ATTEST:


Karen M. Barrow
Town Clerk

**TOWN OF WEST POINT
TOWN COUNCIL
MINUTES
January 29th, 2019**

I. CALL TO ORDER

The West Point Town Council held its regular monthly meeting on January 29th, 2019. The Honorable James H. Hudson, III called the meeting to order at 6:30 p.m. The Invocation was given followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Deborah Ball, Vice Mayor; Robert Lawrence; Jack Lawson; Gail Nichols; James Pruett and John Ragsdale.

Members Absent: Tina Gulley

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; TC Moore, Town Treasurer; Holly McGowan, Community Development Coordinator; Walt Feurer, Director of Public Works; Tim Sawyer, Chief of Police and Building Official; Donna Pauley, Human Resource Officer and other interested persons.

II. CITIZENS ADDRESS TO COUNCIL

A. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business. There being none, the Citizens Address was closed.

B. King William Volunteer Fire and Rescue Update, Bobbie Tassinari, King William County Administrator

Bobbie Tassinari advised that there have been some recent developments regarding the operation of King William Volunteer Fire and Rescue Squad, (Company 1), and Mattaponi Rescue Squad. In November KWVFR notified the County that they are unable to continue operations of the Department. The King William County Board of Supervisors has since voted to move forward to assume the debt and ownership of the property and equipment from KWVFR and to establish a new Station 4. Funding for KWVFR and Mattaponi Rescue Squad for the fourth quarter has been suspended and redirected to assist with the costs to setup Station 4 near the Nestle Purina Plant on Route 360. Ms. Tassinari also stated that funding for West Point Volunteer Fire and Rescue Squad will remain in place and will not be affected.

III. COUNCIL RESPONSE

None was noted.

IV. AGENDA CHANGES

Mr. Edwards presented revised Town Council minutes for the December 13th 2018 meeting and asked that the minutes replace the current minutes in the consent agenda.

Mr. Lawrence made a motion to adopt the agenda as amended, seconded by Mrs. Ball. Upon roll call Deborah Ball; Robert Lawrence; Jack Lawson; Gail Nichols; James Pruett and John Ragsdale all voted "Aye". The motion was approved.

V. ADOPTION OF CONSENT AGENDA

Mrs. Ball made a motion to adopt the following consent agenda, seconded by Mrs. Nichols. Upon roll call Deborah Ball; Robert Lawrence; Jack Lawson; Gail Nichols; James Pruett and John Ragsdale all voted "Aye". The motion was approved.

- 1) Minutes of December 13th 2018 Town Council meeting.
- 2) Cash Reports for November and December 2018
 - a) General Fund
Cash on hand as of December 31st, 2018 - \$4,420,688.93
 - b) Water Fund
Cash on hand as of December 31st, 2018 - \$703,851.08
 - c) CIP
Cash on hand as of December 31st, 2018 - \$16,612.40
 - d) Solid Waste
Cash on hand as of December 31st, 2018 - \$179,367.57
- 3) Monthly Budget Report
- 4) School Fund Cash Report for November and December 2018
 - a) Cash on hand as of December 31st, 2018 - \$198,687.96
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report
- 10) Human Resource Monthly Report

VI. COMMITTEE REPORTS

A. Economic and Community Development – Mr. Lawson reported for the Committee

Mr. Lawson advised there was nothing to report.

B. Education Committee – Mrs. Nichols reported for the Committee

Mrs. Nichols advised that upon a request from the school superintendent, the Education Committee meeting will be changed to bi-monthly meetings. The next meeting will be March 20th 2019 at 4:30 p.m. Mrs. Nichols provided the following update: 1) The schools have partnered with RCC on a Hospitality program so students can receive training for various jobs to work in the hotel business. 2) There is also a new Honors Arts program, with chorus, band and visual arts. 3) Changes have occurred at the State level regarding attendance, attendance is now counted towards a schools accreditation and 4) Misty Osborn, the Cafeteria Manager provided a presentation on the current status of the cafeteria. The cafeteria has become self-sufficient.

C. Finance Committee – Mrs. Ball reported for the Committee

1 Organizational Business Meeting Resolution

Mrs. Ball made a motion to adopt the attached business meeting resolution, seconded by Mr. Lawson. Upon roll call Deborah Ball; Robert Lawrence; Jack Lawson; Gail Nichols; James Pruet and John Ragsdale all voted “Aye”. The motion was approved.

D. Public Safety

Mr. Edwards advised that there are no action items, however the Committee did acknowledge Jason Harlow of the Police Department on his promotion to Master Police Officer.

E. Public Works – Mr. Lawrence reported for the Committee

Mr. Lawrence advised there was nothing to report.

VII. TOWN MANAGER’S ITEMS

A FY 2019-20 Budget Request

Mr. Edwards presented Town Council with the budget request for FY 2019-20 from the Town department. The schools have not made a request, so the budget is level funded for the schools. The schools budget discussions will be at the Education Committee

meeting in March. The Town Council, School Board Budget Joint Work Session is scheduled for Tuesday, March 5th 2019 at 7:00 p.m.

Mr. Edwards also stated that the budget request has a budget short fall of \$273,000. The Finance Committee will review the budget and individual meetings with Town Council members will be scheduled in March to review the request. Mr. Edwards also stated that the Town has not received the health insurance cost and we do not know if there will be an increase, the current number is level funded.

Mr. Hudson advised that the Governor is indicating some changes with education and other budget changes and the M&T tax is currently under review at General Assembly.

Mr. Edwards advised that the Town receives over 3 million dollars from M&T taxes, taxes paid to the Town from Real Estate is just over 2 million. The Town receives more revenue from M&T taxes than any other tax.

Mr. Hudson stated that the Town Manager is willing to meet with anyone to review the budget at any time. If anyone has any questions please call the Town Manager.

VIII. OLD BUSINESS

There was nothing to report under Old Business.

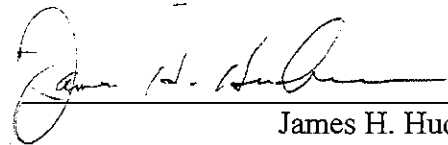
IX. NEW BUSINESS

A Planning Commission Report - Mr. Hudson

Mr. Hudson advised that the Planning Commission held a public hearing at the January meeting for a Special Use request from Lou Johnson to operate a Bed and Breakfast at one of her apartments at 100 Main Street. Planning Commission has submitted a recommendation to Town Council with the same conditions as previous Bed and Breakfast applications.

X. ADJOURNMENT

There being no further business, Mr. Lawson made a motion to adjourn the meeting at 7:15 p.m. Upon a unanimous vote, Mayor Hudson adjourned the meeting.



James H. Hudson, III
Mayor

ATTEST:



Karen M. Barrow
Town Clerk



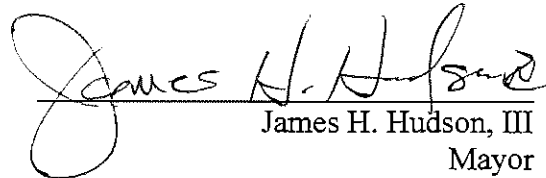
**TOWN OF WEST POINT
ANNUAL ORGANIZATIONAL MEETING
RESOLUTION**

BE IT RESOLVED; pursuant to State Code 15.2-1416 the Town Council of the Town of West Point establishes the last Tuesday of each month at 6:30 p.m. for its regularly scheduled monthly meeting to conduct Town business and a Work Session at 6:00 p.m. except for the December 2019 meeting. The December meeting will be on Tuesday, December 17th, 2019. Town Council meetings and Town Council Committee meetings will be in accordance to the attached schedule and all meetings will be in Town Hall located at 329 6th Street, West Point, Virginia.


Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held on Tuesday, January 29th 2019, at which meeting a quorum was present and voting throughout.

Those members voting:

James H. Hudson	N/A
Deborah Ball	Aye
Tina Gulley	Absent
Robert Lawrence	Aye
Joshua Lawson	Aye
Gail Nichols	Aye
James Pruett	Aye
John Ragsdale	Aye


James H. Hudson, III
Mayor

ATTEST:


Karen M. Barrow
Town Clerk