

**WEST POINT TOWN COUNCIL  
WORK SESSION  
MINUTES  
February 26th, 2019  
6:00 P.M.**

**I. Work Session at Town Hall, 329 6<sup>th</sup> Street, West Point, Virginia 23181.**

**A. Resolution Opposing Offshore Oil and Gas Drilling and Seismic Testing**

Mr. Edwards advised that Terra Pascarosa, representative for Oceana attended the Community Development Committee meeting to present information about a proposal with the state that would allow offshore oil and gas drilling and seismic testing. Mr. Edwards also stated that resolutions have already been adopted by Virginia Beach and several other localities in the Middle Peninsula and the Eastern Shore. The military opposes any such activity and has advised that the seismic testing would greatly affect military training and NASA has advised they will move its Wallops Island location to Florida.

Mayor Hudson suggested the Resolution be placed on the March Town Council agenda to give Council more time to review the information presented at the Community Development Committee.

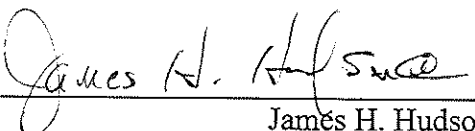
The consensus of Town Council is for the Town Manager to place the resolution on the March Town Council Work Session agenda for further discussion.

**B. Planning Commission Appointment**

Mr. Edwards advised that Donald Perry has submitted an application to serve on the Planning Commission to fill James Pruett's position.

Mayor Hudson advised that Donald Perry served on Town Council and is very knowledgeable about the Town, he would be a good candidate to fill Jamie Pruett's position.

The consensus of Town Council is to place the Planning Commission appointment on the Town Council agenda for action.

  
James H. Hudson, III  
Mayor

ATTEST:

  
Karen M. Barrow  
Town Clerk

**TOWN OF WEST POINT  
TOWN COUNCIL  
MINUTES  
February 26th, 2019**

**I. CALL TO ORDER**

The West Point Town Council held its regular monthly meeting on February 26th, 2019. The Honorable James H. Hudson, III called the meeting to order at 6:30 p.m. The Invocation was given by Reverend Wayne Groome followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Deborah Ball, Vice Mayor; Tina Gulley; Robert Lawrence; Jack Lawson; Gail Nichols; James Pruett and John Ragsdale.

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; TC Moore, Town Treasurer; Holly McGowan, Community Development Coordinator; Walt Feurer, Director of Public Works; Tim Sawyer, Chief of Police and Building Inspector; Donna Pauley, Human Resource Officer and other interested persons.

**II. CITIZENS ADDRESS TO COUNCIL**

A. Presentation of Resolutions to Paul Kelley and Chris Vincent

Mayor Hudson presented the attached resolutions to Paul Kelley and Christopher Vincent for their service to the Town of West Point and its citizens.

B. FY 2017-18 Audit Presentation

Michael E. Lupton, representative for Robinson, Farmer, Cox and Associates provided a report on the FY2017-18 Audit.

Mayor Hudson asked if it was a clean report and if there were any unusual activities.

Mr. Lupton advised yes, it is a clean report and there is nothing unusual to report.

C. Public Hearing – SUP2018-01

Mayor Hudson read the advertisement then asked the Town Clerk if anyone asked to review the application or submitted a request for assistance to attend the public hearing.

The Town Clerk advised that no requests were received.

Mayor Hudson opened the floor for citizens to comment on the public hearing. There being none, the public hearing was closed.

1 Action

Mr. Lawson made a motion that Town Council accepts the recommendation from the Planning Commission and approves SUP2018-01, Lou Elam Johnson, special use permit application with the following conditions: 1) Unit #3 shall be rented for short term weekends or week long rentals as a guest house or vacation rental. 2) There shall be no off-premises directional signs advertising this business. Seconded by Mrs. Gulley, upon roll call; Deborah Ball, Tina Gulley, Robert Lawrence, Jack Lawson, Gail Nichols, James Pruett and John Ragsdale all voted "Aye". The motion was approved.

D. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business. There being none, the Citizens Address was closed.

### III. COUNCIL RESPONSE

None was noted.

### IV. AGENDA CHANGES

Mayor Hudson placed Planning Commission Appointment on the Town Council agenda under the Finance Committee as item 2.

Mrs. Ball made a motion to adopt the agenda with amendments, seconded by Mrs. Gulley. Upon roll call; Deborah Ball, Tina Gulley, Robert Lawrence, Jack Lawson, Gail Nichols, James Pruett and John Ragsdale all voted "Aye".

### V. ADOPTION OF CONSENT AGENDA

Mr. Lawrence made a motion to adopt the following consent agenda, seconded by Mr. Lawson. Upon roll; call Deborah Ball, Tina Gulley, Robert Lawrence, Jack Lawson, Gail Nichols, James Pruett and John Ragsdale.

- 1) Minutes of January 29th, 2019 Town Council meeting.
- 2) Cash Reports
  - a) General Fund  
Cash on hand as of January 31st, 2019 - \$3,664,056.32
  - b) Water Fund  
Cash on hand as of January 31st, 2019 - \$721,401.69
  - c) CIP  
Cash on hand as of January 31st, 2019 - \$16,612.40
  - d) Solid Waste  
Cash on hand as of January 31st, 2019 - \$184,132.73
- 3) Monthly Budget Report
- 4) School Fund Cash Report
  - a) Cash on hand as of January 31st, 2019 - \$228,151.26
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report
- 10) Human Resource Monthly Report

### VI. COMMITTEE REPORTS

#### A. Economic and Community Development – Mr. Lawson reported for the Committee

Mr. Lawson advised there was nothing to report.

#### B. Education Committee – Mrs. Nichols reported for the Committee

Mrs. Nichols advised that the Education Committee did not meet in February and that the next meeting is on March 20<sup>th</sup> 2019.

#### C. Finance Committee – Mrs. Ball reported for the Committee

##### 1 Property Donation from Thrift Insurance

Mrs. Ball made a motion that Town Council accept the donated property and authorize the Town Manager to have a deed prepared to transfer the property to the Town of West Point, seconded by Mrs. Nichols. Upon roll call; Deborah Ball, Tina Gulley, Robert Lawrence, Jack Lawson, Gail Nichols, James Pruett and John Ragsdale all voted "Aye". The motion was approved.

##### 2 Planning Commission Appointment

Mrs. Ball made a motion that Town Council appoints Donald Perry to West Point Planning Commission for an unexpired term expiring September 30<sup>th</sup> 2021, seconded

by Mr. Lawson. Upon roll call Deborah Ball; Tina Gulley; Robert Lawrence; Gail Nichols; James Pruett and John Ragsdale all voted "Aye". Mr. Lawson voted "Nay". The motion was approved.

D. Public Safety – Mrs. Gulley reported for the Committee

Mrs. Gulley advised there was no report.

E. Public Works – Mr. Lawrence reported for the Committee

Mr. Lawrence advised there was no report.

#### **VII. TOWN MANAGER'S ITEMS**

Mr. Edwards advised there was nothing to report.

#### **VIII. OLD BUSINESS**

There was nothing to report under Old Business.

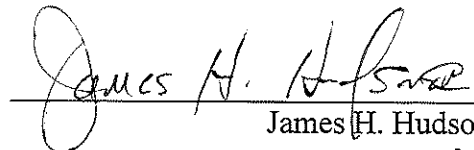
#### **IX. NEW BUSINESS**

A Planning Commission Report - Mr. Hudson

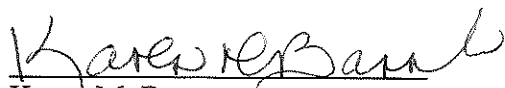
Mr. Hudson advised the Planning Commission meet on February 6<sup>th</sup> to discuss the following: 1) Zoning Text Amendment for one main dwelling on a town lot. 2) Reviewed the Comprehensive Plan and submitted amendments to Holly McGowan. The next Planning Commission meeting will be on March 6<sup>th</sup>, 2019 at 5:00p.m.

#### **X. RECESS**

At 7:10 p.m. Mayor Hudson recessed the meeting until Tuesday, March 5<sup>th</sup> 2019 at 5:30 p.m. at the School Board office, 1629 Main Street, West Point, Virginia.

  
James H. Hudson, III  
Mayor

ATTEST:

  
Karen M. Barrow  
Town Clerk