

WEST POINT TOWN COUNCIL
WORK SESSION
MINUTES
June 25th, 2019
6:00 P.M.

I. Work Session at Town Hall, 329 6th Street, West Point, Virginia 23181.

A. King William EDA

Mr. Edwards presented applications from Roger Harmon and William B. Lee to serve on the King William EDA as representatives for District 1. Mr. Edwards advised that the applications need to be sent to the County with a recommendation from Town Council.

The consensus of Town Council is that the Town Manager forwards the applications to King William County with the recommendation that the Board of Supervisors appoint Roger Harmon and William B. Lee to the King William EDA.

B. King William County Fire Program

Mr. Edwards presented a written update from Bobbie Tassinari, County Administrator on the Fire and Rescue Program in King William then stated that Ms. Tassinari will be at the July Town Council meeting to provide an update on the program.

C. Purchase Contract for William and Susan Hodges Property

Mr. Edwards advised that William and Susan Hodges have signed a contract to sell the property located at tax map 69A3-67-946 and the north half of 69A3-67-947. The authorization to purchase is on the agenda for approval.

D. Closed Session at July Meeting for Police Chief Annual Evaluation

Mr. Edwards advised that there will be a closed session on the July Town Council meeting for the Annual Evaluation of the Chief of Police.

E. Town Treasurer Retiring

Mr. Edwards advised that the Town has received a letter from the Town Treasurer advising that she will be retiring in January 2020.


Deborah T. Ball
Vice Mayor, Town of West Point

ATTEST:


Karen M. Barrow
Town Clerk

**TOWN OF WEST POINT
TOWN COUNCIL
MINUTES
June 25th, 2019**

I. CALL TO ORDER

The West Point Town Council held its regular monthly meeting on Tuesday, June 25th, 2019. The Honorable Deborah T. Ball called the meeting to order at 6:30 p.m. The Invocation was given by Pastor Jim Goebel followed by the Pledge of Allegiance.

Members Present: Deborah Ball, Vice Mayor; Robert Lawrence; Jack Lawson; Gail Nichols; James Pruett and John Ragsdale.

Members Absent: Jim Hudson and Tina Gulley

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; TC Moore, Town Treasurer; Holly McGowan, Community Development Coordinator; Walt Feurer, Director of Public Works; Tim Sawyer, Chief of Police and Building Official, Jon Morr, Building Inspector; Donna Pauley, Human Resource Officer and other interested persons.

II. CITIZENS ADDRESS TO COUNCIL

A. Citizens Address to Council

Mrs. Ball opened the floor for citizens to address Town Council on any Town related business. There being none, the Citizens Address was closed.

III. COUNCIL RESPONSE

None was noted.

IV. AGENDA CHANGES

Mr. Lawrence made a motion to adopt the agenda as presented, seconded by Mrs. Nichols. Upon a unanimous vote, the motion was approved.

V. ADOPTION OF CONSENT AGENDA

Mrs. Nichols made a motion to adopt the following consent agenda, seconded by Mr. Lawrence. Upon roll call Deborah Ball; Robert Lawrence; Jack Lawson; Gail Nichols; James Pruett and John Ragsdale all voted "Aye". The motion was approved.

- 1) Minutes of May 28th 2019 Town Council meeting and work session.
- 2) Cash Reports
 - a) General Fund
Cash on hand as of May 31st, 2019 - \$2,253,486.98
 - b) Water Fund
Cash on hand as of May 31st, 2019 - \$484,624.67
 - c) CIP
Cash on hand as of May 31st, 2019 - \$221,467.66
 - d) Solid Waste
Cash on hand as of May 31st, 2019 - \$167,486.61
- 3) Monthly Budget Report
- 4) School Fund Cash Report
 - a) Cash on hand as of May 31st, 2019 - \$323,126.90
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report

- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report
- 10) Human Resource Monthly Report

VI. COMMITTEE REPORTS

A. Economic and Community Development – Mr. Lawson reported for the Committee

Mr. Lawson advised that the Committee meet on June 13th 2019 to discuss the following: 1) The VDOT Right-of-Ways North of 14th Street and River Walk. The Committee gave authorization to the Town Manager to begin discussions with VDOT to acquire the Right-of-Ways. 2) The Airport Drain Field Easement Agreement. 3) Rezoning of property from R4 to B2 on 6th Street for Mark and Debbie Davis. 4) SUP2019-01, Damon Horsley Special Use Permit to operate a Bed and Breakfast. 5) SUP2019-02, Baylands Family Credit Union Special Use Permit to erect an electronic display sign. 6) The Comprehensive Plan. Mr. Lawson also stated that the next meeting will on Thursday, July 11th 2019 at 10:00 am.

B. Education Committee – Mrs. Nichols reported for the Committee

Mrs. Nichols advised that the Education Committee did not meet in June and that the next meeting will be on July 17th 2019 at 4:30 pm.

C. Finance Committee – Mrs. Ball reported for the Committee

1 FY2018-19 Budget Amendment Resolution *[See Attached]*

Mr. Lawrence made a motion to adopt the resolution as presented, seconded by Mrs. Nichols. Upon roll call Deborah Ball; Robert Lawrence; Jack Lawson; Gail Nichols; James Pruett and John Ragsdale all voted “Aye”. The motion was approved.

2 PPTRA Resolution *[See Attached]*

Mr. Lawson made a motion to adopt the resolution as presented, seconded by Mr. Ragsdale. Upon roll call Deborah Ball; Robert Lawrence; Jack Lawson; Gail Nichols; James Pruett and John Ragsdale all voted “Aye”. The motion was approved.

D. Public Safety

Chief Sawyer introduced David Brown as the new road officer for West Point and stated that Officer Brown previously worked for King William County and has numerous years of experience that will be an asset to West Point police department.

E. Public Works – Mr. Lawrence reported for the Committee

Mr. Lawrence advised that the Committee meet on June 13th 2019 to discuss the following: 1) The condition of the tennis courts at the school complex. 2) The bike trail rehab. 3) Current challenges facing the Town with Recycling. 4) Maintenance, repairs and painting at Town Hall and 5) a change for the Public Works monthly meeting day.

1 Public Works Change of Monthly Meeting Day

Mr. Lawrence made a motion to change the Public Works monthly meeting day to the 2nd Thursday of each month immediately after the Community Development Committee meeting, seconded by Mr. Pruett. Upon a unanimous vote, the motion was approved.

VII. TOWN MANAGER'S ITEMS

A Property Acquisition

Mr. Lawrence made a motion to approve the contract of purchase dated June 6th 2019 from William and Susan Hodges known as tax map number 69A3-67-946 and the north half of 60A3-67-947. Seconded by Mr. Ragsdale, upon roll call Deborah

Ball; Robert Lawrence; Jack Lawson; Gail Nichols; James Pruett and John Ragsdale all voted "Aye". The motion was approved.

VIII. OLD BUSINESS

There was nothing to report under Old Business.

IX. NEW BUSINESS

A Planning Commission Report

Ms. Erard advised that the Planning Commission meet on June 5th 2019 to discuss the items mentioned by Mr. Lawson in the Community Development report. Ms. Erard also stated that the July meeting has been cancelled.

X. ADJOURNMENT

There being no further business, Mr. Lawson made a motion to adjourn the meeting, seconded by Mr. Lawrence. Upon a unanimous vote, the meeting was adjourned.



Deborah T. Ball
Vice Mayor, Town of West Point

ATTEST:



Karen M. Barrow
Town Clerk



TOWN OF WEST POINT

BUDGET AMENDMENT RESOLUTION FY2018-19

WHEREAS on April 28, 2018, by Resolution, the Town of West Point approved a FY 2018-2019 budget in a total amount of \$15,252,042; and

WHEREAS on November 27, 2018, by Resolution, the Town of West Point approved an amended FY 2018-2019 budget in a total amount of \$16,005,026; and

WHEREAS the West Point Public Schools has received additional Funds in the total amount of \$120,800; and

WHEREAS the West Point Public Schools has requested appropriation of these funds totaling \$120,800 to be used in its FY 2018-2019 Operating Budget;

NOW THEREFORE BE IT RESOLVED by the West Point Town Council, at its regular monthly meeting, on the 25th day of June 2019, that a total of \$120,800 be added to the West Point FY 2018-2019 budget, so that the amended total of the Town of West Point's FY 2018-2019 budget shall be \$16,125,826; and

BE IT FURTHER RESOLVED THAT the West Point Public Schools FY 2018-2019 budget be amended by adding \$120,800; and

BE IT FINALLY RESOLVED THAT \$120,800 is appropriated for expenditure by the West Point School Board.

Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held on the 25th day of June 2019, at which meeting a quorum was present and voting throughout.

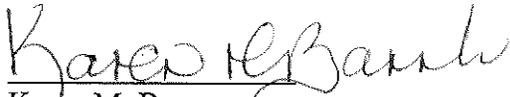
Those Members Voting:

James H. Hudson	Absent
Deborah Ball	Aye
Tina Gulley	Absent
Robert Lawrence	Aye
Joshua Lawson	Aye
Gail Nichols	Aye
James Pruett	Aye
John Ragsdale	Aye



Deborah T. Ball
Deborah T. Ball
Vice Mayor, Town of West Point

ATTEST:



Karen M. Barrow
Karen M. Barrow
Town Clerk



TOWN OF WEST POINT
Resolution Setting the Personal Property Tax
Relief Percentage for the Personal Property 2019
Billing in Accordance with the 2004-2005 Changes
To the Personal Property Tax Relief Act of 1998

WHEREAS, the Personal Property Tax Relief Act of 1998, Virginia Code 58.1-3523, et seq. ("PPTRA"), has been substantially modified by the enactment of Chapter 1 of the Acts of Assembly, 2004 Special Session 1 (Senate Bill 5005), and the provisions of item 503 of Chapter 951 of the 2005 Acts of Assembly (the 2005 revisions to the 2004-2006 Appropriations Act, hereinafter cited as the "2005 Appropriations Act"); and

WHEREAS, these legislative enactments required the Town of West Point to take affirmative steps to implement these changes, and to provide for the computation and allocation of relief provided pursuant to the PPTRA as revised; and

WHEREAS, these legislative enactments provide for the appropriations to the Town of West Point of a fixed sum to be used exclusively for the provision of tax relief to owners of qualifying personal use vehicles that are subject to the personal property tax on such vehicles; and

WHEREAS, the Town of West Point enacted Ordinance Number 17-05. An Ordinance implementing the 2004-2005 changes to the Personal Property Tax Relief Act of 1998, in response to these legislative enactments; and

WHEREAS, the Town Treasurer has received the amount of relief in the County's block grant from the State, and made a projection based upon the Town's historical growth in personal property tax values of the level necessary to fully exhaust the PPTRA relief fund provided to the Town by the Commonwealth, as called for in the ordinance; and

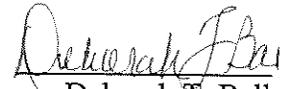
WHEREAS, it is necessary to set by Resolution the Personal Property Tax Relief Percentage for the personal property tax billing of 2019.

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of West Point, Virginia that the Personal Property Tax Relief Percentage be set at 57.57% of the first \$20,000 of market value for qualifying vehicles valued at over \$1,000 in accordance with Ordinance 17-05.

Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held on the 25th day June 2019, at which meeting a quorum was present and voting throughout.

Those members voting:

James H. Hudson	Absent
Deborah Ball	Aye
Tina Gulley	Absent
Robert Lawrence	Aye
Joshua Lawson	Aye
Gail Nichols	Aye
James Pruett	Aye
John Ragsdale	Aye



Deborah T. Ball
Vice Mayor, Town of West Point

Adopted this 25th day of June, 2019

ATTEST:



Karen M. Barrow
Town Clerk