

**WEST POINT TOWN COUNCIL
WORK SESSION
MINUTES
October 29th, 2019
5:30 P.M.**

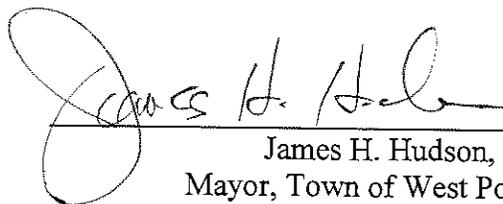
I. Work Session at Town Hall, 329 6th Street, West Point, Virginia 23181.

A. Budget Amendment

Mr. Edwards advised that the Finance Committee reviewed a budget amendment request from the schools and for the Town. The schools request includes funds for the Tennis Courts, carryover funds and some additional unexpected grant funding. The schools are in the process of obtaining bids for the Tennis Courts. The Towns funding will be primarily for the 150th Anniversary celebration, the Vranian Tax Refund, Property Acquisition and the Riverwalk project. Mr. Edwards also stated that the schools are in the process of obtaining bids for the Tennis Courts, once we receive the bids we will schedule a public hearing for Town Council.

B. Pavilion Update

Mr. Edwards advised that the County Administrator will be ready to take the request for funds to the King William County Board of Supervisors at the November meeting. The request is for \$250,000.00. If the Board votes for the funding we will be ready to move forward with the project in January 2020 and we can plan for the dedication at the 150th Anniversary of the Town on June 20th 2020.



James H. Hudson, III.
Mayor, Town of West Point

ATTEST:



Karen M. Barrow
Town Clerk

**TOWN OF WEST POINT
TOWN COUNCIL
MINUTES
October 29th, 2019**

I. CALL TO ORDER

The West Point Town Council held its regular monthly meeting on Tuesday, October 29th, 2019. The Honorable James H. Hudson, III called the meeting to order at 6:30 p.m. The Invocation was given by Reverend Randy Mathis followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Deborah Ball, Vice Mayor; Tina Gulley; Robert Lawrence; Jack Lawson; Gail Nichols; James Pruett and John Ragsdale.

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; TC Moore, Town Treasurer; Holly McGowan, Community Development Coordinator; Walt Feurer, Director of Public Works; Tim Sawyer, Chief of Police; Jon Morr, Building Inspector; Donna Pauley, Human Resource Officer and other interested persons.

II. CITIZENS ADDRESS TO COUNCIL

A. Presentation – Matt Kite, Commonwealth’s Attorney

Matt Kite, King William County Commonwealth’s Attorney stated that last month Town Council adopted a resolution designating October as Domestic Violence month. Mr. Kite provided a power point presentation on “The Anatomy of a Domestic Violence Prosecution”.

B. Public Hearing, SUP2019-03 - Bed & Breakfast, Steve Breneman

Mr. Hudson read the advertisement then asked the Town Clerk if the town received and requests to review the application or for assistance to attend the meeting.

The Town Clerk advised that no requests were received.

Mr. Hudson opened the floor for citizens to comment on SUP2019-03.

1. Bret Breneman, 1216 Main Street, West Point, Virginia stated that he is asking for Town Councils approval of his request and would like to open the bed and breakfast in November.

Action

Mrs. Ball made a motion that Town Council accepts the recommendation of the Planning Commission and approves SUP2019-03, Bret Breneman, and Bed and Breakfast Special Use Permit application located at 1216 Main Street with the following conditions:

- i. The dwelling shall be rented for short term weekends or week long rentals as a guest house or vacation rental.
- ii. There shall be no off-premise directional signs advertising this business.

Seconded by Mrs. Gulley, upon roll call Mrs. Ball, Mrs. Gulley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols, Mr. Pruett and Mr. Ragsdale all voted “Aye”. The motion was approved.

Mr. Hudson advised that the conditions are the same conditions that have been adopted with other bed and breakfasts in town.

C. Public Hearing, Ordinance 01-2019 – More than One Dwelling on a Lot

Mr. Hudson read the advertisement then asked the Town Clerk if anyone requested a copy of the Ordinance.

The Town Clerk advised yes and that the town honored the request.

Mr. Hudson asked if the Town received any requests for assistance to attend the meeting.

The Town Clerk advised no, the town did not receive any requests.

1. Tom Redd, 690 River Road, West Point, Virginia thanked Town Council for reviewing the ordinance and asked that Town Council approve the ordinance.

Action

Mrs. Ball made a motion that Town Council accepts the commendation of the Planning Commission and approves Ordinance 01-2019, seconded by Mrs. Gulley. Upon roll call, Mrs. Ball, Mrs. Gulley, Mr. Lawrence, Mr. Lawson, Mrs. Nichols, Mr. Pruett and Mr. Ragsdale all voted "Aye". The motion was approved.

D. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business. There being none, the Citizens Address was closed.

1. Chris Couch, lives in King William County 5th District. Mr. Couch advised that he is running for the Commissioner of the Revenue office as a write in, and that his previous work experience is in corporate business and his past business experience qualifies him to serve in the position as Commissioner of the Revenue. Mr. Couch stated that he is available to answer any questions that anyone might have.

III. COUNCIL RESPONSE

None was noted.

IV. AGENDA CHANGES

Mrs. Ball made a motion to adopt the agenda as presented, seconded by Mr. Lawrence. Upon roll call Deborah Ball; Tina Gulley; Robert Lawrence; Jack Lawson; Gail Nichols; James Pruett and John Ragsdale all voted "Aye". The motion was approved.

V. ADOPTION OF CONSENT AGENDA

Mrs. Ball made a motion to adopt the following consent agenda, seconded by Mr. Lawrence. Upon roll call Deborah Ball; Tina Gulley; Robert Lawrence; Jack Lawson; Gail Nichols; James Pruett and John Ragsdale all voted "Aye". The motion was approved.

- 1) Minutes of September 24th, 2019 Town Council meeting.
- 2) Cash Reports
 - a) General Fund
Cash on hand as of September 30th, 2019 - \$6,468,312.76
 - b) Water Fund
Cash on hand as of September 30th, 2019 - \$546,932.25
 - c) CIP
Cash on hand as of September 30th, 2019 - \$-60,716.07
 - d) Solid Waste
Cash on hand as of September 30th, 2019 - \$172,153.66
- 3) Monthly Budget Report
- 4) School Fund Cash Report
 - a) Cash on hand as of September 30th, 2019 - \$249,805.17
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report

- 9) Treasurer Monthly Report
- 10) Human Resource Monthly Report

VI. COMMITTEE REPORTS

A. Economic and Community Development – Mr. Lawson reported for the Committee
Mr. Lawson advised there was no report.

B. Education Committee – Mrs. Nichols reported for the Committee

Mrs. Nichols advised that the Education Committee meet in October at the High School and that Mrs. Abel reported on the enrollment numbers; second chance breakfast; preparation for the school year; new programs and after school activities. Mr. Leach and Mr. Hockman provide the Committee with a tour of the High School and Middle School consolidation.

C. Finance Committee – Mrs. Ball reported for the Committee

Mrs. Ball advised there was nothing to report.

D. Public Safety – Mrs. Gulley reported for the Committee

Mrs. Gulley advised that Halloween is on Halloween and that children may canvas the Town until 8 pm and that anyone over the age of 13 may not wear a mask. Mrs. Gulley asked Chief Sawyer to provide an update on Halloween.

Chief Sawyer advised that the Police Department will be giving out candy at the police department on 12th Street.

E. Public Works – Mr. Lawrence reported for the Committee

Mr. Lawrence advised that there was no report.

VII. TOWN MANAGER'S ITEMS

The Town Manager advised that there was nothing to report.

VIII. OLD BUSINESS

There was nothing to report under Old Business.

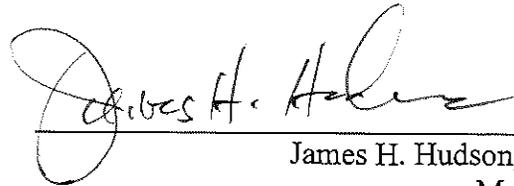
IX. NEW BUSINESS

A Planning Commission Report - Mr. Hudson

Mr. Hudson advised that the Planning Commission did not meet in October. The next meeting will be on November 6th 2019 at 5:00 p.m. at Town Hall.

X. ADJOURNMENT

There being no further business, Mayor Hudson adjourned the meeting at 7:15 p.m.



James H. Hudson, III
Mayor

ATTEST:



Karen M. Barrow
Town Clerk