

**WEST POINT TOWN COUNCIL
WORK SESSION
MINUTES
December 22nd 2020
5:30 P.M.**

I. Work Session at Town Hall, 329 6th Street, West Point, Virginia 23181.

1. Middle Peninsula Alliance

Mr. Edwards stated that due to changes within the organization and the fact that the alliance has broken away from the contract with the director for the alliance, Town Council, along with other adjoining localities did not pay the Middle Peninsula Alliance the annual fee of \$5,000. The Town has recently received a bill for the Town's membership fee of \$5,000. Mr. Edwards also stated that the Town's representative to the alliance is Councilman Lawrence.

Mr. Lawson asked if anyone is working within the organization.

Mr. Lawrence advised that he has not seen any activity from the alliance since the COVID issues started in March and that it has been about six months since he last received an email. It has been unclear which direction the organization will be going.

Mr. Edwards advised that the Middle Peninsula Alliance never received their 501C status. Mr. Edwards asked what Town Council would like to do about the invoice.

The consensus of Town Council is for the Town Manager to ask for a status update.

2. Joe Foulis Agreement

Mr. Hudson advised that Joe Foulis came to his office yesterday to review some changes to his application. Mr. Hudson also stated that the Town Attorney is currently preparing a draft permissive use for Town Council's review.

3. Online Payments

Mr. Edwards advised that there has been some issues with Cox and the Online payment system. Cox has fixed the issue and the payment system is now working.

4. C & F Bank Donations

Mr. Edwards advised the Mr. Vincent has asked for a map that shows the lots that C & F Bank has donated to the Town. Town Staff are working on the map, once it's complete, I will bring it to Committee for review.

5. FOIA Training

Andrea Erard advised that the General Assembly has imposed a requirement that Town Council receive training once every two years for FOIA training.

Mr. Edwards suggested that Town Council schedule the training in January after elections have taken place, that would be every other year.

The consensus of Town Council is for the training to be at the Town Council Work Session in January.

6. January Committee Meetings

Mr. Edwards asked if Town Council wanted to continue with one joint committee meeting in January.

The consensus of Town Council is for the joint committee meeting be at the Finance Committee on Thursday, January 14th 2020 at 4:300 pm.

7. Swearing In

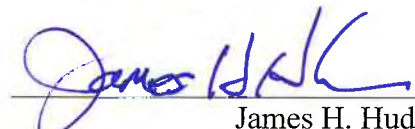
Mr. Edwards advised that the Clerk of Circuit Court is available on Wednesday, January 6th 2021 at 5:00 pm to do the swearing in of Town Council.

8. Cares Act Funding

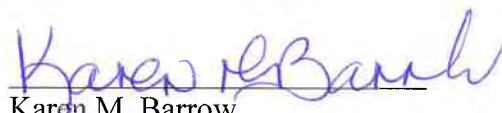
Mr. Edwards advised that the deadline for Cares Act Funding is December 30th 2020. If the president signs the new bill approved by congress, the deadline will be extended to December 30th 2021. There will be no new money but the deadline to spend the current funds will be extended and it will allow us time to ensure our purchases qualify before we spend any funds.

9. Town Hall Update

Mr. Edwards advised that the new Town Chambers should be ready for use for the Finance Committee meeting on January 14th 2021.


James H. Hudson, III
Mayor, Town of West Point

ATTEST:


Karen M. Barrow
Town Clerk

**TOWN OF WEST POINT
TOWN COUNCIL
MINUTES
December 22nd, 2020**

I. CALL TO ORDER

The West Point Town Council held its regular monthly meeting on the 22nd day of December, 2020. The Honorable James H. Hudson, III called the meeting to order at 6:30 p.m. The Invocation was given by Reverend Wayne Groome followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Deborah Ball, Vice Mayor; Tina Gulley; Robert Lawrence; Jack Lawson; James Pruett and Chris Vincent.

Members Absent: John Ragsdale

Also Present: John B. Edwards, Jr., Town Manager; Karen Barrow, Town Clerk; Donna Pauley, Human Resource; Holly McGowan, Director of Community Development and Jon Morr, Building Official.

Also Present Via WebEx: Deborah T. Ball and Tina Gulley, Town Council Members; Andrea Erard, Town Attorney; Tim Sawyer, Chief of Police; Susan Harlow, Town Treasurer and Walt Feurer, Director of Public Works.

II. CITIZENS ADDRESS TO COUNCIL

A. Resolution for Lisa Woodson

Mr. Hudson read the attached resolution then stated that Lisa is unable to attend the meeting this evening and that the resolution will be presented to her at a later date.

Mr. Vincent made a motion to adopt the attached resolution, seconded by Mr. Lawrence. Upon roll call, Deborah Ball, Tina Gulley; Robert Lawrence; Jack Lawson; James Pruett and Chris Vincent all voted "Aye", the motion was approved.

1 Gun Purchase

Mr. Vincent made a motion in pursuant to Virginia Code 59.1-148.3, West Point Town Council allows Lisa Woodson to purchase her issued firearm, which is a Glock 27 bearing serial number WYX220 for the sum of One U.S. Dollar, seconded by Mrs. Gulley. Upon roll call, Deborah Ball, Tina Gulley; Robert Lawrence; Jack Lawson; James Pruett and Chris Vincent all voted "Aye", the motion was approved.

III. COUNCIL RESPONSE

None was noted.

IV. AGENDA CHANGES

Mrs. Ball made a motion to adopt the agenda as presented, seconded by Mr. Lawrence. Upon roll call Mrs. Ball; Mrs. Gulley; Mr. Lawrence; Mr. Lawson; Mr. Pruett and Mr. Vincent all voted "Aye". The motion was approved.

V. ADOPTION OF CONSENT AGENDA

Mr. Lawrence made a motion to adopt the following consent agenda, seconded by Mr. Pruett. Upon roll call Mrs. Ball; Mrs. Gulley; Mr. Lawrence; Mr. Lawson; Mr. Pruett and Mr. Vincent all voted "Aye". The motion was approved.

- 1) Minutes of November 24th 2020 Town Council meeting.
- 2) Cash Reports
 - a) General Fund

- Cash on hand as of December 30th, 2020 - \$7,551,187.76
- b) Water Fund
 - Cash on hand as of December 30th 2020 - \$1,449,770.15
- c) CIP
 - Cash on hand as of December 30th 2020 - \$-709,403.16
- d) Solid Waste
 - Cash on hand as of December 2020 - \$209,664.64
- 3) Monthly Budget Report
- 4) School Fund Cash Report
 - a) Cash on hand as of December 30th 2020 - \$214,547.09
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report
- 10) Human Resource Monthly Report

VI. COMMITTEE REPORTS

A. Economic and Community Development – Mr. Lawson reported for the Committee

Mr. Lawson advised there was nothing to report.

B. Education Committee

Mr. Edwards advised there was nothing to report.

C. Finance Committee – Mrs. Ball reported for the Committee

Mrs. Ball advised there was nothing to report.

D. Public Safety – Mrs. Gulley reported for the Committee

1. Nepotism Policy

Mr. Edwards advised that the current Nepotism Policy does not allow for family members to work within the same department. Mr. Edwards suggested that the policy be amended so that “Family members shall not supervise or be supervised by a member of their immediate family”. This amendment would allow Town Departments to have options on retaining and hiring employees.

Mr. Lawrence made a motion to amend the Town Nepotism policy, seconded by Mrs. Ball. Upon roll call Mrs. Ball; Mrs. Gulley; Mr. Lawrence; Mr. Lawson; Mr. Pruett and Mr. Vincent all voted “Aye”. The motion was approved.

E. Public Works – Mr. Lawrence reported for the Committee

Mr. Lawrence advised there was nothing to report.

VII. TOWN MANAGER’S ITEMS

Mr. Edwards advised that the Holiday schedule for Christmas and the New Year has been posted on the Towns web site and Facebook page.

VIII. OLD BUSINESS

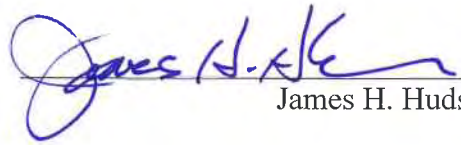
There was nothing to report under Old Business.

IX. NEW BUSINESS

Mr. Hudson reviewed the January meetings and stated that since the COVID issues first started Town Council Committee meetings have been once a month. The Committee meeting in January will be the Finance Committee on Thursday, January 14th at 4:30 pm.

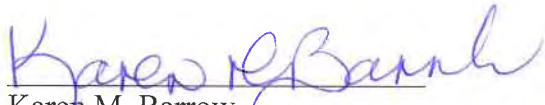
X. ADJOURNMENT

There being no further business, Mayor Hudson adjourned the meeting at 6:45 pm.



James H. Hudson, III
Mayor

ATTEST:



Karen M. Barrow
Town Clerk



***A RESOLUTION TO HONOR
Lieutenant Lisa Woodson***

WHEREAS; Lieutenant Lisa Woodson began her employment with the West Point Police Department on June 2, 2003 as a Police Officer I; and

WHEREAS; Lieutenant Lisa Woodson was promoted to Police Officer II in February, 2005; promoted to sergeant in September, 2005 and to Lieutenant in July, 2018; and

WHEREAS; Lieutenant Lisa Woodson has shown dedication by working diligently to increase public safety and deter criminal activity in the Town of West Point for over seventeen years;

THEREFORE BE IT RESOLVED; that Lieutenant Lisa Woodson retired from the West Point Police Department on December 1, 2020 with over seventeen years of service to the Citizens of the Town of West Point; and

BE IT FURTHER RESOLVED; that the West Point Town Council expresses sincere appreciation to Lieutenant Lisa Woodson upon her retirement, for her knowledge, professionalism and dedication supporting the safety and well-being of the citizens of the Town of West Point.

Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held on the 22nd day December, 2020, at which meeting a quorum was present and voting throughout.