

**WEST POINT TOWN COUNCIL
WORK SESSION
MINUTES
March 30th 2021
5:30 P.M.**

I. Work Session at Town Hall, 802 Main Street, West Point, Virginia 23181.

1. 816 Main Street

Mr. Edwards advised that the contractor was unable to demolish the building this past weekend and will be working on the demolition this upcoming weekend.

2. Emergency Operations Plan Resolution

Mr. Edwards advised that the EOP plan has been in drop box for Town Council's review and that a Resolution needs to be adopted by Town Council so the plan can be sent to the State. Mr. Edwards asked for the resolution to be placed on the Town Council Agenda for adoption.

3. Pavilion

Mr. Edwards advised that the Pavilion is open and being used by the public. An electrician has been working to install electricity and we are waiting on Dominion Power to run a line so there will be power. Public Works are working on the grass that will eventually be the parking lot.

Mr. Lawson asked about the visibility of the port-a-potty.

Mr. Edwards advised that the fencing is a shield for the port-a-potty from the pavilion and to provide a location for the electric box and meter. Eventually there will be parking in front of that location and there will be some vegetation along the road.

4. Industrial Park

Mr. Edwards advised that there is a revised ordinance that Town Council needs to adopt, if for some reason the sale did not go through, the town does not want to end up with property with no right-of-way. The ordinance would automatically expire in one hundred and eighty (180) days reverting the property back to a right-of-way. Mr. Edwards also stated that the project is estimated to be a nine and a half million dollars creating approximately 30 jobs in the first 36 months. The State is comfortable with these numbers and the Governor will be making an announcement about the project within the next few weeks.

5. Lee Street

Mr. Edwards advised that the police department has operated a speed trailer and officers have run radar.

Chief Tim Sawyer reviewed the speeding numbers on Lee St. and stated that the difficulty with enforcing speeding downtown is it would take an officer to drive at 60 mph to catch a car driving at 35 to 40 mph. There are a lot of children playing downtown and that kind of speed is not safe. The speed trailer has two components, one is radar, the other is stealth that records data. There were approximately 430 vehicles recorded traveling with an average speed of 19.3mph, 3 vehicles at 34mph and the lowest speed was 11mph, there are no excessive speeds that have been recorded. Chief Sawyer also stated that the 430 vehicle number would be cut in half to allow for a vehicles doing return trips.

Mr. Lawrence asked if there is any data on Kirby Street.

Chief Sawyer advised there is some data, but not high speeding numbers.

Mr. Hudson advised that if Town Council thinks there is an issue, the town would need to take a look at all things including boats and trailers.

Mr. Ragsdale state that the trailer records speed and time, and asked if an outdoors camera can be set up to record speeding.

Chief Sawyer advised that there are many issues with speed camera's and that other localities have had a number issues with making a violation stick.

Mr. Hudson advised that Town Council is aware of the situation and that we will continue to monitor the issue and other areas in town speeding issues.

6. Chamber of Commerce

Mr. Edwards reviewed the emails from the Chamber of Commerce regarding a grant application for \$50,000.00. Mr. Edwards advised that he did research the grant and that the Town does not qualify for the grant. Mr. Edwards reviewed the grant requirements with Town Council.

Mr. Hudson advised that it seems that there is one Chamber Member making requests and that Mr. Edwards is not sure if other Chamber Members are aware of the request being made.

Mr. Edwards advised that he spent the weekend with a Board Member of the Chamber and the Board Member was not aware that a request had been made on behalf of the Chamber.

Mr. Hudson advised that he is willing to work with the Chamber of Commerce as a group, but not with one person that is working alone without other Chamber Members.

Mrs. Ball asked what the grant would be for.

Mr. Edwards advised it would be for revitalization of the business district, but we have to have a 25% plight of businesses in order to qualify which the town does not have.

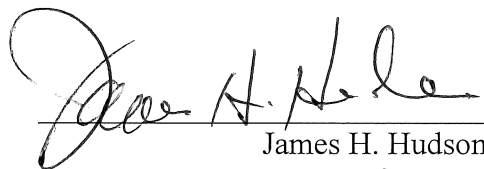
Mr. Hudson suggested that before we go any further with these issues that the town ask for any requests to come from the Board of the Chamber of Commerce and not one individual.

The consensus of Town Council is for Mr. Edwards to meet with the Chamber President and Vice President to discuss requests from the Chamber.

7 Committee Meetings

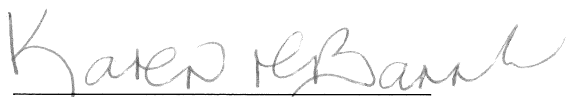
Mr. Edwards asked if Town Council wanted to return to regular committee meetings or continue with one combined meeting.

Mr. Lawson suggested Town Council consider moving back to regular monthly committee meetings in June.



James H. Hudson, III
Mayor, Town of West Point

ATTEST:



Karen M. Barrow
Town Clerk

**TOWN OF WEST POINT
TOWN COUNCIL
MINUTES
March 30th, 2021**

I. CALL TO ORDER

The West Point Town Council held its regular monthly meeting on Tuesday, March 30th, 2021. The Honorable James H. Hudson, III called the meeting to order at 6:30 p.m. The Invocation was given by Reverend Karen Stanley followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Deborah Ball, Vice Mayor; Robert Lawrence; Jack Lawson; James Pruet, John Ragsdale and Chris Vincent.

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; Holly McGowan, Community Development Coordinator; Tim Sawyer, Chief of Police; Stewart Meredith, WPPD and Donna Pauley, Human Resource Officer.

Present Via WebEx: Tina Gulley, Town Council Member; Susan Harlow, Town Treasurer and Walt Feurer, Director of Public Works.

II. CITIZENS ADDRESS TO COUNCIL

A. Public Hearing – Ordinance 01-2021, Vacate a Portion of State Route 1005

Mr. Hudson read the advertisement then asked the Town Clerk if the Town received any request for a copy of the Ordinance or for assistance to attend the public hearing.

The Town Clerk advised that no requests were received.

Mr. Edwards advised that if the property owner of Tax Map 63A2-3-11, 12, 13, 14 & 15 does not purchase the abandoned property within one hundred eighty (180) days, the ordinance shall automatically expire.

Mr. Hudson opened the floor for citizens to comment on Ordinance 01-2021. There being none, the public hearing was closed.

1. Action

Mr. Lawson made a motion for Town Council to adopt the attached Ordinance 01-2021, seconded by Mr. Lawrence. Upon roll call; Mrs. Ball, Mrs. Gulley, Mr. Lawrence, Mr. Lawson, Mr. Pruet, Mr. Ragsdale and Mr. Vincent all voted "Aye". The motion was approved.

B. Public Hearing – Sale of Town Owned Property

Mr. Hudson read the advertisement then asked the Town Clerk if anyone asked to review the documents related to the sale or for assistance to attend the public hearing.

The Town Clerk advised that no requests were received.

Mr. Hudson opened the floor for citizens to comment on the Sale of Town Owned Property. There being none, the public hearing was closed.

1. Action

Mr. Lawson made a motion that Town Council approve the sale of parcel 63A2-3-14 in the West Point Industrial Park along with a 1.65 +/- acre portion of the ODI Street right-of-way to Oldcastle Lawn & Garden for the price of \$82,296.00 and authorize the Mayor and Town Manager to execute the necessary documents subject to the Town Attorney's review of the documents. The motion was seconded by Mr.

Lawrence. Upon roll call; Mrs. Ball, Mrs. Gulley, Mr. Lawrence, Mr. Lawson, Mr. Pruett, Mr. Ragsdale and Mr. Vincent all voted “Aye”. The motion was approved.

C. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business. There being none, the Citizens Address was closed.

III. COUNCIL RESPONSE

None was noted.

IV. AGENDA CHANGES

Mr. Edwards asked for the Emergence Operations Plan Resolution to be placed on the Town Council Agenda under the Town Manager items.

Mrs. Ball made a motion to adopt the agenda with amendments, seconded by Mr. Ragsdale. Upon roll call; Mrs. Ball, Mrs. Gulley, Mr. Lawrence, Mr. Lawson, Mr. Pruett, Mr. Ragsdale and Mr. Vincent all voted “Aye”. The motion was approved.

V. ADOPTION OF CONSENT AGENDA

Mrs. Ball made a motion to adopt the following consent agenda, seconded by Mr. Lawrence. Upon roll call Mrs. Ball; Mrs. Gulley; Mr. Lawrence; Mr. Lawson; Mr. Pruett, Mr. Ragsdale and Mr. Vincent all voted “Aye”. The motion was approved.

- 1) Minutes from the Town Council meeting of February 23rd 2021 and the joint meeting with the School Board on March 2nd 2021.
- 2) Cash Reports
 - a) General Fund
Cash on hand as of February 28th, 2021 - \$6,690,782.58
 - b) Water Fund
Cash on hand as of February 28th, 2021 - \$1,702,397.72
 - c) CIP
Cash on hand as of February 28th, 2021 - \$-890,282.52
 - d) Solid Waste
Cash on hand as of February 28th, 2021 - \$235,373.18
- 3) Monthly Budget Report
- 4) School Fund Cash Report
 - a) Cash on hand as of February 28th, 2021 - \$221,130.55
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report
- 10) Human Resource Monthly Report

VI. COMMITTEE REPORTS

A. Economic and Community Development – Mr. Lawson reported for the Committee

Mr. Lawson advised there was nothing to report.

B. Education Committee – Mr. Ragsdale reported for the Committee

Mr. Ragsdale advised there was nothing to report.

C. Finance Committee – Mrs. Ball reported for the Committee

Mrs. Ball advised there was nothing to report.

D. Public Safety – Mrs. Gulley reported for the Committee

Mrs. Gulley advised there was nothing to report.

E. Public Works – Mr. Lawrence reported for the Committee

Mr. Lawrence advised there was nothing to report.

VII. TOWN MANAGER'S ITEMS

A. Presentation of Fiscal year 2021-22 Budget

Mr. Edwards presented the proposed budget for FY 2021-22 that reflects an increase to the school budget of \$71,171, the fire department CIP fund for a new ambulance and a new position with the police department. It pays down some debt and has no increased taxes for a total budget of \$17,113,384. Mr. Edwards also stated that he is available to answer any questions regarding the budget and that a copy of the proposed budget will be available on the web site.

Mr. Vincent made a motion to authorize the Town Manager to advertise a public hearing on the FY 2021-22 budget at 6:30 pm on April 20th 2021, seconded by Mr. Lawrence. Upon roll call Mrs. Ball; Mrs. Gulley; Mr. Lawrence; Mr. Lawson; Mr. Pruett, Mr. Ragsdale and Mr. Vincent all voted "Aye". The motion was approved.

B. Emergency Operations Plan Resolution

Mrs. Gulley made a motion that Town Council adopt the attached resolution, seconded by Mr. Lawrence. Upon roll call; Mrs. Ball, Mrs. Gulley, Mr. Lawrence, Mr. Lawson, Mr. Pruett, Mr. Ragsdale and Mr. Vincent all voted "Aye". The motion was approved.

VIII. OLD BUSINESS

There was nothing to report under Old Business.

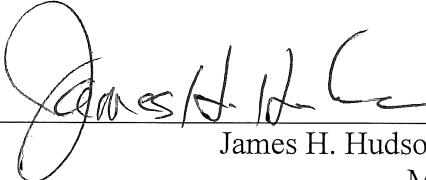
IX. NEW BUSINESS

A. Planning Commission Report - Mr. Hudson

Mr. Hudson advised that the Planning Commission meet to review the abandonment of a portion of ODI St. and is recommending that Town Council abandon the property to stimulate economic development in the Town of West Point.


X. ADJOURNMENT

There being no further business, Mr. Vincent made a motion to adjourn the meeting at 7:05 P.M. Upon a unanimous vote, Mayor Hudson adjourned the meeting.



James H. Hudson, III
Mayor

ATTEST:



Karen M. Barrow
Town Clerk