

**TOWN OF WEST POINT
TOWN COUNCIL
WORK SESSION
MINUTES
April 25th 2022**

I Library Update

Mr. Edwards advised that he had the regular monthly meeting with the County Administrator last week, and that Mr. Ashcraft is not expecting the Board of Supervisors to give him the funds requested by the Pamunkey Regional Library for the FY 2022-23 budget. If the County does not come up with the funds, the library will cut the staffing hours.

A. Pamunkey Regional Library Board of Trustees

Mr. Edwards advised that since Mary Sikes has resigned her position on the Pamunkey Regional Library Board of Trustees. It has difficult to find a replacement, but no one is willing to serve in the position. Unless Town Council has any other suggestion, I will be willing to serve as the area representative for that position.

The consensus of Town Council is to recommend John Edwards to the King William County Board of Supervisors as the area representative to the Pamunkey Regional Library Board of Trustees.

II Main Street Gathering Space

Mr. Edwards stated the work on the Gathering Space has begun and it's looking good. The tables and benches have been ordered and work on the connecting path to the Town Park will begin this week.

III Dick Brake Property

Mr. Edwards advised that Dick Brakes daughter approached the Mayor recently with a document that has never been recorded, it is regarding the Brake interest in property located at the Airport. The timber was cut in 2006, we were expecting to get another cutting, but due to the high-water table and damage caused by beavers the value of the timber is approximately \$30,031.50. Mr. Edwards asked if Town Council wanted to try to acquire rights to the timber from the Brake family.

Mr. Hudson advised that it would be a quit claim rights to the timber.

The consensus of Town Council is for the Mayor to send an offer to the Brake family for the Town to acquire the timber rights for \$30,031.50.

IV Zoning of Chesapeake Property

Mr. Edwards advised that the town has received an inquiry regarding the zoning of property owned by Chesapeake Corporation adjoining Rivergate Subdivision. Town staff have researched the zoning map, the last map adopted of this area was in 1995, the property was zoned Light Industrial District. Town staff are reviewing the entire zoning map for the town and will be present an updated map for Town Council to adopt.

V Sikes Property

Mr. Hudson stated that there continues to be interest in the Sikes property located at the Industrial Park. The Town is not involved with discussions regarding the property and if anyone receives enquiries regarding the property, any discussions are private between the property owner and prospective buyers. The town is not involved with any private discussions.

VI Closed Session

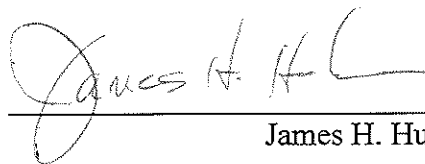
Mr. Pruett made a motion for Town Council to enter into closed meeting pursuant to Virginia Code §2.2-3711(a)(3), a matter involving the discussion or consideration of acquisition of property for public purpose. where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of Town Council. Seconded by Mrs. Ball. Upon unanimous vote, the motion was approved.

Reconvene into Open Session

Mr. Ragsdale made a motion to reconvene in open meeting, seconded by Mr. Vincent. Upon unanimous vote, the motion was approved.

Certification

Mr. Lawrence made a motion to certify that only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Town Council, seconded by Mr. Vincent. Upon a unanimous vote, the motion was approved.



James H. Hudson, III
Mayor

ATTEST:



Karen M. Barrow
Town Clerk

**TOWN OF WEST POINT
TOWN COUNCIL
MINUTES
April 25th, 2022**

I. CALL TO ORDER

The West Point Town Council held its regular monthly meeting on Monday, April 25th, 2022. The Honorable James H. Hudson, III called the meeting to order at 6:30 p.m. The Invocation was given by Reverend Wayne Groome followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Deborah Ball, Vice Mayor; Robert Lawrence; Jack Lawson; James Pruet, John Ragsdale and Chris Vincent.

Members Absent: Tina Gulley

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; Tim Sawyer, Chief of Police; Holly McGowan, Community Development Coordinator; Susan Harlow, Town Treasurer; Walt Feurer, Director of Public Works; Jon Morr, Building Official and Donna Pauley, Human Resource Officer.

II. CITIZENS ADDRESS TO COUNCIL

A. Public Hearing, Ordinance 03-2022, Clutter

Mr. Hudson read the advertisement then asked the Town Clerk if anyone asked for a copy of the ordinance or for assistance to attend the meeting.

The Town Clerk advised no requests were received.

Mr. Hudson opened the floor for citizens to address Town Council on ordinance 03-2022. There being none, the public hearing was closed.

1. Action

Mr. Vincent made a motion that Town Council adopt ordinance 03-2022, seconded by Mr. Lawrence. Upon roll call, Mrs. Ball; Mr. Lawrence; Mr. Lawson; Mr. Pruet, Mr. Ragsdale and Mr. Vincent all voted "Aye". The motion was approved.

B. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business. There being none, the Citizens Address was closed.

III. COUNCIL RESPONSE

None was noted.

IV. AGENDA CHANGES

Mrs. Ball made a motion to adopt the agenda as presented, seconded by Mr. Vincent. Upon roll call Mrs. Ball; Mr. Lawrence; Mr. Lawson; Mr. Pruet, Mr. Ragsdale and Mr. Vincent all voted "Aye". The motion was approved.

V. ADOPTION OF CONSENT AGENDA

Mrs. Ball made a motion to adopt the following consent agenda, seconded by Mr. Vincent. Upon roll call Mrs. Ball; Mr. Lawrence; Mr. Lawson; Mr. Pruet, Mr. Ragsdale and Mr. Vincent all voted "Aye". The motion was approved.

- 1) Town Council and Work Session minutes of March 28th 2022 and FY 2022-23 Budget Public Hearing on April 18th 2022.
- 2) Cash Reports
 - a) General Fund
Cash on hand as of March 31st 2022 - \$8,038,674.12
 - b) Water Fund
Cash on hand as of March 31st 2022 - \$2,501,019.03
 - c) CIP
Cash on hand as of March 31st 2022 - \$(474,246.09)
 - d) Solid Waste
Cash on hand as of March 31st 2022 - \$317,554.60
- 3) Monthly Budget Report
- 4) School Fund Cash Report
 - a) Cash on hand as of March 31st 2022 - \$563,190.56
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report
- 10) Human Resource Monthly Report

VI. COMMITTEE REPORTS

A. Economic and Community Development – Mr. Lawson reported for the Committee

1. Regional All Hazards Mitigation Plan Update Resolution

Mr. Lawson made a motion to adopt the Regional All Hazards Mitigation Plan Update Resolution, seconded by Mrs. Ball. Upon roll call Mrs. Ball; Mr. Lawrence; Mr. Lawson; Mr. Pruett, Mr. Ragsdale and Mr. Vincent all voted “Aye”. The motion was approved.

B. Education Committee – Mr. Ragsdale reported for the Committee

Mr. Ragsdale advised that was nothing to report.

C. Finance Committee – Mrs. Ball reported for the Committee

Mrs. Ball advised there was nothing to report.

D. Public Safety

Mr. Edwards advised there was nothing to report.

E. Public Works – Mr. Lawrence reported for the Committee

Mr. Lawrence advised there was nothing to report.

VII. TOWN MANAGER’S ITEMS

VIII. OLD BUSINESS

A FY 2022-23 Budget Resolution

Mr. Hudson advised that Town Council conducted a public hearing on the FY 2022-23 budget on Monday, April 18th 2022. The State Code requires seven days from the day of the public hearing to when the budget can be adopted.

Mr. Vincent made a motion to adopt the attached resolution, seconded by Mrs. Ball. Upon roll call Mrs. Ball; Mr. Lawrence; Mr. Lawson; Mr. Pruett, Mr. Ragsdale and Mr. Vincent all voted “Aye”. The motion was approved.

IX. NEW BUSINESS

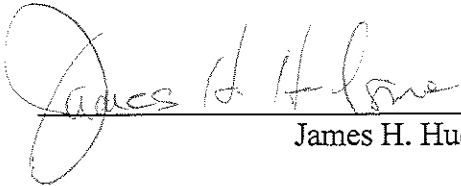
A Planning Commission Report

Mr. Hudson stated that he was not at the April Planning Commission meeting and asked Ms. McGowan to give the report.

Ms. McGowan advised that the Planning Commission authorized advertisement for a Public Hearing on Ordinance 01-2021, Homestay Ordinance and for a public hearing on Ordinance 05-2022, Definitions of Family, hotel, and motel. The next meeting will be on Wednesday, May 4th 2022 at 5:00 PM.


X. ADJOURNMENT

There being no further business, Mayor Hudson adjourned the meeting at 6:40 PM.



James H. Hudson, III
Mayor

ATTEST:



Karen M. Barrow
Town Clerk



**RESOLUTION TO ADOPT THE MIDDLE PENINSULA REGIONAL
ALL HAZARDS MITIGATION PLAN UPDATE**

WHEREAS, the Town of West Point of Virginia has experienced severe damage from a host of hazards such as flooding from hurricanes, nor'easters, wildfires, winter storms, tornadoes and lightning on many occasions in the past century that have resulted in property losses, loss of life, economic hardships, and threats to public health and safety for all community residents, and

WHEREAS, the first Middle Peninsula Regional All Hazards Mitigation Plan ("the Plan") was undertaken as a regional planning project with all nine (9) jurisdictions participating in its development and adoption in 2006, 2011, and 2016, and

WHEREAS, all nine (9) Middle Peninsula jurisdictions and federally recognized Tribes in the region participated in the update of the AHMP within the Federal Emergency Management Agency's required 5-year period, and

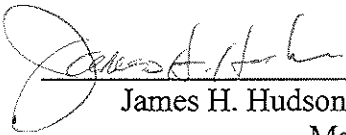
WHEREAS, the Plan update recommends many mitigation strategies that will help to protect the residents and their property from the adverse effects of hazards that face the Town of West Point, and

WHEREAS, the Plan update was reviewed at a meeting of the West Point Town Council held on April 25, 2022 as required by law.


NOW, THEREFORE, BE IT RESOLVED, by the Town of West Point, Virginia, that:

1. The Middle Peninsula Regional All Hazards Mitigation Plan update is hereby adopted as the official Plan for the Town of West Point.
2. The respective officials/staff identified in the implementation section of the Plan update are encouraged to implement the mitigation strategies and report on their activities, accomplishments, and progress to the West Point Town Council.
3. The Town Manager will report status updates on mitigation strategies to the Middle Peninsula Planning District Commission and the Federal Emergency Management Agency on an annual basis.

Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held on the 25th day of April 2022, at which meeting a quorum was present and voting throughout.


James H. Hudson, III
Mayor

ATTEST:


Karen M. Barrow
Town Clerk