

**TOWN OF WEST POINT  
WETLANDS BOARD  
APRIL 16, 2019**

**I. Call to Order**

The West Point Wetlands Board held its regularly scheduled meeting Tuesday, April 16, 2019. Chairman Charles Redd called the meeting to order.

Members Present: Charles Redd, Chairman  
Linda Smith, Vice- Chairman  
Chase Evans  
Stuart Daniel  
Garland E. Jenkins

Also Present: Holly N. McGowan, Director of Community Development  
Randy Owen, VMRC Representative  
Thomas A. Kellogg, Project Manager for Mennel Milling Co.  
Timothy Harris, Crofton Construction Representative

**II. Review of Agenda**

Chairman Redd asked if there were any changes to the agenda. There were no changes to be made. Mr. Daniel made a motion to adopt the agenda as written. Mr. Evans seconded the motion. All in favor responded "Aye." Motion carried.

**III. Citizens Address the Board**

Chairman Redd opened the floor for the Wetlands Board to receive comments on any town related business. There being none, the Citizens Address the Board portion of the meeting was closed.

**IV. Public Hearing**

**A. Mennel Milling Company- Case # VMRC#2019-0431**

Mennel Milling Company submitted a Wetlands application to install riprap revetment along the Pamunkey River. The Wetlands Board members that were available attended a site visit on March 25, 2019.

Additional information with revisions was received by VMRC and Randy Owen was present to answer any questions that the Wetland Board members had.

Timothy Harris introduced Crofton Constructions proposed project. Mennel Milling Company is proposing to install approximately 1800 square feet/ 200 cubic yards of new rip rap in a 40' Lx45'Wx3'D area that will repair and protect a bank that has been severely eroded due to storms and runoff over the years. This will stop further erosion and will beautify the embankment located on the Pamunkey River. This solution should provide long term stabilization for the

embankment, and the process to conduct these operations is very low in impact with regards to the environment and property. At the completion of the project, any areas disturbed by the project will be returned to previous condition or to condition required.

The Army Corp of Engineers and VMRC requested that Crofton Construction submit revised drawings of the proposed project. Mr. Harris stated that he walked the site with Mr. Owen from VMRC and that by walking the site it gave him a better understanding of what VMRC is looking for when submitting an application. Mr. Harris discovered that there was 24 sqft of non-vegetated wetlands and that there was 60 sqft of vegetated wetlands. Crofton Construction will submit revised drawings and will add pictures that have been taken of the site that has stakes showing where the rip rap is going to be placed. Crofton Construction will also provide proof of 60 sqft of credits purchased from the Heartquake Creek Wetlands Bank in King and Queen, VA.

Chairman Redd opened the public hearing and asked if there was anyone who wished to speak for or against the proposed project for Mennel Milling Company's rip rap revetment project case# VMRC#2019-0431. There being none the public hearing was closed.

Chairman Redd asked Mr. Harris if he is providing VMRC and the Army Corp of Engineers with revised drawings and more information. Mr. Harris explained that he would be providing that information as soon as possible.

Mr. Evans made a motion to approve the application for installation of rip rap revetment project along the Pamunkey River for Mennel Milling Company as applied contingent upon receiving, reviewing and approval of revised drawings from VMRC and the Army Corp of Engineers along with proof of purchasing the credits from the Heartquake Wetlands Bank. Mr. Daniel seconded the motion. Mr. Redd asked for vote by roll call. Ms. Smith had to abstain from the voting being that she is a former employee. Upon roll call Mr. Evans, Mr. Daniel, Mr. Jenkins, and Mr. Redd all responded "Aye." Motion carries.

## V. **Information Only**

Mr. Owen of VMRC wanted to inform the Wetlands Board that what just happened with applicants having to resubmit applications and or having to submit revised drawings is a common problem in majority of the jurisdictions across the Commonwealth, applicants are submitting incomplete applications, or applications with incorrect information. Mr. Owen continued that he spoke with Mr. Harris from Crofton and showed him everything that VMRC requires when applying for a wetlands permit. An Agents job is to provide everyone involved with the correct information. For example the boat house for the Fire Department, it took months before the correct revised drawings and information was provided. Many times the Wetlands Board, VMRC, and Army Corp of Engineers are telling applicants that the information that is provided does not show the information that is needed. Mr. Owen would like for the Wetlands Board to know that if a contractor has not provided us with the correct information and are not prepared that the Wetlands Board can reject the application and have them reapply. If Mr. Owen were unavailable to attend the meeting the Wetlands Board would not have the correct impact information to make an informed decision and that's another reason for more complete applications.

**VI. Adoption of Minutes**

Mr. Jenkins made a motion to adopt the January 15, 2019 Wetlands Board minutes. Mr. Evans seconded the motion. Upon roll call Mr. Evans, Mr. Daniel, Ms. Smith, Mr. Jenkins, and Mr. Redd all responded "Aye." Motion carried.

**VII. Motion to Adjourn**

Mr. Jenkins made a motion to adjourn the Wetlands Board meeting. Mr. Evans seconded the motion. All in favor responded "Aye." No one opposed and the meeting was adjourned.



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Charles T. Redd, Chairman  
West Point Wetlands Board

**Board Members Term's**

Charles T. Redd	804-843-4188	09/30/2019	<a href="mailto:ctredd@cox.net">ctredd@cox.net</a>
Linda Smith	804-843-2144	09/30/2019	<a href="mailto:lvs3750@cox.net">lvs3750@cox.net</a>
Stuart Daniel	804-843-3082	09/30/2021	<a href="mailto:sddaniel14@msn.com">sddaniel14@msn.com</a>
Chase Evans	804-737-9044	09/30/2019	<a href="mailto:chase@eci-inc.com">chase@eci-inc.com</a>
Garland E. Jenkins	804-843-2974	09/30/2020	<a href="mailto:gjenkins559@gmail.com">gjenkins559@gmail.com</a>