

**WEST POINT
ECONOMIC DEVELOPMENT AUTHORITY
MINUTES
June 18th, 2013**

I. Call to Order

Bernard Lee called the meeting to order at 6:00 p.m. in the Downtown Business Center, 621 Main Street, West Point, Virginia.

Members Present: Debbie Brockwell
Carol Cunningham
Jack Lawson
William B. Lee

Members Absent: Lisa Graham
Paul Kelley

Also Present: John B. Edwards, Town Manager
Karen Barrow, Town Clerk
Greg Kelley, Economic Development Coordinator

II. Election of Chairperson

A. Chairperson

Mr. Edwards advised that Lauren Shephard has moved out of Town and is no longer a member of the EDA, the chairperson position would need to be filled.

Bernard Lee opened the floor for nominations for Chairperson.

Carol Cunningham nominated Jack Lawson to be Chairperson, seconded by Bernard Lee.

Bernard Lee asked if there were any other nominations. There being none, the nominations were closed.

Bernard Lee made a motion to accept the nomination for Jack Lawson to be Chairman. Seconded by Carol Cunningham. Upon a unanimous vote, Jack Lawson was elected Chairman.

Mr. Edwards advised that Jack Lawson was Treasurer and now that Mr. Lawson is the Chairman, the Treasurer position would need to be filled.

B. Election of Treasurer

Bernard Lee opened the floor for nomination for Treasurer.

Carol Cunningham nominated Debbie Brockwell to be Treasurer, seconded by Bernard Lee.

Bernard Lee asked if there were any other nominations. There being none, the nominations were closed.

Jack Lawson made a motion to accept the nomination for Deborah Brockwell to be Treasurer, seconded by Carol Cunningham. Upon a unanimous vote, the motion was approved.

After discussion, the consensus of the Economic Development Authority was for Jack Lawson, Chairman; Paul Kelley, Vice Chairman; Deborah Brockwell, EDA Treasurer and TC Moore, Town Treasurer to be placed on the Signature Cards with C & F Bank.

III. Review of Agenda

There were no changes made to the agenda.

IV. Adoption of Minutes

A. March 19th 2013

Jack Lawson made a motion to adopt the minutes as presented, seconded by Carol Cunningham. Upon a unanimous vote, the motion was approved.

V. Financial Report

Carol Cunningham made a motion to adopt the Financial Report as presented, seconded by Jack Lawson. Upon a unanimous vote the motion was approved.

VI. Economic Development Update

Closed Session

Jack Lawson made a motion to go into closed meeting pursuant to Virginia Code §2.2-3711(A)(5) for the discussion concerning two prospective businesses or industries – no previous announcement has been made. Seconded by Carol Cunningham, upon a unanimous vote the motion was approved.

Reconvene

Carol Cunningham made a motion to reconvene in open meeting, seconded by Bernard Lee. Upon unanimous vote, the motion was approved.

Certification

Jack Lawson made a motion to certify that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting by the Committee, seconded by Bernard Lee. Upon roll call, Debbie Brockwell, Carol Cunningham, Jack Lawson and Bernard Lee, voted “Aye”.

VII. Old Business

A. Industrial Park Restrictions

Mr. Edwards advised that the EDA received an email from Andy Kurfees requesting that the restrictions be modified at the Industrial Park to allow a caretaker residence at Tri-Rivers Storage. Mr. Edwards also stated that the Industrial Park is an industrial area, residential use is not permitted.

Bernard Lee advised that if Mr. Kurfees has security concerns he could consider security cameras or security guards.

The consensus of the EDA is that a residence is not allowed in the Industrial Park and Mr. Kurfees should review other options for security.

B. Downtown Business Center

Mr. Edwards advised that the Downtown Business Center is under contract, the closing date will be at the end of the month. The new owner intends to continue to operate as a Business Center and will honor the current leases of the existing tenants and the Chamber of Commerce.

C. Marina

Greg Kelley has maintained contact with “4 on the Shore” and that due to the current economic situation, 4 on the Shore has no plans to begin work on the Marina any time soon.

VIII. New Business.

Farmers Market

Mr. Edwards advised that public safety became an issue at the McDonalds parking lot and the Town received several request from the vendors to find another location. The property that the vendors wanted to use the Town did not own. The Town does own the property on the corner of Route 33 and Chelsea

Road. This year due to all the rain, crops are not ready to harvest, once the vendors have vegetables they will be at the new location to sell their produce.

IX. Next Meeting Date: Tuesday, September 17th 2013.

X. Adjournment

There being no further business, the meeting was adjourned at 7:35 p.m.

Approved _____ / _____ / _____

Bernard Lee, Secretary
West Point Economic
Development Authority

Members Terms

VACANT		9/30/16
Debbie Brockwell	843-2485	9/30/13
Carol Cunningham,	843-7399	9/30/13
Lisa Graham	843-2708	9/30/16
Paul Kelley	314-2120	9/30/14
Jack Lawson	843-3500	9/30/16
W. Bernard Lee	381-9868	9/30/14