

**ECONOMIC DEVELOPMENT AUTHORITY
AGENDA
March 21st, 2017
AT TOWN HALL**

- I. Call to Order 6:00 p.m.**
- II. Review of Agenda**
- III. Adoption of Minutes**
 - A. December 13th, 2017
- IV. Financial Report**
- V. Economic Development Update**
- VI. Industrial Park**
 - A. HRSD
- VII. MPEDRO Update**
- VIII. Old Business**
- IX. New Business**
- X. Next Meeting Date: Tuesday, June 20th, 2017**
- XI. Motion to Adjourn**

**WEST POINT
ECONOMIC DEVELOPMENT AUTHORITY
MINUTES
March 21st, 2017**

I. Call to Order

Jack Lawson called the meeting to order at 6:00 P.M. in Town Council Chambers located in Town Hall, 329 6th Street, West Point, Virginia.

Members Present: Carol Cunningham
Debbie Brockwell
Paul Kelley
Roger Harmon
Jack Lawson, Chairman
William B. Lee

Members Absent: Bub Shreaves

Also Present: John B. Edwards, Town Manager
Karen Barrow, Town Clerk
Greg Kelly, Economic Development Coordinator

II. Review of Agenda

There were no changes made to the agenda.

III. Adoption of Minutes

A December 13th 2016

Paul Kelley made a motion to adopt the minutes, seconded by Mrs. Carol Cunningham. Upon a unanimous vote the motion was approved.

IV. Finance Report

Mr. Edwards advised there has been very little activity in the last quarter, the first payment to VDOT for the Access Road grant has been paid.

Paul Kelley made a motion to adopt the finance report, seconded by Carol Cunningham. Upon a unanimous vote the motion was approved.

V. HRSD Generator Request

David Coolie, representative for HRSD reviewed the plans to install a generator, the HRSD location is a central service without any kind of power backup. The generator will allow HRSD to continue operations when there is power outage.

Mr. Edwards advised that the Industrial Park Covenants require HRSD to obtain EDA approval for improvements that are done in the Industrial Park.

Paul Kelley made a motion to approve the Development Plan as presented, seconded by Roger Harmon. Upon roll call, Carol Cunningham, Debbie Brockwell, Roger Harmon, Paul Kelley, Jack Lawson and William B. Lee all voted "Aye".

VI. Economic Development Update

1. Food Truck by the River

John Edwards advised that Town Staff have spent some talking about events that would bring people to Town. One event will be Food Trucks by the River on the following dates: April 21st, May 12th, June 2nd and June 23rd. There will be one gourmet food truck, one local vendor, one desert truck and a winery. We have some pick-nick tables and a tent that will be put up. The location will be at the foot of the Lord Delaware Bridge from 5:00 p.m. till 8:00 p.m.

Paul Kelley asked if the Town will spray for bugs.

Mr. Edwards stated yes, but the bugs are about the same as the Town Park. The public should bring bug spray.

Debbie Brockwell asked if there were community volunteers that would be willing to hand out walking tour brochures.

Mr. Edwards stated that so far the events are not staffed, we are looking for Town Staff to volunteer to assist with the event.

2. Spring/Summer Water Events

Mr. Edwards advised that the Town has talked with "Paddle on Williamsburg", "The Mattaponi Pamunkey Rivers Association" and the "YMCA" for some Spring/Summer water events that will include: Paddle Board, Kayaking and Fishing. The first program will be on Friday May 12th with a paddle board program at 4:00 P.M. prior to the Food Truck by the River event.

3. Mill Project

Mr. Edwards advised that the Mill is in the process of investing fifty million dollars in renovations to the wood yard and chip plant. The taxes the mill pays to the Town is about half of the Town's budget and it funds the schools, it would be hard to obtain businesses equal to that kind of investment. We should be thankful that they are willing to make this kind of investment. Mr. Edwards also stated that they are aware of the concerns regarding the truck traffic back up at 24th Street, this investment should help redirect some traffic.

Carol Cunningham asked if there will be any kind of improvement regarding the amount of wood debris on the bridges.

Mr. Edwards advised no, that it will not stop the log truck delivery. VDOT will begin sweeping the bridges, they have not been sweeping the bridges because of a Peregrine Falcon nesting.

4. Economic General Information

Mr. Edwards advised that the Town is working on the following possible projects: 1) A nation fast food chain about the location at Harper's Carpet. 2) VDOT will begin some repairs to the bridges due to concrete issues. 3) Retail store is looking locating in Town. 4) Trip Wise purchase the old George Guy office and the building next to it as rental spaces.

Debbie Brockwell asked if there is an inventory of available buildings downtown.

Mr. Edwards advised that an inventory is available and it was handed out at a meeting last year and that Mr. Edwards will get a copy to Mrs. Brockwell.

VII. Industrial Park

Mr. Edwards advised that the Town is working with the State Department of Economic Development Partnership through MPEDRO on a possible business for the Industrial Park. We have no information about the business, it's a multi-state search for a 20 to 50 acre location for a manufacturing business that will employ between 115 – 320 people. That's all the information we have.

Mr. Edwards also stated that the grass has been cut and that as mentioned previously, the first 20% payment has been made to VDOT for the grant. If the Town happens to get a business that qualifies, then VDOT will return the funds.

VIII. Old Business

There was nothing to discuss under Old Business.

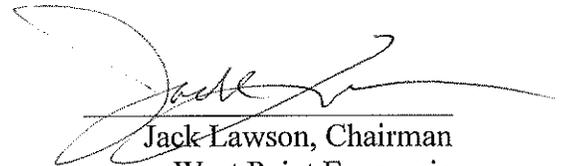
IX. New Business

A discussion perused regarding various different kinds of incentives for current businesses and new businesses.

X. Next Meeting Date: June 20th, 2017 at 6:00 P.M.

XI. Adjournment

There being no further business, Mr. Lawson adjourned the meeting at 7:10 p.m.



Jack Lawson, Chairman
West Point Economic
Development Authority

Members Terms

Debbie Brockwell, Treasurer	843-2485	9/30/17
Carol Cunningham,	843-7399	9/30/17
Roger Harmon (804)	551-1759	9/30/20
Paul Kelley, Vice Chairman	314-2120	9/30/18
Jack Lawson, Chairman	514-5150	9/30/20
W. Bernard Lee, Secretary	381-9868	9/30/18
Bub Shreaves	843-3080	9/30/20