

**ECONOMIC DEVELOPMENT AUTHORITY
AGENDA
December 12th, 2017
AT TOWN HALL**

- I. Call to Order 6:00 p.m.**
- II. Review of Agenda**
- III. Adoption of Minutes**
 - A. September 19th, 2017
- IV. Financial Report**
- V. Economic Development Update**
- VI. ProBuild Driveway Improvements**
- VII. Old Business**
- VIII. New Business**
- IX. Next Meeting Date: Tuesday, March 20th, 2018**
- X. Motion to Adjourn**

**WEST POINT
ECONOMIC DEVELOPMENT AUTHORITY
MINUTES
December 12th, 2017**

I. Call to Order

Jack Lawson called the meeting to order at 6:00 P.M. in Town Council Chambers located in Town Hall, 329 6th Street, West Point, Virginia.

Members Present Debbie Brockwell
 Roger Harmon
 Paul Kelley
 Jack Lawson, Chairman
 Robert Lawrence
 William B. Lee

Members Absent: Paul Kelley
 Bub Shreaves

Also Present: John B. Edwards, Town Manager
 Karen Barrow, Town Clerk

II. Review of Agenda

There were no changes made to the agenda.

III. Adoption of Minutes

A. September 19th 2017

William Lee made a motion to adopt the minutes, seconded by Robert Lawrence. Upon a unanimous vote the motion was approved.

IV. Finance Report

Robert Lawrence made a motion to adopt the Financial Report as presented, seconded by William Lee. Upon a unanimous vote, the motion was approved.

V. Economic Development Update

John Edwards gave an update on the following items. 1) Burger King should be open for business by the end of the month and selling food by January. 2) The Dollar Tree is working on the site work in the parking lot, work on the interior build out should take about thirty or sixty days. 3) The Middle Peninsula Alliance held an open house luncheon in Richmond for VEDP and local legislators to meet

and great and to keep them aware of West Point and what we are doing. 4) The State put out a request for site proposals for a 400,000 square foot building for a manufacturing facility for. This would be a 61 million dollar investment. The Town has submitted information on the Industrial Park. 5) The Town has continued to work with the region on other initiatives. 6) West Point Verneer will be closing their plant. Production will stop on December 21st with a total plant closure by January 9th 2018. That will leave approximately 53 people without work.

VI. ProBuild Driveway Improvements

John Edwards advised that ProBuild have submitted a Plan of Development to build out their parking lot in three phases. The Industrial Park Covenants requires approval from the EDA. The plan does meet the Covenants requirements.

The consensus of the EDA is that the proposal is an investment in the business and meets all requirements for expansion.

Mr. Harmon made a motion to approve the application, seconded by Mr. Lee. Upon roll call Mrs. Brockwell, Mr. Harmon, Mr. Lawrence, Mr. Lawson and Mr. Lee all voted "Aye". The motion was approved.

Mr. Edwards advised that he will prepare a letter of approval.

VII. Old Business

There was nothing to report under Old Business.

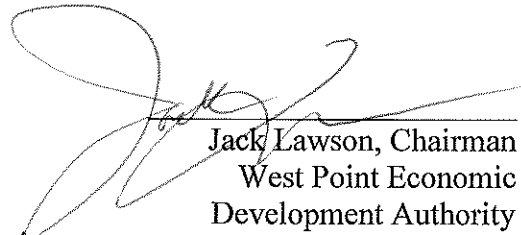
VIII. New Business

There was nothing to report under New Business.

IX. Next Meeting Date: March 20th 2018

X. Motion to Adjourn

There being no further business the meeting was adjourned at 6:35 P.M.



Jack Lawson, Chairman
West Point Economic
Development Authority

Members Terms

Debbie Brockwell, Treasurer	843-2485	9/30/21
Roger Harmon	(804) 551-1759	9/30/20
Paul Kelley, Vice Chairman	314-2120	9/30/18
Robert Lawrence	839-5268	9/30/21
Jack Lawson, Chairman	514-5150	9/30/20
W. Bernard Lee, Secretary	381-9868	9/30/18
Bub Shreaves	843-3080	9/30/20