

**ECONOMIC DEVELOPMENT AUTHORITY  
AGENDA  
June 19th, 2018  
6:00 P.M.  
AT TOWN HALL**

- I. Call to Order 6:00 p.m.**
  
- II. Review of Agenda**
  
- III. Adoption of Minutes**
  - A. December 12th, 2017
  
- IV. Financial Report**
  - A. Adoption of FY 2018-19 EDA Budget
  
- V. Economic Development Update**
  - 1 VEDP
  - 2 Middle Peninsula Region and King William County
  - 3 West Point “Hit the Brakes”
  - 4 Activity
  
- VI. Old Business**
  
- VII. New Business**
  
- VIII. Next Meeting Date: Tuesday, September 18th, 2018**
  
- IX. Motion to Adjourn**

**WEST POINT  
ECONOMIC DEVELOPMENT AUTHORITY  
MINUTES  
June 19th, 2018**

**I. Call to Order**

Jack Lawson called the meeting to order at 6:00 P.M. in Town Council Chambers located in Town Hall, 329 6<sup>th</sup> Street, West Point, Virginia.

Members Present     Debbie Brockwell  
                              Roger Harmon  
                              Jack Lawson, Chairman  
                              Robert Lawrence  
                              William B. Lee

Members Absent:     Paul Kelley  
                              Bub Shreaves

Also Present:         Greg Kelly, Economic Development Coordinator  
                              Karen Barrow, Town Clerk

**II. Review of Agenda**

There were no changes made to the agenda.

**III. Adoption of Minutes**

A. December 12<sup>th</sup> 2017

Robert Lawrence made a motion to adopt the minutes, seconded by Debbie Brockwell. Upon a unanimous vote the motion was approved.

**IV. Finance Report**

1. FY 2018-19 Budget

Mr. Lawson advised that the FY 2018-19 Budget does not contain the funds to pay the bond payment. The only revenue source the EDA has is the land at the Industrial Park. Mr. Lawson also stated that the Town will pick up the payments on the bond unless any property is sold at the Industrial Park then the EDA would be able to make the payments.

Robert Lawrence made a motion to adopt the FY 2018-19 Budget as presented, seconded by William Lee. Upon roll call, Mrs. Brockwell, Mr. Harmon, Mr. Lawrence, Mr. Lawson and Mr. Lee all voted "Aye".

## **V. Economic Development Update**

### 1. VEDP

Greg Kelly advised that Stephen Moret of VEDP has been to West Point since the last meeting. The Mayor, Town Manager and Robert Lawrence met with VEDP members at the Mill recently during a tour of the region. Mr. Kelley explained the process VEDP follows when the State is aware of a prospect. VEDP will send prospect information to Liz Povar, Director of the Middle Peninsula Association. The information is then sent out to all localities in the region. Each locality will then respond with the requested information that the business is looking for. This process has increased the number of site visits from businesses in the region.

### 2. Middle Peninsula Region and King William County

Greg Kelly advised the Town is continuing to work on initiatives to promote the region for business, tourism and King William. Mr. Kelly presented the EDA with the new brochures and flyers on West Point. Mr. Kelly also stated that the brochures have been placed in the Visitors Center Rest Area in New Kent.

### 3. West Point “Hit the Brakes”

Greg Kelly advised the Town continues to work on capitalizing on the amount of traffic that comes through Town with the Food Truck event, current dates are under review for the fall.

### 4. Activity

Greg Kelly advised that the Town continues to proactively promote West Point’s rivers and are reviewing a possible drone flight of the Industrial Park for marketing.

## **VI. Old Business**

There was nothing to report under Old Business.


## **VII. New Business**

There was nothing to report under New Business.

**VIII. Next Meeting Date:** September 18<sup>th</sup> 2018

## **IX. Motion to Adjourn**

There being no further business the meeting was adjourned at 7:00 P.M.



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Jack Lawson, Chairman  
West Point Economic  
Development Authority

**Members Terms**

Debbie Brockwell, Treasurer	843-2485	9/30/21
Roger Harmon (804)	551-1759	9/30/20
Paul Kelley, Vice Chairman	314-2120	9/30/20
Robert Lawrence	839-5268	9/30/21
Jack Lawson, Chairman	514-5150	9/30/20
W. Bernard Lee, Secretary	381-9868	9/30/22
Bub Shreaves	843-3080	9/30/20