

West Point Planning Commission
TOWN OF WEST POINT
PLANNING COMMISSION MINUTES
August 3, 2011

I. Call to Order at 5:00 pm

The West Point Planning Commission held its regularly scheduled meeting on Wednesday, August 3, 2011, at 5:00 p.m. Chairman Paul Diggs called the meeting to order.

Members Present: Paul Diggs, Chairman
James Vadas, Vice-Chairman
Stan Brewer
Wayne Healy
James H. Hudson, III
Mary Montague Sikes

Members Absent: Daniel Hockenberger

Also Present: Andrea G. Erard, Esq., Town Attorney
Holly N. McGowan, Community Development Director
Charlotte G. Scanlan, Secretary

II. Review of Agenda

There were no changes.

III. Citizens Address the Commission

A. Citizens Address the Commission

Chairman Paul Diggs opened the floor for any citizen to address the Commission on any subject. There being none, the Citizens Address portion of the meeting was closed.

IV. New Business

A Election of Officers

1. Chairman

Commissioner Wayne Healy made a motion nominating Paul Diggs as Chairman of the Planning Commission. Commissioner James Vadas West Point Planning Commission seconded. Upon unanimous vote, the motion passed.

2. Vice-Chairman

Commissioner Wayne Healy made a motion nominating James Vadas as Vice-Chairman of the Planning Commission. Commissioner Mary Montague Sikes seconded. Upon unanimous vote, the motion carried.

3. Secretary/Recording Aide

Commissioner James Vadas made a motion nominating Charlotte Scanlan as Secretary/Recording Aide for the Planning Commission.

Commissioner Wayne Healy seconded. Upon unanimous vote, the motion was approved.

B. Annual Report to Council

Ms. Holly McGowan, Community Development Director presented the Planning Commissioners with the Annual Planning Commission Report for the year 2010-2011.

Commissioner James Vadas made a motion to send the report to Town Council for their approval. Commissioner Wayne Healy seconded. Upon roll call vote, Commissioners Vadas, Sikes, Hudson, Healy, and Chairman Diggs all voted "Aye." The motion passed.

C. Off-Premise Directional Signs

The Planning Commission requested Ms. McGowan to draft language for off-premise directional signs.

V. Old Business

A. Comprehensive Plan

Ms. Holly McGowan presented the Planning Commissioners with a draft copy of Chapters 1, 2, and 3 of the Comprehensive Plan for their review. The Commission agreed to have Ms. McGowan prepare information monthly for the Planning Commission to review.

VI. Committee Reports

A. Town Council

Commissioner James H. Hudson, III reported on the July 11, 2011 Town Council meeting. West Point Planning Commission

Commissioner Hudson introduced Mr. John B. Edwards, Jr., Town Manager, to the Planning Commissioners.

B. BZA/Wetlands Boards

Ms. McGowan reported on the July 19, 2011 BZA/Wetlands Boards meetings.

VII. Adoption of Minutes

Commissioner Sikes made a motion to adopt the minutes of the June 1, 2011

meeting as written. Commissioner Healy seconded. Upon unanimous vote, the motion passed.

VIII. Information Only

The Commissioner's received a resignation letter from Stan Brewer.

Commissioner Hudson requested that if any of the Commissioners knew of anyone interested in serving on the Commission, to please ask them to apply.

IX. Set Next Meeting Date

September 7, 2011.

X. Motion to Adjourn

Chairman Diggs declared the meeting adjourned.

Approved //

Paul Diggs, Chairman

West Point Planning Commission

Commissioner's Terms

Paul Diggs 843-4052 6/30/2015 pdiggs@schnabel-eng.com

Wayne Healy 843-4949 9/30/2014 wwhealysr@cox.net

James H. Hudson, III 843-3262 6/30/2014 jhudson@west-point.va.us

Daniel Hockenberger 380-0471 9/30/2013 danhock@cox.net

Mary Montague Sikes 843-3284 9/30/2012 monti7olen@verizon.net

James E. Vadas 843-4082 9/30/2012 jvadas@cox.net