

**TOWN OF WEST POINT  
PLANNING COMMISSION MINUTES  
April 4, 2012**

**I. Call to Order at 5:00 pm**

The West Point Planning Commission held its regularly scheduled meeting on Wednesday, April 4, 2012, at 5:00 p.m. Chairman Paul Diggs called the meeting to order.

Members Present: Paul Diggs, Chairman  
James Vadas, Vice-Chairman  
Wayne Healy  
James H. Hudson, III  
James Pruet  
Mary Montague Sikes

Members Absent: Daniel Hockenberger

Also Present: Andrea G. Erard, Esq., Town Attorney  
Holly N. McGowan, Community Development Director  
Charlotte G. Scanlan, Secretary

**II. Review of Agenda**

There were no changes.

**III. Citizens Address the Commission**

**A. Citizens Address the Commission**

Chairman Paul Diggs opened the floor for any citizen to address the Commission on any subject. There being none, the citizens address portion of the meeting was closed.

**IV. New Business**

**A. Public Hearing/Fairways Subdivision/Henderson.**

Chairman Paul Diggs opened the floor for citizens to address the Commission on Public Hearing/Fairways Subdivision/Henderson.

Ms. Holly McGowan, Community Development Director, presented to the Planning Commission a preliminary subdivision plat and plan of development for

a 4-lot division that Mr. Henderson had submitted. The property is located adjacent to Patriot Village off Route 30, King William Ave.

Mr. Blair Wilson, of Wilson Engineers, LLC, West Point, Va., represented Mr. Henderson and answered questions for the Planning Commission.

Chairman Diggs asked if any other citizen wished to address the Planning Commission on the public hearing. There being none, Chairman Diggs closed the public hearing.

Commissioner James Vadas made a motion to recommend approval to Town Council of the preliminary subdivision plat with the requested waivers, Fairways Subdivision, consisting of 4 lots, as shown on the preliminary plat prepared by Wilson Engineering, LLC, dated February 22, 2012, by the attached resolution. Commissioner James Pruett seconded. Upon roll call vote, Commissioners Healy, Hudson, Pruett, Sikes, Vadas and Chairman Diggs all voted "Aye." The motion was approved.

#### B. Public Hearing/Snow/Wolford Subdivision.

Chairman Paul Diggs opened the floor for citizens to address the Planning Commission on Public Hearing/Snow/Wolford Subdivision.

Ms. McGowan reviewed for the Planning Commission the application submitted by Timothy Snow and Elaine Wolford for a 2-lot subdivision. The property is located off Chelsea Road.

Mr. Timothy Snow was present to answer questions from the Planning Commission.

Chairman Diggs asked if any other citizen wished to address the Planning Commission on the public hearing. There being none, Chairman Diggs closed the public hearing.

Commissioner Hudson made a motion to recommend approval to Town Council of the preliminary subdivision plat by the attached resolution for Timothy Snow and Elaine Wolford. Commissioner Healy seconded. Upon roll call vote, Commissioners Healy, Hudson, Pruett, Sikes, Vadas and Chairman Diggs all voted "Aye." The motion passed.

## **V. Discussion and Information Only**

### **A. Cluster & Open Space**

The Planning Commission requested that Ms. McGowan place Cluster & Open Space on the May 2, 2012 regularly scheduled meeting's agenda as a discussion item.

Mr. Pruetz volunteered to provide the Planning Commission with examples of Cluster and Open Space planning.

The Commission also requested that Mrs. Andrea Erard, Esq., Town Attorney, research any statues pertaining to Cluster and Open Space planning.

## **VI. Old Business**

None

## **VII. Committee Reports**

### **A. Town Council**

Commissioner James H. Hudson, III reported on the Town Council meeting held on March 26, 2012.

## **VIII. Adoption of Minutes**

Commissioner Sikes made a motion to adopt the minutes of the March 07, 2012 meeting as written. Commissioner Vadas seconded. Upon unanimous vote, the motion carried.

## **IX. Set Next Meeting Date**

May 2, 2012 at 5:00 p.m.

## **X. Motion to Adjourn**

Chairman Diggs declared the meeting adjourned.

Approved     /     /

Paul Diggs, Chairman  
West Point Planning Commission

## Commissioner's Terms

Paul Diggs (Chairman)	843-4052	6/30/2015	<a href="mailto:pdiggs@schnabel-eng.com">pdiggs@schnabel-eng.com</a>
James E. Vadas (Vice-Chairman)	843-4082	9/30/2012	<a href="mailto:jvadas@cox.net">jvadas@cox.net</a>
Wayne Healy	843-4949	9/30/2014	<a href="mailto:wwhealysr@cox.net">wwhealysr@cox.net</a>
Daniel Hockenberger	380-0471	9/30/2013	<a href="mailto:danhock@cox.net">danhock@cox.net</a>
James H. Hudson, III	843-3262	6/30/2014	<a href="mailto:jhudson@west-point.va.us">jhudson@west-point.va.us</a>
James Pruettt	832-1185	9/30/2013	<a href="mailto:jpruettt@baydesignngroup.com">jpruettt@baydesignngroup.com</a>
Mary Montague Sikes	843-3284	9/30/2012	<a href="mailto:monti7olen@verizon.net">monti7olen@verizon.net</a>