

**TOWN OF WEST POINT
PLANNING COMMISSION MINUTES
August 1, 2012**

I. Call to Order at 5:00 pm

The West Point Planning Commission held its regularly scheduled meeting on Wednesday, August 1, 2012, at 5:00 p.m. Chairman Paul Diggs called the meeting to order.

Members Present: Paul Diggs, Chairman
James Vadas, Vice-Chairman
Wayne Healy
Daniel Hockenberger
James H. Hudson, III
James Pruett
Mary Montague Sikes

Members Absent: None

Also Present: Andrea G. Erard, Esq., Town Attorney
Holly N. McGowan, Community Development Director
Charlotte G. Scanlan, Secretary

II. Review of Agenda

There were no changes.

III. Citizens Address the Commission

A. Citizens Address the Commission

Chairman Paul Diggs opened the floor for any citizen to address the Commission on any subject. There being none, the citizens address portion of the meeting was closed.

IV. New Business

A. Election of 2012-2013 Officers

1. Chairman

Mrs. Andrea Erard, Esq., Town Attorney, opened the floor for nominations for the Office of Chairman.

Commissioner Wayne Healy nominated Paul Diggs for the Office of Chairman. Commissioner James Pruett seconded. Upon unanimous vote, the motion was passed.

2. Vice-Chairman

Mrs. Erard opened the floor for nominations for the Office of Vice-Chairman. Commissioner Healy nominated James Vadas as Vice-Chairman. Commissioner Pruett seconded. Upon unanimous vote, the motion carried.

3. Chairman Diggs opened the floor for nominations for the Office of Secretary. Commissioner Healy nominated Charlotte Scanlan. Commissioner Pruett seconded. Upon unanimous vote, the motion was approved.

B. Annual Report

Ms. Holly McGowan presented the Planning Commission with Planning Commission's Annual Report to Town Council.

Commissioner Pruett made a motion to approve the Planning Commission's Annual Report to Town Council as written. Commissioner Healy seconded. Upon unanimous vote, the motion passed.

C. Request Authorization to Advertise for Public Hearing/Henderson Residentials Subdivision.

Chairman Paul Diggs opened the floor for a motion from the Commission to authorize advertisement for Public Hearing/Fairways Subdivision/Henderson.

Commissioner James H. Hudson, III made a motion by resolution to authorize advertisement for a public hearing. Commissioner James Pruett seconded. Upon roll call vote, Commissioners Healy, Hudson, Pruett, Sikes, Hockenberger, Vadas and Chairman Diggs all voted "Aye." The motion was approved.

D. Request Authorization to Advertise for Public Hearing/Ordinance 04-2012/ Chapter 70, Zoning Article VI, Board of Zoning Appeals Section 70-92, Administrative Modification.

Chairman Paul Diggs opened the floor for a motion from the Commission to authorize advertisement for Public Hearing/Ordinance #04-2012.

Commissioner Vadas made a motion by resolution to authorize advertisement for a public hearing on Ordinance #04-2012. Commissioner Hockenberger seconded. Upon roll call vote, Commissioners Healy, Hockenberger, Hudson, Pruett, Sikes, Vadas and Chairman Diggs all voted "Aye." The motion passed.

V. Discussion and Information Only

None

VI. Old Business

A. Cluster & Open Space

The Planning Commission requested that Ms. McGowan place Cluster & Open Space planning on the Community Development Committee September meeting agenda. Commissioner Vadas and Chairman Diggs both volunteered to attend the Community Development Committee meeting to discuss their views on Cluster & Open Space planning. Mr. Vadas said he would draft a proposal.

VII. Committee Reports

A. Town Council

Commissioner James H. Hudson, III reported on the Town Council meeting, held on July 30, 2012.

VIII. Adoption of Minutes

Commissioner Sikes made a motion to adopt the minutes of the June 6, 2012 meeting as amended. Commissioner Hockenberger seconded. Upon unanimous vote, the motion carried.

IX. Set Next Meeting Date

September 5, 2012 at 5:00 p.m.

X. Motion to Adjourn

Chairman Diggs declared the meeting adjourned.

Approved / /

Paul Diggs, Chairman
West Point Planning Commission

Commissioner's Terms

Paul Diggs (Chairman)	843-4052	6/30/2015	pdiggs@schnabel-eng.com
James E. Vadas (Vice-Chairman)	843-4082	9/30/2012	jvadas@cox.net
Wayne Healy	843-4949	9/30/2014	wwhealysr@cox.net
Daniel Hockenberger	380-0471	9/30/2013	danhock@cox.net
James H. Hudson, III	843-3262	6/30/2014	jhudson@west-point.va.us
James Pruet	832-1185	9/30/2013	jpruet@baydesigngroup.com
Mary Montague Sikes	843-3284	9/30/2012	monti7olen@verizon.net