

**TOWN OF WEST POINT
PLANNING COMMISSION MINUTES
January 2, 2013**

I. Call to Order at 5:00 pm

The West Point Planning Commission held its regularly scheduled meeting on Wednesday, January 2, 2013, at 5:00 p.m. Chairman Paul Diggs called the meeting to order.

Members Present: Paul Diggs, Chairman
James Vadas, Vice-Chairman
Daniel Hockenberger
James H. Hudson, III
James Pruett
Mary Montague Sikes

Members Absent: None

Also Present: Andrea G. Erard, Esq., Town Attorney
Holly N. McGowan, Community Development Director
Charlotte G. Scanlan, Secretary

II. Review of Agenda

There were no changes.

III. Citizens Address the Commission

A. Citizens Address the Commission

Chairman Paul Diggs opened the floor for any citizen to address the Commission on any subject. There being none, the citizens address portion of the meeting was closed.

IV. New Business

A. Discussion of Towers and Authorization to Advertise for Public Hearing

Ms. Holly McGowan presented examples of a draft ordinance for town codes to allow towers within the Industrial Park with a Special Use Permit.

The Commissioners and Mrs. Andrea Erard and Ms. McGowan discussed various options and district requirements for allowing towers in the Industrial Park and within the town itself. The Commissioners tabled this item to the February 6, 2013 regularly scheduled meeting and requested that Ms. McGowan continue with more research on other jurisdictions regulations.

B. Discussion of Funeral Homes as a permitted use with a special use permit in the R-4 Zoning District/Authorization to Advertise/Text Amendment.

Ms. McGowan presented the Commissioners with a zoning text amendment application submitted by Chris and Robyn Vincent to amend the zoning ordinance to allow funeral homes as a permitted use with a special use permit in the R-4 zoning District.

Commissioner Vadas made a motion to authorize the Director of Community Development to advertise said text amendment for public hearing at the regularly scheduled Planning Commission meeting on February 6, 2013. Commissioner Daniel Hockenberger seconded. Upon roll call vote, Commissioners Vadas, Hockenberger, Hudson, Pruett, Sikes, and Chairman Diggs all voted "Aye." The motion was approved.

V. Discussion and Information Only

None

VI. Old Business

None

VII. Committee Reports

A. Town Council

Mayor Hudson reported on the December 17, 2013 regularly scheduled Town Council Meeting.

B. BZA/Wetlands Boards

Commissioner Daniel Hockenberger stated there was not a meeting and, therefore, he had nothing to report.

VIII. Adoption of Minutes

Commissioner Mary Montague Sikes made a motion to approve the December 5, 2012 meeting minutes as written. Commissioner James Pruett seconded. Upon unanimous vote, the motion was approved.

IX. Set Next Meeting Date

February 6, 2013 at 5:00 p.m.

X. Motion to Adjourn

Chairman Diggs declared the meeting adjourned.

Approved / /

Paul Diggs, Chairman
West Point Planning Commission

Commissioner's Terms

Paul Diggs (Chairman)	843-4052	6/30/2015	pdiggs@schnabel-eng.com
James E. Vadas (Vice-Chairman)	843-4082	9/30/2016	jvadas@cox.net
Wayne Healy	843-4949	9/30/2014	wwhealysr@cox.net
Daniel Hockenberger	380-0471	9/30/2013	danhock@cox.net
James H. Hudson, III	843-3262	6/30/2014	jhudson@west-point.va.us
James Pruet	832-1185	9/30/2013	jpruet@baydesigngroup.com
Mary Montague Sikes	843-3284	9/30/2016	monti7olen@verizon.net