

**ADOPTED
TOWN OF WEST POINT
PLANNING COMMISSION MINUTES
May 07, 2014**

I. Call to Order at 5:00 pm

The West Point Planning Commission held its regularly scheduled meeting on Wednesday, May 7, 2014, at 5:00 p.m. Chairman Paul Diggs called the meeting to order.

Members Present: Paul Diggs, Chairman
James N. Brockwell
Daniel Hockenberger
James H. Hudson, III
James Pruett
Mary Montague Sikes

Members Absent: James Vadas, Vice-Chairman

Also Present: Holly N. McGowan, Community Development Director

II. Review of Agenda

Ms. McGowan informed the Commission that HRSD had deferred their case until the June meeting date. Ms. McGowan requested that the Commission remove Item B/Public Hearing/HRSD Tower Request from the Agenda.

III. Citizens Address the Commission

A. Citizens Address the Commission

Chairman Paul Diggs opened the floor for any citizen to address the Commission on any subject. There being none, the citizens address portion of the meeting was closed.

B. New Business

A. Plan of Development-RockTenn-Parking Areas

Ms. McGowan stated she had done a full review of the Plan of Development submitted by RockTenn for the over-flow parking area, and the plan does meet all the requirements of the ordinance for the M-2 zoning district. Ms. McGowan went on to say that RockTenn will need to get permits after the Plan of Development

has been approved.

Ms. McGowan went on to say that there was a representative in attendance from RockTenn (Mr. Tom Roberts) along with Mr. Blair Wilson, Wilson Engineers, and the Contractor Mr. Massey.

Ms. McGowan reported that she had received HRSD comments stating they would like the Mill to entertain a drainage easement which they had drawn up and used HRSD standard language for such easement. Mr. Roberts responded that RockTenn would agree with such an easement.

Ms. McGowan went on to say that VDOT was still under review; therefore, she did not have their comments on the project. Holly stated that staff was recommending approval of the plan.

A discussion of specifications ensued between the Commissioners and Mr. Massey and Mr. Wilson. A sample of the permeable pavers were presented to the Commission.

Commissioner James Hudson, III made a motion for the Planning Commission to recommend approval to Town Council for the Plan of Development submitted by RockTenn CP, LLC, for parking areas subject to VDOT comments.

Commissioner Daniel Hockenberger seconded. Upon roll call vote, Commissioners Brockwell, Hockenberger, Hudson, Sikes, Pruett and Chairman Diggs all voted "Aye". The motion passed.

C. Old Business

There was none.

D. Committee Report

Commissioner Hudson gave a report on the April 29, 2014 Town Council Meeting.

Commissioner Hockenberger reported there were no BZA/Wetlands Boards Meetings in April.

E. Adoption of Minutes

Commissioner Sikes made a motion to approve the April 2, 2014 Meeting minutes as written. Commissioner Pruett seconded. Upon unanimous vote the motion was adopted.

VIII. Set Next Meeting Date

June 4, 2014 at 5:00 p.m.

IX. Motion to Adjourn

Chairman Diggs declared the meeting adjourned.

Approved / /

Paul Diggs, Chairman
West Point Planning Commission

Commissioner's Terms

Paul Diggs (Chairman)	843-4052	6/30/2015	pdiggs@schnabel-eng.com
James E. Vadas (Vice-Chairman)	843-4082	9/30/2016	jimvadas@yahoo.com
James N. Brockwell	843-2485	9/30/2014	james@brockwellseptic.com
Daniel Hockenberger	380-0471	9/30/2017	danhock@cox.net
James H. Hudson, III	843-3262	6/30/2014	jhudson@west-point.va.us
James Pruet	832-1185	9/30/2017	jpruet@baydesignngroup.com
Mary Montague Sikes	843-3284	9/30/2016	monti7olen@verizon.net