

**ADOPTED
TOWN OF WEST POINT
PLANNING COMMISSION MINUTES
JUNE 4, 2014**

I. Call to Order at 5:00 pm

The West Point Planning Commission held its regularly scheduled meeting on Wednesday, June 4, 2014, at 5:00 p.m. Vice-Chairman James Vadas called the meeting to order.

Members Present: Paul Diggs, Chairman
James Vadas, Vice-Chairman
James N. Brockwell
Daniel Hockenberger
James H. Hudson, III
James Pruett
Mary Montague Sikes

Members Absent: None

Also Present: Andrea G. Erard, Esq., Town Attorney
Charlotte G. Scanlan, Secretary

II. Review of Agenda

There were no changes.

III. Citizens Address the Commission

A. Citizens Address the Commission

Vice-Chairman James Vadas opened the floor for any citizen to address the Commission on any subject. There being none, the citizens address portion of the meeting was closed.

Chairman Paul Diggs arrived at 5:10 p.m.

B. New Business

Chairman Paul Diggs opened the Public Hearing/ SUP-2014-01/HRSD Communication Tower

Andrea G. Erard, Esq., Town Attorney, presented to the Commission
Case No. SUP-2014-01/HRSD Communication Tower.

Mr. Tim Dennis/Technical Advisor representing HRSD and Milestone Communications presented the reasons for the tower request with pictures and drawings to show the area serviced by the antenna and to show the type of tower to be raised.

Commissioner Mary M. Sikes stated she had concerns about the aesthetics of the tower and how it would affect the beautification of the town. She also stated she would like to see the tower disguised as a tree or something of that nature.

Mr. Dennis explained the impracticality of putting in a mono-pine tower. He also went on to explain that they had tried to get input from any and all citizens wanting to make comments or voice concerns. Mr. Romine reported that they had done an advertised balloon test, sent out adjacent property owner letters and beyond, and they also had an open house to try to give every opportunity for the public to make their concerns and comments known. He said that no citizens attended the Open House nor called with objections or concerns. Mr. Romine shared pictures of the balloon test results with the Commissioners.

Mrs. Sikes voiced another concern, which was about the Air Safety aspects of the tower.

Mr. Dennis stated that the FAA had done an evaluation and made a determination that there would be no hazard posed by the tower structure.

Commissioner James Brockwell asked if there was any interest in the possibility of co-location leasing of tower space.

Mr. Dennis answered that this tower would be designed to accommodate wireless carriers as co-users of the tower.

Chairman Diggs asked if anyone else from HRSD wished to speak.

Mr. David Cooley, Chief of Design & Construction, HRSD, Newport News, Virginia, spoke about HRSD being mandated by the government and how it will improve their maintenance capabilities.

Mr. Jim Pyne, Chief of Small Communities, HRSD, West Point, explained the importance of this tower to their monitoring and maintenance capabilities with the feedback the tower would provide.

Chairman Diggs closed the Public Hearing.

Mrs. Erard gave one clarification on Condition Number 12. She stated that the Town was working with the applicant to find an acceptable amount of space needed for co-location for the Town.

Chairman Diggs stated that this condition was not unique to this tower, that co-location is in the code, and that they would have to give us the opportunity to co-locate regardless.

Commissioner Vadas made a motion for the recommendation for approval to Town Council of the Special Use Permit application, SUP-2014-01 submitted by Hampton Roads Sanitation District, with conditions listed in the staff report. *See Attached.* Commissioner James Pruett seconded. Upon roll call vote, Commissioners Brockwell, Hockenberger, Pruett, Vadas, and Chairman Diggs all voted "Aye". Commissioner Sikes voted "Nay". Commissioner James Hudson, III abstained. The motion carried with a 5-1 vote, with one Commissioner abstaining.

IV. Old Business

There was none.

V. Committee Report

Commissioner Hudson gave a report on the May 27, 2014 Town Council Meeting.

Commissioner Hockenberger reported there were no BZA/Wetlands Boards Meetings in May.

VI. Adoption of Minutes

Commissioner Sikes made a motion to approve the May 7, 2014 Meeting minutes as written. Commissioner Pruett seconded. Upon unanimous vote, the motion was adopted.

VII. Set Next Meeting Date

July 2, 2014 at 5:00 p.m.

VIII. Motion to Adjourn

Chairman Diggs declared the meeting adjourned.

Approved / /

Paul Diggs, Chairman
West Point Planning Commission

Commissioner's Terms

Paul Diggs (Chairman)	843-4052	6/30/2015	pdiggs@schnabel-eng.com
James E. Vadas (Vice-Chairman)	843-4082	9/30/2016	jimvadas@yahoo.com
James N. Brockwell	843-2485	9/30/2014	james@brockwellseptic.com
Daniel Hockenberger	380-0471	9/30/2017	danhock@cox.net
James H. Hudson, III	843-3262	6/30/2014	jhudson@west-point.va.us
James Pruet	832-1185	9/30/2017	jpruet@baydesigngroup.com
Mary Montague Sikes	843-3284	9/30/2016	monti7olen@verizon.net