

**ADOPTED
TOWN OF WEST POINT
PLANNING COMMISSION MINUTES
August 6, 2014**

I. Call to Order at 5:00 pm

The West Point Planning Commission held its regularly scheduled meeting on Wednesday, August 6, 2014, at 5:00 p.m. Vice-Chairman James Vadas called the meeting to order.

Members Present: Paul Diggs, Chairman
James Vadas, Vice-Chairman
James N. Brockwell
James H. Hudson, III
James Pruett

Members Absent: Daniel Hockenberger
Mary Montague Sikes

Also Present: Holly McGowan, Community Development Director
Charlotte G. Scanlan, Secretary

II. Review of Agenda

There were no changes.

III. Citizens Address the Commission

A. Citizens Address the Commission

Vice-Chairman James Vadas opened the floor for any citizen to address the Commission on any subject. There being none, the citizens address portion of the meeting was closed.

IV. New Business

A. Election of Officers for 2014-2015.

Commissioner James Vadas stated that he would prefer that someone else take the nomination and office of Vice-Chairman for the coming year. Mr. Vadas went on to say that he will not be seeking to be reappointed after his present turn expires on September 30, 2016. Therefore, he felt it was better that someone else take the office.

Chairman Diggs asked Ms. Holly McGowan, Community Development Director, what process the Commission needed to follow for nominations.

Ms. Holly McGowan stated to the Commission that a motion which would include all the nominations of all the offices in one motion and one vote would be allowed.

Chairman Paul Diggs opened the floor for nominations for the 2014-2015 Planning Commission Officers.

Vice-Chairman James Vadas made a motion to elect Paul Diggs as Chairman, Mr. James Pruett as Vice-Chairman, and Charlotte Scanlan as Secretary for the term of June 30, 2014, through June 30, 2015. Commissioner James H. Hudson, III seconded the motion. Upon unanimous vote, the motion passed.

B. Meeting Date and Time.

Chairman Diggs made a motion that the Planning Commission monthly meeting date and time be set for the first Wednesday of each month at 5:00 p.m. Commissioner Brockwell seconded. Upon unanimous vote, the motion was approved.

C. Annual Report.

Commissioner James Pruett made a motion to approve the Virginia State- mandated Planning Commission's "Activity Report" for the period of July 1, 2013 through June 30, 2014. Commissioner Hudson seconded. Upon unanimous vote, the motion was carried.

V. Old Business

There was none.

VI. Committee Report

Commissioner Hudson gave a report on the July 29, 2014 Town Council Meeting.

VII. Adoption of Minutes

Commissioner Vadas made a motion to approve the June 4, 2014 Meeting minutes as written. Commissioner Brockwell seconded. Upon unanimous vote, the motion was adopted.

VIII. Set Next Meeting Date

September 3, 2014 at 5:00 p.m.

IX. Motion to Adjourn

Chairman Diggs declared the meeting adjourned.

Approved / /

Paul Diggs, Chairman
West Point Planning Commission

Commissioner's Terms

Paul Diggs (Chairman)	843-4052	6/30/2015	pdiggs@schnabel-eng.com
James E. Vadas (Vice-Chairman)	843-4082	9/30/2016	jimvadas@yahoo.com
James N. Brockwell	843-2485	9/30/2014	james@brockwellseptic.com
Daniel Hockenberger	380-0471	9/30/2017	danhock@cox.net
James H. Hudson, III	843-3262	12/31/2014	jhudson@west-point.va.us
James Pruet	832-1185	9/30/2017	jpruet@baydesigngroup.com
Mary Montague Sikes	843-3284	9/30/2016	monti7olen@verizon.net