

**ADOPTED  
TOWN OF WEST POINT  
PLANNING COMMISSION MINUTES  
August 6, 2014**

**I. Call to Order at 5:00 pm**

The West Point Planning Commission held its regularly scheduled meeting on Wednesday, August 6, 2014, at 5:00 p.m. Vice-Chairman James Vadas called the meeting to order.

Members Present: Paul Diggs, Chairman  
James Vadas, Vice-Chairman  
James N. Brockwell  
James H. Hudson, III  
James Pruett

Members Absent: Daniel Hockenberger  
Mary Montague Sikes

Also Present: Holly McGowan, Community Development Director  
Charlotte G. Scanlan, Secretary

**II. Review of Agenda**

There were no changes.

**III. Citizens Address the Commission**

A. Citizens Address the Commission

Vice-Chairman James Vadas opened the floor for any citizen to address the Commission on any subject. There being none, the citizens address portion of the meeting was closed.

**IV. New Business**

A. Election of Officers for 2014-2015.

Commissioner James Vadas stated that he would prefer that someone else take the nomination and office of Vice-Chairman for the coming year. Mr. Vadas went on to say that he will not be seeking to be reappointed after his present turn expires on September 30, 2016. Therefore, he felt it was better that someone else take the office.

Chairman Diggs asked Ms. Holly McGowan, Community Development Director, what process the Commission needed to follow for nominations.

Ms. Holly McGowan stated to the Commission that a motion which would include all the nominations of all the offices in one motion and one vote would be allowed.

Chairman Paul Diggs opened the floor for nominations for the 2014-2015 Planning Commission Officers.

Vice-Chairman James Vadas made a motion to elect Paul Diggs as Chairman, Mr. James Pruett as Vice-Chairman, and Charlotte Scanlan as Secretary for the term of June 30, 2014, through June 30, 2015. Commissioner James H. Hudson, III seconded the motion. Upon unanimous vote, the motion passed.

**B. Meeting Date and Time.**

Chairman Diggs made a motion that the Planning Commission monthly meeting date and time be set for the first Wednesday of each month at 5:00 p.m. Commissioner Brockwell seconded. Upon unanimous vote, the motion was approved.

**C. Annual Report.**

Commissioner James Pruett made a motion to approve the Virginia State- mandated Planning Commission's "Activity Report" for the period of July 1, 2013 through June 30, 2014. Commissioner Hudson seconded. Upon unanimous vote, the motion was carried.

**V. Old Business**

There was none.

**VI. Committee Report**

Commissioner Hudson gave a report on the July 29, 2014 Town Council Meeting.

**VII. Adoption of Minutes**

Commissioner Vadas made a motion to approve the June 4, 2014 Meeting minutes as written. Commissioner Brockwell seconded. Upon unanimous vote, the motion was adopted.

**VIII. Set Next Meeting Date**

September 3, 2014 at 5:00 p.m.

**IX. Motion to Adjourn**

Chairman Diggs declared the meeting adjourned.

Approved / /

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Paul Diggs, Chairman  
West Point Planning Commission

Commissioner's Terms

Paul Diggs (Chairman)	843-4052	6/30/2015	<a href="mailto:pdiggs@schnabel-eng.com">pdiggs@schnabel-eng.com</a>
James E. Vadas (Vice-Chairman)	843-4082	9/30/2016	<a href="mailto:jimvadas@yahoo.com">jimvadas@yahoo.com</a>
James N. Brockwell	843-2485	9/30/2014	<a href="mailto:james@brockwellseptic.com">james@brockwellseptic.com</a>
Daniel Hockenberger	380-0471	9/30/2017	<a href="mailto:danhock@cox.net">danhock@cox.net</a>
James H. Hudson, III	843-3262	12/31/2014	<a href="mailto:jhudson@west-point.va.us">jhudson@west-point.va.us</a>
James Pruet	832-1185	9/30/2017	<a href="mailto:jpruet@baydesigngroup.com">jpruet@baydesigngroup.com</a>
Mary Montague Sikes	843-3284	9/30/2016	<a href="mailto:monti7olen@verizon.net">monti7olen@verizon.net</a>