

**APPROVED  
TOWN OF WEST POINT  
PLANNING COMMISSION MINUTES  
July 1, 2015**

**I. Call to Order at 5:00 pm**

The West Point Planning Commission held its regularly scheduled meeting on Wednesday, July 1, 2015, at 5:00 p.m. Vice-Chairman James Pruett called the meeting to order.

Members Present: James Pruett, Chairman  
James N. Brockwell, Vice-Chairman  
Daniel Hockenberger  
James H. Hudson, III  
Gail C. Nichols  
Mary Montague Sikes  
James Vadas

Members Absent: None

Also Present: Holly McGowan, Community Development Director  
Charlotte G. Scanlan, Secretary  
Other interested persons

**II. Organizational Meeting – Election of 2015-2016 Officers**

**A. Chairman**

Holly N. McGowan, Community Development Director, opened the floor for nominations for the Office of Chairman. Commissioner James Vadas nominated Commissioner James Pruett for the Office of Chairman. Commissioner Hockenberger seconded. Upon roll call vote, Commissioner Nichols, Hockenberger, Vadas, Pruett, Sikes, Hudson, and Brockwell all voted “Aye”. The motion passed.

**B. Vice-Chairman**

Commissioner Vadas nominated Commissioner James Brockwell for the Office of Vice-Chairman. Commissioner James H. Hudson, III seconded. Upon roll call vote, Commissioners Nichols, Hockenberger, Vadas, Pruett, Sikes, Hudson and Brockwell all voted “Aye”. The motion carried.

C. Secretary-Recording Aide

Commissioner Hudson nominated Charlotte G. Scanlan for the Office of Secretary – Recording Aide. Commissioner Hockenberger seconded. Upon roll call vote, Commissioners Nichols, Hockenberger, Vadas, Pruett, Sikes, Hudson, and Brockwell all voted “Aye”. The motion was approved.

D. Meeting Date and Time

Commissioner Hockenberger made a motion to keep the meeting date and time the same, the first Wednesday of each month at 5:00 p.m. Commissioner Brockwell seconded. Upon roll call vote, Commissioner Nichols, Hockenberger, Vadas, Sikes, Hudson, and Brockwell all voted “Aye”. The motion carried.

**III. Review of Agenda**

There were no changes.

**IV. Citizens Address the Commission**

A. Citizens Address the Commission

Chairman James Pruett opened the floor for any citizen to address the Commission on any subject. There being none, the citizens address portion of the meeting was closed.

**V. New Business**

A. Authorization to Advertise/Test Amendment/Zoning Provisions Temporary Health Care Structures.

Ms. McGowan presented the Commissioners with a request from Town Council to study language to be added to the Zoning Ordinance to allow for temporary family health care structures and to report back with a recommendation. She explained that the requirement to include such structures in our zoning codes was mandated by the General Assembly and State Codes.

Ms. McGowan also asked the Commissioners to authorize advertisement for a Public Hearing for the Text Amendment/Zoning Provisions Temporary Health Care Structures.

Commissioner Nichols made a motion to authorize advertisement for the Text Amendment/Zoning Provisions Temporary Health Care Structures. Commissioner Hockenberger seconded. Upon roll call vote, Commissioners Nichols, Hockenberger, Vadas, Pruett, Sikes, Hudson, and Brockwell all voted “Aye”. The motion was carried.

**VI. Old Business**

There was none.

**VII. Committee Report**

Commissioner James H. Hudson, III reported on the June 30, 2015 Town Council Meeting.

Commissioner Daniel Hockenberger reported there were no BZA/Wetlands Boards Meetings in June.

**VIII. Adoption of Minutes**

Commissioner Sikes made a motion to approve the April 1, 2015 meeting minutes, as written. Commissioner Brockwell seconded. Upon unanimous vote, the motion was adopted.

**IX. Set Next Meeting Date**

August 5, 2015, at 5:00 p.m.

**X. Motion to Adjourn**

Chairman Pruett declared the meeting adjourned.

Approved / /

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James Pruett, Chairman  
West Point Planning Commission

Commissioner's Terms

James Pruett (Chairman)	832-1185	9/30/2017	<a href="mailto:jpruett@baydesigngroup.com">jpruett@baydesigngroup.com</a>
James N. Brockwell	843-2485	9/30/2018	<a href="mailto:james@brockwellseptic.com">james@brockwellseptic.com</a>
Daniel Hockenberger	380-0471	9/30/2017	<a href="mailto:danhock@cox.net">danhock@cox.net</a>
James H. Hudson, III	843-3262	12/31/2018	<a href="mailto:jhudson@west-point.va.us">jhudson@west-point.va.us</a>
Gail C. Nichols	843-4418	5/31/2019	<a href="mailto:nichols.baylor@yahoo.com">nichols.baylor@yahoo.com</a>
Mary Montague Sikes	843-3284	9/30/2016	<a href="mailto:monti7olen@verizon.net">monti7olen@verizon.net</a>
James E. Vadas	843-4082	9/30/2016	<a href="mailto:jimvadas@yahoo.com">jimvadas@yahoo.com</a>