

**APPROVED  
TOWN OF WEST POINT  
PLANNING COMMISSION MINUTES  
August 5, 2015**

**I. Call to Order at 5:00 pm**

The West Point Planning Commission held its regularly scheduled meeting on Wednesday, August 5, 2015, at 5:00 p.m. Chairman James Pruett called the meeting to order.

Members Present: James Pruett, Chairman  
James H. Hudson, III  
Gail C. Nichols  
James Vadas

Members Absent: James N. Brockwell, Vice-Chairman  
Daniel Hockenberger  
Mary Montague Sikes

Also Present: Holly McGowan, Community Development Director  
Charlotte G. Scanlan, Secretary

**II. Review of Agenda**

There were no changes.

**III. Citizens Address the Commission**

A. Citizens Address the Commission

Chairman James Pruett opened the floor for any citizen to address the Commission on any subject. There being none, the citizens address portion of the meeting was closed.

**IV. New Business**

None

**V. Old Business**

**A. Discussion: Text Amendment/Zoning Provisions/ Temporary Health Care Structures.**

Ms. McGowan reviewed Draft Text Amendment stating she felt at the last meeting there were some outstanding answers which needed to be clarified. Therefore, she generated the proposed language that would be inserted into our Town Code if it is approved by Town Council.

Ms. McGowan reviewed items which would be included in a prepared check list And which the applicant would have to complete in order to apply for approval.

Ms. McGowan also explained the need to set a fee for the application submission. She also recommended that the charge be the same as the existing Single Family Dwelling fee as it stands now at \$50.00.

Ms. McGowan stated to the Board that even though there had not been a great need for this type of housing so far, we are mandated to include this in our Zoning Ordinance by the State.

A discussion ensued.

There was no vote required at this time.

**VI. Committee Report**

Commissioner James H. Hudson, III reported on the July 21, 2015 Town Council Meeting. Commissioner Hudson stated that Town Council held a Public Hearing for the continuation to the next stage of the Magnolia Meadows Sub-Division.

**VII. Adoption of Minutes**

Commissioner Nickols made a motion to approve the July 1, 2015 meeting minutes as written. Commissioner Vadas seconded. Upon unanimous vote, the motion was adopted.

**VIII. Set Next Meeting Date**

September 2, 2015, at 5:00 p.m.

**IX. Motion to Adjourn**

Chairman Pruettt declared the meeting adjourned.

Approved / /

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James Pruet, Chairman  
West Point Planning Commission

Commissioner's Terms

James Pruet (Chairman)	832-1185	9/30/2017	<a href="mailto:jpruet@baydesigngroup.com">jpruet@baydesigngroup.com</a>
James N. Brockwell	843-2485	9/30/2018	<a href="mailto:james@brockwellseptic.com">james@brockwellseptic.com</a>
Daniel Hockenberger	380-0471	9/30/2017	<a href="mailto:danhock@cox.net">danhock@cox.net</a>
James H. Hudson, III	843-3262	12/31/2018	<a href="mailto:jhudson@west-point.va.us">jhudson@west-point.va.us</a>
Gail C. Nichols	843-4418	5/31/2019	<a href="mailto:nichols.baylor@yahoo.com">nichols.baylor@yahoo.com</a>
Mary Montague Sikes	843-3284	9/30/2016	<a href="mailto:monti7olen@verizon.net">monti7olen@verizon.net</a>
James E. Vadas	843-4082	9/30/2016	<a href="mailto:jimvadas@yahoo.com">jimvadas@yahoo.com</a>